

**DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING  
TUESDAY, JANUARY 30, 2018 10:00 A.M.  
CONFERENCE ROOM 'C'**

**MEETING MINUTES:**

**POSTED: February 13, 2018**

A meeting of the State Properties Committee convened on Tuesday, January 30, 2018 at 10:01 a.m. at the Department of Administration, One Capitol Hill, 2<sup>nd</sup> Floor, Conference Room B, Providence, Rhode Island.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP (Chairperson)
- Marco Schiappa (RIDOA Designee)
- Gregory Schultz, Esquire (RIAG Designee)
- Gayle Mambro-Martin, Esquire (General Treasurer's Office Designee)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: Mary Kay, Esquire (RIDEM), Thomas Rosa (RIDEM), Bruce Thompson (RIDEM), Kevin Nelson (RIDOA), Gil Bricault (RIDOT), Paul Carcieri, Ph.D. (RIDOT), Susan Howe (RIDOT), Robert Jackson (RIDOT) and Colleen Kerr (RIDOT).

**Approval of Minutes:**

Thereupon, on motion made by Mr. Schiappa and seconded by Mr. Schultz, the Committee voted unanimously to approve the open session minutes and to approve and seal the executive session minutes of the State Properties Committee meeting which had been held on Tuesday, January 16, 2018.

**New Business:**

**ITEM A – Department of Environmental Management** – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Sail Newport for the use of Fort Adams State Park in the City of Newport for various functions and events, including twenty (20) open dates, with authorization to serve/sell alcohol.

Discussion took place for this item with testimony provided by Thomas Rosa and Bruce Thompson from the Department of Environmental Management. On motion made by Mr. Schiappa and seconded by Mr. Schultz, the Committee voted unanimously to approve the License Agreement.

**ITEM B – Department of Environmental Management** – A request for the approval and execution of a First Amendment to Indenture to Lease and a Tripartite Agreement between the Department of Environmental Management and WT Galilee Corporation and WT Ocean, LLC in connection with the financing for acquisition of the business on Lot 214 in the Port of Galilee in the Town of Narragansett.

- a. First Amendment to Indenture of Lease between DEM and WT Galilee Corporation/WT Ocean, LLC
- b. Tripartite Agreement between DEM, WT Ocean, LLC, Greenwood Credit Union and Ocean State Business Development Authority, Inc.

Discussion took place for this item with testimony provided by Mary Kay, Esquire from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Mr. Schiappa, the Committee voted unanimously to approve the First Amendment to Indenture of Lease and Tripartite Agreement.

**ITEM C – Department of Transportation** – A request for the approval and execution of a License Agreement between the Department of Transportation and Kapsch Traffic Com USA, Inc. The license is for the use of approximately 50,000 square feet of land located on the northerly side of Interstate Route 295NB and for approximately 48,800 square feet of land located on the southerly side of Interstate Route 295SB, both located in the Town of Lincoln.

Discussion took place for this item with testimony provided by Paul Carcieri, Ph.D. and Robert Jackson from the Department of Transportation. On motion made by Mr. Schultz and seconded by Mr. Schiappa, the Committee voted unanimously to approve the License Agreement subject to clarification that the licensee has required workers' compensation and employee liability insurance.

**Executive Session:**

On motion made by Mr. Schultz and seconded by Mr. Schiappa, the Committee voted unanimously to enter Executive Session at 10:20 a.m. and consider the following items:

**ITEM E1 – Department of Transportation** – A request from the Department of Transportation for the authorization to acquire right-of-way necessary for the construction of the Safety Improvements to Route 114 (Diamond Hill Road) at Bear Hill Road/I-295 project located in the Town of Cumberland.

**ITEM E2 – Department of Transportation** – A request from the Department of Transportation for the authorization to acquire right-of-way necessary for the Superstructure Replacement of Park Avenue Bridge No. 480 project located in the City of Cranston.

**Open Session:**

On motion made by Mr. Schultz and seconded by Mr. Schiappa, the Committee voted unanimously at 10:24 a.m. to come out of Executive Session and seal the minutes of Executive Session.

**ITEM E1 – Department of Transportation** – Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Mr. Schiappa and seconded by Mr. Schultz, the Committee voted to approve the authorization to acquire right-of-way.

**ITEM E2 – Department of Transportation** – Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Mr. Schiappa and seconded by Mr. Schultz, the Committee voted to approve the authorization to acquire right-of-way.

**Presentation:**

**1. Department of Administration** – Representatives from the Department of Administration will present the State Properties Committee Rules and Regulations Public Hearing and Comment Report and proposed changes to the State Properties Committee Rules and Regulations. The Committee will be asked to vote on the following matters:

- a. Approval of State Properties Committee Rules and Regulations Public Hearing and Comment Report
- b. Approval of Proposed Changes to State Properties Committee Rules and Regulations
- c. Authorization to DOA staff to make necessary filings with the Secretary of State and Office of Management and Budget to finalize the proposed State Properties Committee Rules and Regulations

Kevin Nelson from the Department of Administration presented the Committee with an update on the changes made to the State Properties Committee Rules and Regulations. Because the public members were absent from this meeting, the Committee discussed putting off any votes until a subsequent meeting when more Committee members are present. No action was taken on this item.

**Adjournment:**

There being no further items to consider, on motion made by Mr. Schultz and seconded by Mr. Agrawal, the Committee voted to adjourn at 10:35 a.m.

**Date of Next Meeting:**

**The next scheduled meeting of the State Properties Committee will be held on Tuesday, February 13, 2018.**

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Donna Conway, in her capacity as Executive Secretary