

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, DECEMBER 6, 2016 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: December 20, 2016

A meeting of the State Properties Committee was convened on Tuesday, December 6, 2016 at 10:01 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on December 6, 2016.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP, Chairperson (RIDOA)
- Gregory Schultz, Esquire (RIAG Designee)
- Marco Schiappa (DOA Designee)
- Patrick Marr (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: John Faltus (RIDEM), Lauren Farley (RIDEM), Thomas Rosa (RIDEM), Michelle Sheehan (RIDEM), Deborah Barclay, Esquire (RIDHS), John Ryan (RIDOA), Gil Bricault (RIDOT), Christine Brien (RIDOT) and Paul Carcieri (RIDOT).

Approval of Minutes:

Thereupon, on motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the open session and approve and seal the executive session minutes of the State Properties Committee meeting which had been held on Monday, November 22, 2016.

The Committee considered and took action on the items listed on the posted agenda as follows:

Old Business:

1. Department of Human Services – A request for the approval and execution of a Sixth Amendment to Sublease Agreement between the Department of Human Services and Floyd Realty Co., Inc. The leased premises are located at 197-211 Buttonwoods Avenue in the City of Warwick.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Ms. Main and seconded Mr. Schiappa, the Committee voted unanimously to approve the Sixth Amendment to Sublease Agreement.

New Business:

ITEM A – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Special Olympics Rhode Island for a Penguin Plunge fundraising event located at Roger Wheeler State Beach in Narragansett on January 1, 2017.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Schiappa and seconded Mr. Schultz, the Committee voted unanimously to approve the License Agreement subject to the Committee's receipt of the renewed Certificate of Insurance.

ITEM B – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Special Olympics Rhode Island for a Penguin Plunge fundraising event located at Salty Brine State Beach in Narragansett on March 4th and 5th, 2017.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Schultz and seconded Ms. Main, the Committee voted unanimously to approve the License Agreement subject to the Committee's receipt of the renewed Certificate of Insurance.

ITEM C – Department of Environmental Management – A request from the Department of Environmental Management for the approval and execution of a Warranty Deed to acquire a 0.43 acre parcel of land located at 169 Sanctuary Road, known as the McKenzie Property, in the Town of Charlestown. The parcel will be incorporated into the Burlingame State Park/Management Area.

Discussion took place for this item with testimony provided by Lauren Farley from the Department of Environmental Management. On motion made by Mr. Schiappa and seconded Ms. Main, the Committee voted unanimously to approve the Warranty Deed.

ITEM D – Department of Environmental Management – A request for the approval and execution of an Easement Agreement between the Department of Environmental Management and the Town of South Kingstown that will enable the Department of Environmental Management to construct a sidewalk, crosswalk and guardrail on Town property to facilitate public access to Worden’s Pond in South Kingstown.

Discussion took place for this item with testimony provided by Michelle Sheehan from the Department of Environmental Management. On motion made by Ms. Main and seconded Mr. Schultz, the Committee voted unanimously to approve the Easement Agreement.

ITEM E – Department of Transportation – A request for the approval and execution of a Temporary Use and Access Agreement between the Department of Transportation and the Town of North Smithfield that will allow the Department of Transportation access to Town property to install temporary reinforcement repairs to the retaining wall for roadway stabilization on School Street in the Town of North Smithfield.

Discussion took place for this item with testimony provided by Gil Bricault from the Department of Transportation. On motion made by Mr. Schiappa and seconded Mr. Schultz, the Committee voted unanimously to approve the Temporary Use and Access Agreement.

ITEM F – Department of Transportation – A request for the approval and execution of a Bargain and Sale Deed between the Department of Transportation and JB, LLC for the purchase of approximately 929 square feet of land located on Jefferson Boulevard in the City of Warwick.

Discussion took place for this item with testimony provided by Christine Brien and Paul Carcieri from the Department of Transportation. On motion made by Ms. Main and seconded Mr. Schultz, the Committee voted unanimously to approve the Bargain and Sale Deed.

Adjournment:

There being no further items to consider, on motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted to adjourn at 10:22 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, December 20, 2016.

Donna Conway, in her capacity as Executive Assistant