

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, JULY 18, 2017 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: August 1, 2017

A meeting of the State Properties Committee convened on Tuesday, July 18, 2017 at 10:00 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room B, Providence, Rhode Island.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP, Chairperson (RIDOA)
- Marco Schiappa (RIDOA Designee)
- Gregory Schultz, Esquire (RIAG Designee)
- Gayle Mambro-Martin, Esquire (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)
- Constance Pemmerl (Public Member)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: Lindsay Lang, Esquire (Healthsource RI), Pamela Lennon (Healthsource RI), Perry Raso (Matunuck Marina), Christopher Cotta (RIAG), Mark Hartmann (RIAG), Charlie Woodson (RIAG), Kevin Nelson (RIDOA), John Ryan (RIDOA), Anthony Cafone (RIDOT), Paul Carcieri, Ph.D. (RIDOT), Ann Hollands, MAI (RIDOT), Colleen Kerr (RIDOT), Shoshana Lew (RIDOT), Daniel Smith (RIDOT) and Kelly Carpenter (Senate Fiscal),

Approval of Minutes:

Thereupon, on motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the open session minutes of the State Properties Committee meeting which had been held on Tuesday, July 11, 2017.

The Committee considered and took action on the items listed on the posted agenda as follows:

Old Business:

1. Department of Transportation – A request for the approval and execution of a License Agreement between the Department of Transportation and MTK ESG, LLC for the use of approximately 10,901 square feet of State-owned land located adjacent to 650 Succotash Road in the Town of South Kingstown for valet parking and boat storage.

Discussion took place for this item with testimony provided by Paul Carcieri, Ann Hollands and Shoshana Lew from the Department of Transportation and Perry Raso from MTK ESG, LLC. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to the understanding that the State Properties Committee will not utilize the current appraisal solely for valuing the purchase price of the property.

New Business:

ITEM A – Department of Transportation – A request for the approval and execution of a First Amendment to Temporary Easement Agreement between the Department of Transportation and Jan Co., Inc. related to the “Apponaug Circulator Long-Term Improvements” project in the City of Warwick.

Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Schiappa, the Committee voted unanimously to approve the First Amendment to Temporary Easement Agreement.

ITEM B – Department of Transportation – A request for the approval and execution of a Temporary Use and Access Agreement between the Department of Transportation and Charter Care Health Partners related to the “1R Improvements to Smith Street” project in the City of Providence.

Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Temporary Use and Access Agreement.

ITEM C – Department of Administration/Healthsource RI – A request for the approval to initiate lease negotiations with the principals of K & N Associates & 401 & 501 Wampanoag Trail LLC for space located at 501 Wampanoag Trail in the City of East Providence.

Discussion took place for this item with testimony provided by Lindsay Lang, Esquire from Healthsource RI and John Ryan from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the request to initiate lease negotiations subject to Committee’s receipt of the State CPO’s signature.

ITEM D – Department of Attorney General – A request for the approval to advertise a Request for Proposals in order to solicit lease proposals for space located in the City of Providence.

Discussion took place for this item with testimony provided by Christopher Cotta from the Department of Attorney General and John Ryan from the Department of Administration. On motion made by Mr. Schiappa and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the request to advertise a Request for Proposals. Mr. Schultz recused.

Presentation:

1. Department of Administration – A presentation to the State Properties Committee members of proposed changes to the current State Properties Committee Rules and Regulations.

The proposed State Properties Committee Rules and Regulations changes were presented by Andrew Marcaccio, Esquire and Kevin Nelson from the Department of Administration. No action was taken by the Committee.

Adjournment:

There being no further items to consider, on motion made by Mr. Schultz and seconded by Mr. Schiappa, the Committee voted to adjourn at 11:35 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, August 1, 2017.

Donna Conway, in her capacity as Executive Assistant