

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, JANUARY 16, 2018 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: January 30, 2018

A meeting of the State Properties Committee convened on Tuesday, January 16, 2018 at 10:00 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room B, Providence, Rhode Island.

Chairperson Schiappa called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Marco Schiappa (Chairperson, RIDOA Designee)
- Susan Urso, Esquire (RIAG Designee)
- Amy Crane, Esquire (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)

Chairperson Schiappa noted that a quorum of members was present to conduct business.

Others in attendance were: Terri Bisson (RIDEM), Paul Carcieri, Ph.D. (RIDOT), Robert Jackson (RIDOT), Colleen Kerr (RIDOT), Sandra Redding (RIDOT), Edward Troiano (RIDOT), Anita Flax, Esquire (RIEMA), Thomas Guthlein (RIEMA) and Louis Saccoccio, Esquire (URI).

Approval of Revised 2018 Meeting Schedule:

On motion made by Ms. Urso and seconded by Ms. Main, the Committee voted unanimously to approve the Revised 2018 State Properties Committee Meeting Schedule.

Approval of Minutes:

Thereupon, on motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the open session minutes and to approve and seal the executive session minutes of the State Properties Committee meeting which had been held on Tuesday, December 19, 2017.

Old Business:

1. Department of Environmental Management – A request for the approval and execution of a revised License Agreement between the Department of Environmental Management and Special Olympics Rhode Island for the use of Roger Wheeler State Beach for a Penguin Plunge fundraising event. The event previously scheduled for January 1, 2018 is being rescheduled to January 21, 2018.

On motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the revised License Agreement.

New Business:

ITEM A – Rhode Island Emergency Management Agency – A request for the approval and execution of a License Agreement and a Contract for Reimbursement between the Rhode Island Emergency Management Agency and the New Castle Realty Company regarding the premises located at 24 Mountain Avenue in the Town of Westerly.

- a. License Agreement
- b. Contract for Reimbursement

Discussion took place for this item with testimony provided by Anita Flax, Esquire and Thomas Guthlein from the Rhode Island Emergency Management Agency. On motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the License Agreement and Contract for Reimbursement.

ITEM B – Department of Environmental Management – A request from the Department of Environmental Management for the approval to issue a Request for Proposals (RFP) through the Division of Purchases to engage the services of qualified entities to farm certain parcels of State-owned land.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Ms. Urso and seconded by Ms. Main, the Committee voted unanimously to approve the request to issue a Request for Proposals.

ITEM C – RI Council on Postsecondary Education (URI) – A request for the approval and execution of a Lease Agreement between the University of Rhode Island and Joseph Raheb for the use of approximately 656 square feet of office space located at 650 George Washington Highway in the Town of Lincoln. The leased office space is for the office of the Rhode Island Small Business Development Center.

Discussion took place for this item with testimony provided by Loui Saccoccio, Esquire from the University of Rhode Island. On motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the Lease Agreement.

ITEM D – Department of Transportation – A request for the approval and execution of a License Agreement between the Department of Transportation and Kapsch Traffic Com IVHS, Inc. for the use of approximately 57,600 square feet of land located on the southerly side of Interstate Route 95SB located in the City of Providence.

Discussion took place for this item with testimony provided by Paul Carcieri, Ph.D. and Robert Jackson from the Department of Transportation. On motion made by Ms. Urso and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to providing an updated Certificate of Insurance that reflects the term of the license.

ITEM E – Department of Transportation – A request for the approval and execution of a Temporary and Perpetual Easements Agreement between the Department of Transportation and the National Railroad Passenger Corporation (“AMTRAK”) related to construction at the Westerly Train Station located at 10 Railroad Avenue in the Town of Westerly.

Discussion took place for this item with testimony provided by Paul Carcieri, Ph.D. and Sandra Redding from the Department of Transportation. On motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the Temporary and Perpetual Easements Agreement.

Executive Session:

On motion made by Ms. Urso and seconded by Ms. Main, the Committee voted unanimously to enter Executive Session at 10:16 a.m. and consider the following items:

ITEM E1 – Department of Transportation – A request from the Department of Transportation for the authorization to acquire right-of-way necessary to construct traffic improvements at the intersection of Allens Avenue and Terminal Road in the City of Providence.

ITEM E2 – Department of Transportation – A request from the Department of Transportation for the conceptual approval to negotiate two (2) Temporary Use and Access Agreements necessary for the “Rhode Island Safe Routes to School Program – Infrastructure Improvements” program in the Town of Narragansett.

Open Session:

On motion made by Ms. Urso and seconded by Ms. Main, the Committee voted unanimously at 10:19 a.m. to come out of Executive Session and seal the minutes of Executive Session.

ITEM E1 – Department of Transportation – Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Urso and seconded by Mr. Schiappa the Committee voted to approve the authorization to acquire right-of-way. Ms. Main recused.

ITEM E2 – Department of Transportation – Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Ms. Urso, the Committee voted unanimously to approve the negotiation of two (2) Temporary Use and Access Agreements.

Adjournment:

There being no further items to consider, on motion made by Ms. Urso and seconded by Ms. Main, the Committee voted to adjourn at 10:20 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, January 30, 2018.

Donna Conway, in her capacity as Executive Secretary