

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, MARCH 29, 2016 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: April 18, 2016

A meeting of the State Properties Committee was convened on Tuesday, March 29, 2016 at 10:02 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on March 24, 2016.

Chairperson Schiappa called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

Marco Schiappa, Chairperson (RIDOA)
Richard Woolley, Esquire (RIAG)
Patrick Marr (General Treasurer's Office)
Constance Pemmerl (Public Member)

Chairperson Schiappa noted that a quorum of members was present to conduct business.

Others in attendance were: John Faltus (DEM), Bruce Thompson (DEM), Frank Gaschen, Esq. (RI Commission of Human Rights), Eva Bernardo (DOT), Robert Jackson (DOT), Colleen Kerr (DOT), Susan Howe (DOT) and John Ryan (DOA).

Approval of Minutes:

Thereupon, on motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the open session minutes as presented of the State Properties Committee meeting which had been held on Tuesday, March 15, 2016.

The Committee considered and took action on the items listed on the posted agenda as follows:

New Business:

ITEM A – Department of Transportation – A request for the approval and execution of a License Agreement between the Department of Transportation and Chevron Land and Development Company for approximately 13.2 acres of land located at 431 Veterans Memorial Parkway in East Providence.

Discussion took place for this item with testimony provided by Eva Bernardo from the Department of Transportation. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement.

At the request of the Department of Transportation, Items B and C were deferred to a subsequent meeting.

ITEM D – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Sail Newport for the World Match Racing Tour (WMRT) sailing event at Fort Adams State Park from April 7, 2016 to June 5, 2016. The License Agreement includes authorization to serve/sell alcoholic beverages.

Discussion took place for this item with testimony provided by John Faltus and Bruce Thompson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement subject to appropriate Certificates of Insurance to cover the times and dates that have been requested.

ITEM E – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Oliver Hazard Perry, Rhode Island for Oliver Hazard Perry to hold functions and events while docked at Fort Adams per their lease with the Department of Environmental Management. The License Agreement includes ten open dates and authorization to serve/sell alcoholic beverages.

Discussion took place for this item with testimony provided by John Faltus and Bruce Thompson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement subject to keeping the appropriate Certificates of Insurance in place for all dates requested.

ITEM F – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and the Fort Adams Trust for the “Newport Fort Fest” on August 20, 2016 at Fort Adams State Park. The License Agreement includes the setup and breakdown of the event and authorization to serve/sell alcoholic beverages.

Discussion took place for this item with testimony provided by John Faltus and Bruce Thompson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the License Agreement.

ITEM G – Executive Office of Commerce – A request for the approval to advertise a Request for Proposals in order to solicit lease proposals for approximately 3,000 square feet of office space for the Executive Office of Commerce.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Wade Gibson from the Executive Office of Commerce. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the request to advertise a Request for Proposals.

ITEM H – Department of Human Services – A request for the approval and execution of a Third Amendment to Lease between the Department of Human Services and Thundermist Health Center. The leased premises are located at 450 Clinton Street in Woonsocket.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to approve the Third Amendment to Lease.

ITEM I – Commission for Human Rights – A request for the approval to initiate lease negotiations with the principals of Dorwest Associates, LLC. The leased premises are located at 180 Westminster Street in Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Francis Gaschen, Esq. from the Commission for Human Rights. On motion made by Ms. Pemmerl and seconded by Mr. Woolley, the Committee voted unanimously to approve the request to initiate lease negotiations

Executive Session:

On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to enter into Executive Session at 10:19 a.m. and consider the following items:

ITEM E1 – Department of Transportation – A request for the conceptual approval to enter into Temporary Use and Access Agreements with five (5) property owners. The agreements are necessary for the ongoing replacement of Central Bridge #182 located on Massasoit Avenue over the Barrington River in Barrington.

Open Session:

On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously at 10:21 a.m. to come out of Executive Session and seal the minutes of Executive Session.

ITEM E1 – Department of Transportation – Discussion took place for this item with testimony provided by Colleen Kerr and Susan Howe from the Department of Transportation. On motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted unanimously to conceptually approve RIDOT to enter into the Temporary Use and Access Agreements.

Adjournment:

There being no further items to consider, on motion made by Mr. Woolley and seconded by Ms. Pemmerl, the Committee voted to adjourn at 10:22 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, April 12, 2016.

Donna Conway, in her capacity as Executive Assistant