

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, AUGUST 2, 2016 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: August 16, 2016

A meeting of the State Properties Committee was convened on Tuesday, August 2, 2016 at 10:02 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on July 28, 2016.

Chairperson Schiappa called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

Marco Schiappa, Chairperson (RIDOA)
Gregory Schultz, Esquire (RIAG)
Dane Kwiatkowski (RIDOA)
Patrick Marr (General Treasurer's Office)
Robin L. Main, Esquire (Public Member)

Chairperson Schiappa noted that a quorum of members was present to conduct business.

Others in attendance were: Michael Grant (RIDOC), J.R. Ventura (RIDOC), Nevin Celly (RIAG), Mariana Ormonde (RIAG), Robert Jackson (RIDOT), Anthony Cofone (RIDOT), Christine Brien (RIDOT), Paul Carcierri (RIDOT), Anthony Barone (RIDOT), Colleen Kerr (RIDOT), Richard Kalunian (RIDOT), Jennifer Piro (RIDOT), Robert Paquette (RIDEM), Lauren Farley (RIDEM), Deborah Barclay (RIDHS), John Ryan (RIDOA), Deborah White (RIDOA), Tina Barros (RIDOR), Walter Craddock (RIDOA), Steven Feinberg (RI Film and Television Office), Kelly Carpenter (Senate Fiscal) and Alex Berard (Polka King, LLC).

Approval of Minutes:

Thereupon, on motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the open session minutes and executive session minutes and seal the executive session minutes as presented at the State Properties Committee meeting which had been held on Tuesday, July 19, 2016 subject to a correction changing "Item E2" to "Item E1" in the minutes.

The Committee considered and took action on the items listed on the posted agenda as follows:

Old Business:

1. Department of Transportation – A request for the approval and execution of a License Agreement between the Department of Transportation and Airway Leasing, LLC for the licensee to use approximately 3,360 square feet of land located adjacent to 6 Allens Avenue in Providence.

Discussion took place for this item with testimony provided by Robert Jackson and Anthony Barone from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to an updated Certificate of Insurance and protection of the transformer.

New Business:

At the request of the Rhode Island Film and Television Office, Item J and Item K were heard first.

ITEM J – Rhode Island Film and Television Office – A request for the approval and execution of a Film License agreement between the Rhode Island Film and Television Office, Department of Corrections and Polka King, LLC for the use of Department of Corrections’ facilities on August 11-12, 2016 for the filming of a motion picture.

Discussion took place for this item with testimony provided by Steven Feinberg from the RI Film and Television Office, Alex Berard from Polka King, LLC and J.R. Ventura and Michael Grant from the Department of Corrections. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the Film License Agreement.

ITEM K – Rhode Island Film and Television Office – A request for the approval and execution of a Film License agreement between the Rhode Island Film and Television Office, Department of Administration and Polka King, LLC for the use of the State House on August 16-17, 2016 for the filming of a motion picture.

Discussion took place for this item with testimony provided by Steven Feinberg from the RI Film and Television Office and Alex Berard from Polka King, LLC. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the Film License Agreement.

ITEM A – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management, TriMom Productions, LLC and Katherine Robbins for the use of portions of Misquamicut State Beach in Westerly from August 20-21, 2016 for the running of a triathlon.

Discussion took place for this item with testimony provided by Robert Paquette from the Department of Environmental Management. On motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the License Agreement.

ITEM B – Department of Transportation – A request for the approval and execution of a Bargain and Sale Deed between the Department of Transportation and Rhode Island Housing and Mortgage Finance Corporation (RIHMFC) for the sale of approximately 3.09 acres of land situated on the northwest quadrant of Frenchtown Road in East Greenwich.

Discussion took place for this item with testimony provided by Robert Jackson from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the Bargain and Sale Deed.

ITEM C – Department of Transportation – A request for the approval and execution of a Grant of Easement between the Department of Transportation and Brian and Patricia Weeks that will allow for the sewer tie-in from 22 Olympia Avenue to the Town-owned Sewer Line within the Old Colony Railroad right-of-way in the town of Tiverton.

Discussion took place for this item with testimony provided by Robert Jackson from the Department of Transportation. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the Grant of Easement.

At the request of the Department of Transportation, Item D was deferred.

ITEM E – Department of Transportation – A request from the Department of Transportation for the conceptual approval to sell approximately 900 square feet of land located adjacent to and in front of Baxter’s Jewelry at 200 Jefferson Boulevard in Warwick to JB, LLC.

Discussion took place for this item with testimony provided by Christine Brien and Paul Carcieri from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Kwiatkowski, the Committee voted unanimously to conceptually approve the sale.

ITEM F – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management, the Department of Transportation and Eat Drink RI LLC for the use of approximately 32,000 square feet of land on India Street in Providence for a pop-up market on August 6, 2016.

Discussion took place for this item with testimony provided by Lauren Farley from the Department of Environmental Management. On motion made by Ms. Main and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the License Agreement subject to the Committee’s receipt of Certificate of Disclosure and Certificate of Authority.

ITEM G – Department of Environmental Management - A request for the approval and execution of Purchase and Sale Contract for the Department of Environmental Management to acquire 42 acres of land known as the Dobson Property in the Town of Charlestown.

Discussion took place for this item with testimony provided by Lauren Farley from the Department of Environmental Management. On motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the Purchase and Sale Contract.

ITEM H – Department of Transportation – A request from the Department of Transportation for the authorization of an Administrative Settlement with Bank Newport related to the Reconstruction of Two Mile Corner project in Middletown.

Discussion took place for this item with testimony provided by Richard Kalunian and Colleen Kerr from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Schultz, the Committee voted unanimously to approve the authorization of Administrative Settlement.

ITEM I – Department of Administration - A request for the approval and execution of a License Agreement between the Department of Administration and the India Association of Rhode Island that will allow the organization to utilize the State House grounds on August 14, 2016 for the India Day Festival.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Mr. Schultz and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to the Committee’s receipt of updated Certificate of Insurance, Certificate of Disclosure and Certificate of Authority.

ITEM L – Department of Revenue – A request for the approval and execution of a Lease Agreement between the Department of Revenue and Woonsocket Mall, LLC. The leased premises are located at 2000 Diamond Hill Road (Unit #1) in the City of Woonsocket.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Tina Barros and Walter Craddock from the Department of Revenue, Division of Motor Vehicles. On motion made by Mr. Kwiatkowski and seconded by Ms. Main, the Committee voted unanimously to approve the Lease Agreement.

ITEM M – Department of Human Services – A request for the approval to initiate lease negotiations with the principals of Community Care Alliance. The proposed lease premises are located at 800 Clinton Street in the City of Woonsocket.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Deborah Barclay from the Department of Human Services. On motion made by Mr. Schultz and seconded by Mr. Kwiatkowski, the Committee voted unanimously to approve the request to initiate lease negotiations.

Adjournment:

There being no further items to consider, on motion made by Mr. Kwiatkowski and seconded by Ms. Main, the Committee voted to adjourn at 11:10 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, August 16, 2016.

Donna Conway, in her capacity as Executive Assistant