

**DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING  
TUESDAY, SEPTEMBER 13, 2016 10:00 A.M.  
CONFERENCE ROOM 'C'**

**MEETING MINUTES:**

**POSTED: September 27, 2016**

A meeting of the State Properties Committee was convened on Tuesday, September 13, 2016 at 10:01 a.m. at the Department of Administration, One Capitol Hill, 2<sup>nd</sup> Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on September 8, 2016.

Chairperson Dingley called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

- Mark A. Dingley, Esq., Chairperson (RIDOA)
- Gregory Schultz, Esquire (RIAG Designee)
- Marco Schiappa (DOA Designee)
- Kelly Rogers (General Treasurer's Office Designee)
- Robin Main, Esq. (Public Member)
- Connie Pemmerl (Public Member)

Chairperson Dingley noted that a quorum of members was present to conduct business.

Others in attendance were: Mariana Ormonde (RIAG), Colleen Kerr (RIDOT), Richard Kalunian (RIDOT), Christine Brien (RIDOT), Robert Jackson (RIDOT), Eva Bernardo (RIDOT), Paul Carcieri (RIDOT), Mary Kay, Esq. (RIDEM), Alison Fisher (RIDEM), Deborah White (RIDOA), John Ryan (RIDOA), John Washburn (DCYF), Mary Ellen McQueeney-Lally, Esq. (RIDLT), Ralph Palumbo (Southern Sky Renewable Energy) and Charlie Breagy (Downtown 5K, Inc.).

**Approval of Minutes:**

Thereupon, on motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the open session minutes of the State Properties Committee meeting which had been held on Tuesday, August 30, 2016.

On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve and seal the executive session minutes of the State

Properties Committee meeting which had been held on Tuesday, August 30, 2016, subject to the replacement of “Main” to “Pemmerl” in the motion to adjourn.

The Committee considered and took action on the items listed on the posted agenda as follows:

**Old Business:**

**1. Department of Transportation** – A request for the approval and execution of a Grant of Easement between the Department of Transportation, the Rhode Island Airport Corporation (RIAC) and Narragansett Electric Company (National Grid) that will allow for the installation of a padmounded transformer and associated equipment for electrical service situated on the southerly side of Main Avenue in the City of Warwick.

Discussion took place for this item with testimony provided by Robert Jackson from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Grant of Easement. Ms. Main recused.

**2. Department of Transportation** – A request from the Department of Transportation for the conceptual approval to convey approximately ten acres of land located adjacent to the Airport Connector in Warwick to Southern Sky Renewable Energy, LLC.

Discussion took place for this item with testimony provided by Paul Carcieri and Christine Brien from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Schiappa, the Committee voted unanimously to conceptually approve the sale.

**3. Department of Transportation** – A request for the approval and execution of two Temporary Use and Access Agreements necessary for pedestrian and intersection safety improvements in Providence.

- a. Temporary Use and Access Agreement between the Department of Transportation and Ethan Ricklin
- b. Temporary Use and Access Agreement between the Department of Transportation and the City of Providence

Discussion took place for this item with testimony provided by Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the two Temporary Use and Access Agreements.

**New Business:**

**ITEM A – Department of Labor and Training** – A request for the approval and execution of a License Agreement between the Department of Labor and Training and The Woonsocket Rotary Club for the use of the parking of the DLT office located at 217-219 Pond Street in Woonsocket during Autumnfest (October 7, 2016-October 10, 2016).

Discussion took place for this item with testimony provided by Mary Ellen McQueeney-Lally, Esquire from the Department of Labor and Training. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement.

**ITEM B – Department of Environmental Management** – A request for the approval and execution of a Tripartite Agreement between the Department of Environmental Management and KSJ Seafood, Inc. in connection with K.S.J. Seafood’s development of Lot 204E in the Port of Galilee in Narragansett.

Discussion took place for this item with testimony provided by Mary Kay, Esquire and Alison Fisher from the Department of Environmental Management. On motion made by Ms. Pemmerl and seconded by Ms. Main, the Committee voted unanimously to approve the Tripartite Agreement.

**ITEM C – Department of Transportation** – A request for the approval and execution of a License Agreement renewal between the Department of Transportation and 647 Oaklawn LLC for the use of approximately 1,800 square feet of State-owned land located adjacent to 1401 Park Avenue in Cranston.

Discussion took place for this item with testimony provided by Eva Bernardo and Paul Carcieri from the Department of Transportation. On motion made by Mr. Schiappa and seconded by Mr. Schultz, the Committee voted unanimously to approve the License Agreement.

**ITEM D – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and Downtown 5K, Inc. for the utilization of the State House grounds and Station Park in Providence on September 17 and September 18, 2016 for the Caremark CVS Downtown 5K.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration and Charlie Breagy from Downtown 5K, Inc. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement.

**ITEM E – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and The Color Run, LLC for the utilization of the State House grounds and Station Park in Providence on September 24 and September 25, 2016 for the 2016 Color Run.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement.

**ITEM F – Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and the Gloria Gemma Breast Cancer Resource Foundation for the utilization of the State House grounds and Station Park in Providence on September 28 through October 2, 2016 for the 2016 Gloria Gemma Flames of Hope event.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement subject to the Committee's receipt of the updated Certificate of Insurance with the full limits required.

**ITEM G – Department of Children, Youth and Families** – A request for the approval for the Department of Children, Youth and Families to advertise a Request for Proposals in order to secure the use of eighty (80) employee parking spaces located in close proximity to 101 Friendship Street in the City of Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and John Washburn from the Department of Children, Youth and Families. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the request to advertise a Request for Proposals.

*Chairman Dingley announced that because of the presenter's absence, Items H, I and J were deferred until a subsequent meeting.*

**Executive Session:**

On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to enter into Executive Session at 11:04 a.m. and consider the following items:

**ITEM E1 – Department of Transportation** – A request from the Department of Transportation for the authorization of an Administrative Settlement with Two Mile Corner Trust related to the Reconstruction of Two Mile Corner project in Middletown.

**Open Session:**

On motion made by Mr. Schultz and seconded by Ms. Pemmerl, the Committee voted unanimously at 11:09 a.m. to come out of Executive Session and seal the minutes of Executive Session.

**ITEM E1 – Department of Transportation** – Discussion took place for this item with testimony provided by Richard Kalunian from the Department of Transportation. On motion made by Ms. Main and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Administrative Settlement.

**Adjournment:**

There being no further items to consider, on motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted to adjourn at 11:11 a.m.

**Date of Next Meeting:**

**The next scheduled meeting of the State Properties Committee will be held on Tuesday, September 27, 2016.**

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Donna Conway, in her capacity as Executive Assistant