

**MEETING OF THE RHODE ISLAND
REAL ESTATE APPRAISERS BOARD**

DATE: December 6, 2007

TIME: 9:30 a.m.

**PLACE: Department of Business Regulation
Insurance Conference Room
233 Richmond Street
Providence, RI 02903**

MEMBERS PRESENT:

**Thomas Andolfo -Chairman, Rory Budlong, Keith White, Jerry Roch,
Bill Coyle III, Lee Gallucci, Jaime Moore, Mike Jolin - Legal Counsel,
Deanna Daniels – Appraisal Section Licensing Aide, Valerie Voccio -
Real Estate Administrator**

At 9:30 a.m. the Board reviewed applications.

The Chairman called the meeting to order at 10:35 a.m.

The Chairman asked for a motion to accept the open session minutes of the last meeting. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor. Lee Gallucci made a motion to accept the minutes of the executive session of the last meeting. Keith White seconded the motion. All were in favor.

The following applications were reviewed and/or approved:

Charles R. Bitting Approved to Certified Residential – test card sent

Judith G. Bitting Approved to Certified Residential – test card sent

Nancy J. Crossley Approved to Certified Residential – test card sent

Peter D' Allesandro Current experience log requested

Michael R. Durette, Sr. Approved to Certified Residential – test card sent

Gerald P. Feeley Approved to Licensed Residential

Mark D. Halloran Additional reports requested

Kristen J. Kidd Approved to Certified Residential – test card sent

Raymond R. Lueder Approved to Certified Residential – test card sent

John A. MacLeod Approved to Certified Residential – test card sent

Caroline H. Malloy Additional reports requested

Vanessa Z. Mann Approved to Certified Residential – test card sent

Shane A. McInerney Additional reports requested

Michael T. Pinto Additional reports requested

James J. Ranieri Approved to Certified Residential – test card sent

Lou Ruzzo Approved to Certified Residential – test card sent

Robin J. Susi Approved to Licensed Residential

Lionel C. Trahan Additional reports requested

Susan Tietze Additional reports requested

The following educational courses were reviewed:

Appraisal Institute (Chicago Chapter)

Apartment Appraisal – Concepts & Applications

Online Apartment Appraisal – Concepts & Applications

Online GIS: The Building Case Study

Online Residential Report Writing & Case Studies

Sales Comparison Valuation of Small, Mixed-Use Properties

Subdivision Valuation: A Comprehensive Guide to Valuing Improved Subdivisions

Appraisal Institute (RI Chapter)

Residential Design & Functional Utility

JMB Real Estate Academy

Advanced Residential Applications & Case Studies

Statistics, Modeling & Finance

Lee Institute of Real Estate

Investment Analysis for Appraisers

MA Board of Real Estate Appraisers

2008-2009 USPAP Update

HP-12C Seminar: Effective Techniques

Using Adobe Acrobat for Appraisers: Effective Techniques

The Board reviewed education courses submitted. Jerry Roch made a motion to approve the following Appraisal Institute (Chicago Chapter) courses: 15-hour Online Apartment Appraisal -Concepts & Applications, 14-hour Online Residential Report Writing and Case Studies, and 21-hour Online GIS: The Building Case Study, all AQB Approved for continuing education. Also submitted, Apartment Appraisal - Concepts & Applications for 16 hours of qualifying education, Subdivision Valuation: A Comprehensive Guide to Valuing Improved Subdivisions for 7 hours of continuing education on-site, both AQB approved. Sales Comparison Valuation of Small, Mixed-Use Properties for 16 hours of qualifying education, AQB approved. Jamie Moore seconded the motion. All were in favor.

JMB Real Estate Academy submitted two courses entitled, Advanced Residential Applications and Case Studies for 14 hours of continuing education and 15 hours of qualifying education, also submitted, Statistics, Modeling and Finance for 14 hours of continuing education and 15 hours of qualifying education, both AQB approved. Jerry Roch made a motion to approve both courses. Jamie Moore seconded the motion. All were in favor. Lee Institute of Real Estate submitted a course entitled, Investment Analysis for Appraisers for

21 hours of continuing education that is not AQB approved. Jerry made a motion to approve the course for one year. Keith White seconded the motion. All were in favor. The MBREA submitted three courses; HP-12C Seminar: Effective Techniques and Using Adobe Acrobat for Appraisers: Effective Techniques both for 3.5 hours of continuing education on-site that are not AQB approved. Jerry made a motion to accept both courses for one year. Jamie seconded the motion. All were in favor. Also submitted was AQB approved 2008-2009 National USPAP Update for 7 hours of continuing education. Jerry Roch made a motion to approve the course. Jaime seconded the motion. All were in favor. The RI Chapter of the Appraisal Institute submitted an AQB approved, 7-hour continuing education course entitled, Residential Design and Functional Utility. Jerry made a motion to approve the course. Jamie seconded the motion. All were in favor.

At 11:40 a.m. Keith White made a motion to go into open session. Jamie Moore seconded the motion. All were in favor. The next meeting was set for January 9, 2008.

There being no further business, Keith White made a motion to adjourn. Jamie Moore seconded the motion. All were in favor. The meeting was adjourned at 11:45 a.m.