

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, APRIL 24, 2018 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: May 8, 2018

A meeting of the State Properties Committee convened on Tuesday, April 24, 2018 at 10:00 a.m. at the Department of Administration, One Capitol Hill, Executive Dining Room, Providence, Rhode Island.

Chairperson Schiappa called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Marco Schiappa (Chairperson)
- Dane Kwiatkowski (RIDOA Designee)
- Gregory Schultz, Esquire (RIAG Designee)
- Gayle Mambro-Martin, Esquire (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)
- Constance Pemmerl (Public Member)

Chairperson Schiappa noted that a quorum of members was present to conduct business.

Others in attendance were: Terri Bisson (RIDEM), Mary Kay, Esq. (RIDEM), Emily Koo (RIDEM), Michelle Sheehan (RIDEM), Deborah Barclay, Esquire (RIDHS), John Ryan (RIDOA), Ann Hollands, MAI (RIDOT), Christopher D'Ovidio, Esq., (NEHC) and Michael Kerr (NEHC).

Approval of Minutes:

Thereupon, on motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the open session minutes subject to an amendment and to approve and seal the executive session minutes of the State Properties Committee meeting which had been held on Thursday, April 12, 2018.

New Business:

ITEM A – Department of Environmental Management – A request for the approval and execution of a Trustee’s Deed and a Warranty Deed related to the purchase of the 101-acre Britton Property located in the Town of Gloucester.

Discussion took place for this item with testimony provided by Emily Koo from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Trustee’s Deed and Warranty Deed.

ITEM B – Department of Environmental Management – A request for the approval and execution of a Conservation Easement between the Department of Transportation and the Aquidneck Land Trust over approximately 15.6 acres of land, known as the Silvia Property, located in the Town of Portsmouth.

Discussion took place for this item with testimony provided by Michelle Sheehan from the Department of Environmental Management. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Conservation Easement.

ITEM C – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Leland Mello for the use of the caretaker’s residence located at Lafayette Fish Hatchery in the Town of North Kingstown.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Indenture of Lease.

ITEM D – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Jason M. Peckham for the use of Unit A of the Sapowet Marsh Wildlife Management Area located in the Town of Tiverton to raise and harvest crops.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Kwiatkowski and seconded by Mr. Schultz, the Committee voted unanimously to approve the Indenture of Lease subject to the Committee’s receipt of the appropriate Certificate of Insurance.

ITEM E – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Southside Community Land Trust (SSCLT) for the use of Unit C of the Sapowet March Wildlife Management Area located in the Town of Tiverton to raise and harvest crops.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the Indenture of Lease.

ITEM F – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Jeffrey E. Farrell for the use of Fields 4 & 5 of the South Shore Management Area located in the Town of South Kingstown to raise and harvest crops.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the Indenture of Lease.

After the approval of Item F, Robin Main, Esquire (Public Member) exited the meeting.

ITEM G – Department of Environmental Management – A request for the approval and execution of a First Amendment to Lease Agreement between the Department of Environmental Management and Foundry Parcel Fifteen Associates, LLC in connection with RIDEM renovations and alterations at the Brown Building in the Foundry Complex located at 235 Promenade Street in the City of Providence.

Discussion took place for this item with testimony provided by Mary Kay, Esquire from the Department of Environmental Management and John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the First Amendment to Lease Agreement.

ITEM H – Department of Human Services – A request for the approval and execution of a Lease Agreement between the Department of Human Services (Disability Determination Services) and Civic Center Parking Associates, LLC. The leased premises are located at 165 Washington Street in the City of Providence.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the Lease Agreement.

ITEM I – Department of Human Services – A request for the approval and execution of a Lease Agreement between the Department of Human Services (Vocational Rehabilitation) and Civic Center Parking Associates, LLC. The leased premises are located at 165 Washington Street in the City of Providence.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the Lease Agreement.

ITEM J – Department of Human Services – A request for the approval and execution of a First Amendment to Lease Agreement between the Department of Human Services (Disability Determination Services) and Gardner Building, LLC. The leased premises are located at 38-40 Fountain Street in the City of Providence.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the First Amendment to Lease Agreement.

ITEM K – Department of Human Services – A request for the approval and execution of a First Amendment to Lease Agreement between the Department of Human Services (Vocational Rehabilitation) and Gardner Building, LLC. The leased premises are located at 38-40 Fountain Street in the City of Providence.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Ms. Pemmerl and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the First Amendment to Lease Agreement.

ITEM L – Rhode Island Ethics Commission – A request for the approval and execution of a Lease Agreement between the Rhode Island Ethics Commission and Civic Center Parking Associates, LLC. The leased premises are located at 165 Washington Street in the City of Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration. On motion made by Mr. Kwiatkowski and seconded by Mr. Schultz, the Committee voted unanimously to approve the Lease Agreement.

ITEM M – Rhode Island Ethics Commission – A request for the approval and execution of a First Amendment to Lease between the Rhode Island Ethics Commission and Gardner Building, LLC. The leased premises are located at 38-40 Fountain Street in the City of Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the First Amendment to Lease Agreement.

ITEM N – Department of Transportation/Department of Environmental Management – A request for the approval and execution of Letters of Intent between the Department of Transportation/Department of Environmental Management and New England Hydroelectric Company (NEHC) to enter into easement agreements for the Albion Dam and land abutting the Ashton Dam located in the Towns of Cumberland and Lincoln.

Discussion took place for this item with testimony provided by Mary Kay, Esquire from the Department of Environmental Management, Ann Hollands, MAI from the Department of Transportation and Christopher D’Ovidio and Michael Kerr from New England Hydropower Company. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Letters of Intent from RIDOT and RIDEM.

Adjournment:

There being no further items to consider, on motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted to adjourn at 11:00 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, May 8, 2018.

Donna Conway, in her capacity as Executive Secretary