

**DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING  
TUESDAY, SEPTEMBER 26, 2017 10:00 A.M.  
CONFERENCE ROOM 'C'**

**MEETING MINUTES:**

**POSTED: October 10, 2017**

A meeting of the State Properties Committee convened on Tuesday, September 26, 2017 at 10:00 a.m. at the Department of Administration, One Capitol Hill, 2<sup>nd</sup> Floor, Conference Room B, Providence, Rhode Island.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP, Chairperson (RIDOA)
- Dane Kwiatkowski (RIDOA Designee)
- Gregory Schultz, Esquire (RIAG Designee)
- Gayle Mambro-Martin, Esquire (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: Christopher Cotta (RIAG), Terri Bisson (RIDEM), Michelle Sheehan (RIDEM), Mary Ellen McQueeney-Lally, Esq. (RIDLT), Robert Jackson (RIDOT), Ann Hollands, MAI (RIDOT), Colleen Kerr (RIDOT), Edward Troiano (RIDOT), Jaime Overton (RIDOA), John Ryan (RIDOA), Deborah White (RIDOA), Sara Kalman (Conventures).

**Approval of Minutes:**

Thereupon, on motion made by Mr. Schultz and seconded by Mr. Kwiatkowski the Committee voted unanimously to approve the open session minutes and executive session minutes and seal the executive session minutes of the State Properties Committee meeting which had been held on Tuesday, September 12, 2017.

The Committee considered and took action on the items listed on the posted agenda as follows.

**Old Business:**

**1. Department of Transportation** – A request for the approval and execution of a License Agreement between the Department of Transportation and Kapsch Traffic Com IVHS, Inc. for the use of approximately 52,800 square feet of land comprising of the Interstate 95 Southbound Rest Area located in the Town of Richmond.

Discussion took place for this item with testimony provided by Ann Hollands, MAI and Edward Troiano from the Department of Transportation. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the License Agreement.

**New Business:**

**ITEM A – Department of Labor and Training** – A request for the approval and execution of a License Agreement between the Department of Labor and Training and the Woonsocket Rotary Club for the use of the DLT parking lot located at 217-219 Pond Street in the City of Woonsocket.

Discussion took place for this item with testimony provided by Mary Ellen McQueeney-Lally, Esquire from the Department of Labor and Training. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement.

**ITEM B – Department of Environmental Management** – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Tommy Thompson for a two-bedroom caretaker residence located in Arcadia Management Area in the Town of Richmond.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the Indenture of Lease subject to an amendment to Paragraph 2 of Paragraph 10 of the agreement that the insurance can be modified as necessary on a reasonable basis during the term of the lease.

**ITEM C – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and the Leukemia and Lymphoma Society for the use of the State House grounds in Providence for the 2017 Light the Night Walk.

Discussion took place for this item with testimony provided by Jaime Overton and Deborah White from the Department of Administration and Sara Kalman representing the Leukemia and Lymphoma Society. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the License Agreement.

**ITEM D – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and the Gloria Gemma Foundation for the use of Station Park and the State House grounds in Providence for the 2017 Gloria Gemma Flames of Hope.

Discussion took place for this item with testimony provided by Jaime Overton and Deborah White from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to the Committee’s receipt of an updated Certificate of Insurance.

**ITEM E – Department of Transportation** – A request for the approval and execution of two (2) Temporary Use and Access Agreements necessary for the Highway Safety Improvements project located at the intersection of Post Road/Jefferson Boulevard and Main Avenue in the City of Warwick.

- a. Temporary Use and Access Agreement between RIDOT and One Putt Properties, LLC
- b. Temporary Use and Access Agreement between RIDOT and Greenwood Credit Union.

Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the two (2) Temporary Use and Access Agreements.

**ITEM F – Department of Environmental Management** – A request from the Department of Environmental Management for the approval and execution of a Purchase and Sale Contract for the purchase of a 30 acre property located in the Town of Hopkinton known as the Jalbert Property.

Discussion took place for this item with testimony provided by Michelle Sheehan from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the Purchase and Sale Contract.

**ITEM G – Department of Environmental Management** – A request from the Department of Environmental Management for the approval and execution of a Conservation Easement over 40 acres of land located in the Town of South Kingstown known as Whaley Farm.

Discussion took place for this item with testimony provided by Michelle Sheehan from the Department of Environmental Management. On motion made by Ms. Main and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the Conservation Easement.

**ITEM H – Department of Attorney General** – A request from the Department of Attorney General for the approval to initiate lease negotiations with the principals of Atlantic Enterprises related to a short-term lease. The proposed lease premises are located at 155 South Main Street in the City of Providence.

Discussion took place for this item with testimony provided by Christopher Cotta from the Department of Attorney General and John Ryan from the Department of Administration. On motion made by Mr. Kwiatkowski and seconded by Ms. Main, the Committee voted to approve the request to initiate lease negotiations. Mr. Schultz recused.

*At the request of the Department of Administration, Item I was deferred to a subsequent meeting.*

**Adjournment:**

There being no further items to consider, on motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted to adjourn at 10:28 a.m.

**Date of Next Meeting:**

**The next scheduled meeting of the State Properties Committee will be held on Tuesday, October 10, 2017.**

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Donna Conway, in her capacity as Executive Assistant