

**DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING  
TUESDAY, OCTOBER 11, 2016 10:00 A.M.  
CONFERENCE ROOM 'C'**

**MEETING MINUTES:**

**POSTED: October 25, 2016**

A meeting of the State Properties Committee was convened on Tuesday, October 11, 2016 at 10:00 a.m. at the Department of Administration, One Capitol Hill, 2<sup>nd</sup> Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on October 6, 2016.

Chairperson Agrawal called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Parag Agrawal, AICP, Chairperson (RIDOA)
- Gregory Schultz, Esquire (RIAG Designee)
- Marco Schiappa (DOA Designee)
- Patrick Marr (General Treasurer's Office Designee)
- Robin Main, Esquire (Public Member)
- Connie Pemmerl (Public Member)

Chairperson Agrawal noted that a quorum of members was present to conduct business.

Others in attendance were: Mary Kay, Esquire (RIDEM), Cheryl Asquino, Esquire (RIDOA), Mark Barnes (RIDOA), Kevin Carvalho (RIDOA), John Ryan (RIDOA), Director A.T. Wall (RIDOC), Barry Weiner (RIDOC), Richard Kalunian (RIDOT) and Sara Kalman (Leukemia & Lymphoma Society).

**Approval of Minutes:**

Thereupon, on motion made by Ms. Pemmerl and seconded by Mr. Schultz, the Committee voted unanimously to approve the open session minutes of the State Properties Committee meeting which had been held on Tuesday, September 27, 2016.

On motion made by Ms. Pemmerl and seconded by Mr. Schultz, the Committee voted unanimously to approve and seal the executive session minutes of the State Properties Committee meeting which had been held on Tuesday, September 27, 2016.

The Committee considered and took action on the items listed on the posted agenda as follows:

**Correspondence:**

**1. Department of Environmental Management** – A letter from the Department of Environmental Management stating that the “Big Boy Toy Show” event (approved by State Properties Committee on July 19, 2016) scheduled for June 18, 2017 has been moved up a day to June 17, 2017. The new date was included in the original License Agreement.

The Committee discussed the correspondence from RIDEM and noted that the only change in the License Agreement would be the change in date, moving the event up one day. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the amended proposal.

**New Business:**

**ITEM A – Department of Transportation** – A request for the conceptual approval of a Temporary Use and Access Agreement between the Department of Transportation and the Town of North Smithfield necessary for RIDOT to install temporary reinforcement repairs to a retaining wall for roadway stabilization located on School Street in the Town of North Smithfield.

Discussion took place for this item with testimony provided by Richard Kalunian from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to conceptually approve the Temporary Use and Access Agreement.

**ITEM B – Department of Transportation** – A request for the approval and execution two (2) Temporary Use and Access Agreements between the Department of Transportation and the Department of Environmental Management necessary for the construction of the Intersection Improvements to Hartford Avenue at Reservoir Avenue project in the City of Johnston.

- a. Temporary Use and Access Agreement between DOT/DEM (Plat 56, Lot 1/15)
- b. Temporary Use and Access Agreement between DOT/DEM (Plat 56, Lot 1/17)

Discussion took place for this item with testimony provided by Richard Kalunian from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the two (2) Temporary Use and Access Agreements.

**ITEM C – Department of Administration** – A request for the approval and execution of a Second Amendment to License Agreement between the Department of Administration and the National Railroad Passenger Corporation (“Amtrak”) for the use

of approximately 1.818 acres of land located adjacent to the railroad station in the City of Providence.

Discussion took place for this item with testimony provided by Cheryl Asquino, Esquire, Mark D. Barnes and Kevin Carvalho from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Second Amendment to License Agreement.

**ITEM D – Department of Environmental Management** – A request for the approval and execution of an Easement Agreement between the Department of Environmental Management and Robert and Linda Audette for access to their property located at 124 and 130 Sanctuary Road in the Town of Charlestown.

Discussion took place for this item with testimony provided by Mary Kay, Esquire from the Department of Environmental Management. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Easement Agreement.

**ITEM E – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and the Leukemia and Lymphoma Society which will allow the organization to utilize the State House grounds in Providence on October 23, 2016 for the 2016 Light the Night Walk event.

Discussion took place for this item with testimony provided by Mark D. Barnes from the Department of Administration and Sara Kalman from the Leukemia and Lymphoma Society. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement subject to the Committee's receipt of the Certificate of Disclosure and Certificate of Authority.

**ITEM F – Department of Corrections** – A request from the Department of Corrections to initiate lease negotiations with the principals of WRR Associates, LLC. The leased proposed office space is located at 49 Pavilion Avenue in the City of Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Director A.T. Wall and Barry Weiner from the Department of Corrections. On motion made by Mr. Schiappa and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the request to initiate lease negotiations. Ms. Main recused.

**Adjournment:**

There being no further items to consider, on motion made by Ms. Main and seconded by Ms. Schultz, the Committee voted to adjourn at 10:23 a.m.

**Date of Next Meeting:**

**The next scheduled meeting of the State Properties Committee will be held on Tuesday, October 25, 2016.**

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Donna Conway, in her capacity as Executive Assistant