

**DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING  
TUESDAY, SEPTEMBER 15<sup>TH</sup>, 2015 10:00 A.M.  
CONFERENCE ROOM 'C'**

**MEETING MINUTES:**

**POSTED: September 29<sup>th</sup>, 2015**

A meeting of the State Properties Committee was convened on Tuesday, September 15<sup>th</sup>, 2015 at 10:05 a.m. at the Department of Administration, One Capitol Hill, 2<sup>nd</sup> Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on September 11<sup>th</sup>, 2015.

Chairperson Flynn called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

Kevin Flynn, Chairperson (RIDOA)  
Richard Woolley, Esquire (RIAG)  
Ryan Haggerty (RIDOA)  
Jeffrey Padwa (General Treasurer's Office)  
Robert Brunelle (Public Member)  
Robin Main, Esquire (Public Member)

Chairperson Flynn noted that a quorum of members was present to conduct business.

Others in attendance were Mary Ellen McQueeney-Lally, Esq. from the Department of Labor and Training, Deborah White, John Ryan and Marco Schiappa from the Department of Administration, Paul Carcieri, Robert Jackson and Marc Malkasian from the Department of Transportation, Deborah Barclay, Esq. from the Department of Human Services, John Washburn from the Department of Children, Youth and Families, Steven Feinberg from the RI Film and Television Office, Oliver Amerigian, Luc Etienne and Mike Buonanno from Assassins Productions LLC, and Steven Soscia from Mutual Properties Inc.

**Approval of Minutes:**

Thereupon, on motion made by Mr. Woolley and seconded Mr. Haggerty the Committee voted unanimously to approve the open session minutes and executive session as presented of the State Properties Committee meeting which had been held on Tuesday, September 1<sup>st</sup>, 2015 subject to amendments as suggested by the Chairman.

The Committee considered and took action on the items listed on the posted agenda as follows:

**Old Business:**

**1. Department of Administration** – A request for the approval and execution of a License Agreement between the Department of Administration and Downtown 5K Inc. which will allow the organization to utilize the State House Grounds on September 19 and September 20, 2015 for the CVS Health Downtown 5K.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted unanimously to approve the License Agreement.

**2. Department of Transportation** – A request for the approval and execution of a Perpetual Easement Agreement between the Department of Transportation and the Town of West Greenwich to allow the Grantee to maintain and repair a “Sanitary Sewer Force Main” located in the Town of West Greenwich.

Discussion took place for this item with testimony provided by Paul Carcieri and Robert Jackson from the Department of Transportation. On motion made by Mr. Brunelle and seconded by Mr. Woolley, the Committee voted unanimously to approve the Perpetual Easement Agreement.

**New Business:**

**ITEM A – Department of Labor and Training** – A request for the approval and execution of a License Agreement between the Department of Labor and Training and The Woonsocket Rotary Club for the use of the parking of the DLT office located at 217-219 Pond Street in Woonsocket during Autumnfest.

Discussion took place for this item with testimony provided by Mary Ellen McQueeney-Lally, Esquire from the Department of Labor and Training. On motion made by Ms. Main and seconded by Mr. Haggerty, the Committee voted unanimously to approve the License Agreement.

*At the request of the Rhode Island Executive Military Staff, Item B was deferred to a later date.*

**ITEM C – Department of Transportation** – A request for the approval and execution of a renewal License Agreement between the Department of Transportation and Rhode Island CVS Pharmacy LLC for the use of approximately 12,848 square feet of State-owned land located adjacent to Route 1, Post Road, in the Town of North Kingstown.

Discussion took place for this item with testimony provided by Paul Carcieri and Robert Jackson from the Department of Transportation. On motion made by Mr. Woolley and

seconded by Mr. Brunelle, the Committee voted unanimously to approve the License Agreement.

**ITEM D – Department of Children, Youth and Families** – A request for the approval to advertise a Request for Proposals required for the solicitation of lease proposals for a northern Rhode Island regional office.

Discussion took place for this item with testimony provided by John Washburn from the Department of Children, Youth and Families and John Ryan from the Department of Administration. On motion made by Ms. Main and seconded by Mr. Woolley, the Committee voted unanimously to approve the request to advertise a Request for Proposals.

**ITEM E – Department of Human Services** – A request for the approval to advertise a Request for Proposals required for the solicitation of lease proposals for a regional office located in the City of Warwick.

Discussion took place for this item with testimony provided by Deborah Barclay, Esquire from the Department of Human Services and John Ryan from the Department of Administration. On motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted unanimously to approve the request to advertise a Request for Proposals.

**ITEM F – RI Film & Television Office** – A request for the approval and execution of a License Agreement between the Rhode Island Film & Television Office and Assassins Productions LLC Rhode Island for the use of the Bridge Street Underpass in Providence on September 23-24, 2015 for the filming of a motion picture.

Discussion took place for this item with testimony provided by Steven Feinberg from the RI Film & Television Office, Marc Malkasian from the Department of Transportation, and Mike Buonammo, Luc Etienne and Oliver Amerigian from Assassins Productions LLC. On motion made by Mr. Brunelle and seconded by Ms. Main, the Committee voted unanimously to approve the Film License Agreement.

**ITEM G – RI Film & Television Office** – A request for the approval and execution of a License Agreement between the Rhode Island Film & Television Office and Assassins Productions LLC Rhode Island for the use of the Pastore Maintenance Tunnel in Cranston on October 6, 2015 for the filming of a motion picture.

Discussion took place for this item with testimony provided by Steven Feinberg from the RI Film & Television Office, Marco Schiappa from the Department of Administration, and Mike Buonammo, Luc Etienne and Oliver Amerigian from Assassins Productions LLC. On motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted unanimously to approve the Film License Agreement.

**ITEM H – RI Film & Television Office** – A request for the approval and execution of a License Agreement between the Rhode Island Film & Television Office and Assassins Productions LLC Rhode Island for the use of the State House on October 26, 2015 for the filming of a motion picture.

Discussion took place for this item with testimony provided by Steven Feinberg from the RI Film & Television Office, Marco Schiappa from the Department of Administration, and Mike Buonanno, Luc Etienne and Oliver Amerigian from Assassins Productions LLC. On motion made by Mr. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the Film License Agreement.

**Adjournment:**

There being no further items to consider, on motion made by Mr. Haggerty and seconded by Mr. Woolley, the Committee voted to adjourn at 10:44 a.m.

**Date of Next Meeting:**

**The next scheduled meeting of the State Properties Committee will be held on Tuesday, September 29<sup>th</sup>, 2015.**

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Donna Conway, in her capacity as Executive Assistant