

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, OCTOBER 25, 2016 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: November 7, 2016

A meeting of the State Properties Committee was convened on Tuesday, October 25, 2016 at 10:01 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on October 21, 2016.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP (RIDOA)
- Gregory Schultz, Esquire (RIAG Designee)
- Lisa Churchville (General Treasurer's Office Designee)
- Connie Pemmerl (Public Member)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: Mariana Ormonde, Esq. (RIAG), Susan Urso, Esq. (RIAG), Christine Brien (RIDOT), Paul Carcieri (RIDOT), Terri Bisson (RIDEM), Lauren Farley (RIDEM), Mary Kay, Esq. (RIDEM), Bradford Booth, Esq. (RIDMV), John Ryan (RIDOA) and Kelly Carpenter (Senate Fiscal).

Approval of Minutes:

- **October 11, 2016:** On motion made by Ms. Pemmerl and seconded by Mr. Schultz, the Board voted unanimously to approve the minutes.
- **October 21, 2016:** On motion made by Ms. Schultz and seconded by Mr. Agrawal, the Board voted unanimously to approve the minutes. Ms. Pemmerl abstained.

The Committee considered and took action on the items listed on the posted agenda as follows:

New Business:

ITEM A – Department of Transportation – A request for the approval and execution of a Purchase and Sales Agreement between the Department of Transportation and JB, LLC for the purchase of approximately 929 square feet of land located on Jefferson Boulevard in the City of Warwick.

Discussion took place for this item with testimony provided by Christine Brien and Paul Carcieri from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Purchase and Sales Agreement.

ITEM B – Department of Environmental Management – A request from the Department of Environmental Management for the approval and execution of a Purchase and Sale Contract to acquire 42 acres of land located at 16 Old Indian Trail, known as the Dobson Property, in the Town of Charlestown. The parcel will be added to the Burlingame Management Area.

Discussion took place for this item with testimony provided by Lauren Farley from the Department of Environmental Management. On motion made by Ms. Pemmerl and seconded by Mr. Schultz, the Committee voted unanimously to approve the Purchase and Sale Contract.

ITEM C – Department of Environmental Management – A request from the Department of Environmental Management for the approval and execution of a Purchase and Sale Contract to acquire a 0.43 acre parcel of land located at 169 Sanctuary Road, known as the McKenzie Property, in the Town of Charlestown. The parcel will be incorporated into the Burlingame State Park/Management Area.

Discussion took place for this item with testimony provided by Lauren Farley from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Purchase and Sale Contract.

ITEM D – Department of Environmental Management – A request for the approval and execution of a Second Amendment to Indenture of Lease between the Department of Environmental Management and 75 State Street, LLC to add 2,500 square feet to their existing lease agreement for property located on 65/75 State Street in the Port of Galilee in Narragansett.

Discussion took place for this item with testimony provided by Terri Bisson and Mary Kay, Esquire from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Second Amendment to Indenture of Lease.

ITEM E – Department of Environmental Management – A request for the approval and execution of a First Amendment to Indenture of Lease between the Department of Environmental Management and Sail Newport, Inc. to secure financing for the construction of a new public facility at Fort Adams State Park in Newport.

Discussion took place for this item with testimony provided by Terri Bisson and Mary Kay, Esquire from the Department of Environmental Management. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the First Amendment to Indenture of Lease subject to the receipt of Exhibit D from Bank of Newport.

ITEM F – Department of Revenue – A request for the approval and execution of a First Amendment to Lease between the Department of Revenue and Kenneth J. Alves. The leased premises are located at 238 East Main Road in the Town of Middletown.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Bradford Booth, Esquire from the Department of Revenue, Division of Motor Vehicles. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the First Amendment to Lease.

Adjournment:

There being no further items to consider, on motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted to adjourn at 10:28 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Monday, November 7, 2016.

Donna Conway, in her capacity as Executive Assistant