

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, AUGUST 18TH, 2015 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: September 1st, 2015

A meeting of the State Properties Committee was convened on Tuesday, August 18th, 2015 at 10:03 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on August 13th, 2015.

Attendance:

Chairperson Flynn called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

Kevin Flynn, Chairperson (RIDOA)
Richard Woolley, Esquire (RIAG)
Jeffrey Padwa (General Treasurer's Office)
Robert Brunelle (Public Member)
Robin Main, Esquire (Public Member)

Chairperson Flynn noted that a quorum of members was present to conduct business.

Others in attendance were John Ryan and Deborah White from the Department of Administration, Melissa A. Long, Esq. from the Office of the Secretary of State, Paul Carcieri, Robert Jackson, and Christine Brien from the Department of Transportation, Daniel Ballirano, Esq. from the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals, and Kristen Guilfoyle and Jamie Souza from Fellowship Health Resources.

Approval of Minutes:

Thereupon, on motion made by Mr. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the open session minutes and executive session minutes and seal the executive session minutes as presented of the State Properties Committee meeting which had been held on Tuesday, August 4th, 2015.

The Committee considered and took action on the items listed on the posted agenda as follows:

Old Business:

1. Department of Transportation – A request for the conceptual approval of sale between the Department of Transportation and Darmar Realty, LLC and One Thirty Two Lambert Lind Highway, LLC for approximately 5,494 square feet of land abutting 120 and 136 Lambert Lind Highway in Warwick.

Discussion took place for this item with testimony provided by Paul Carcieri and Christine Brien from the Department of Transportation. On motion made by Mr. Brunelle and seconded by Mr. Woolley, the Committee voted unanimously to approve the request for conceptual approval of sale. Ms. Main recused.

2. Department of Transportation – A request for the conceptual approval for the sale of approximately 12,681 square feet of land located on the easterly side of Succotash Road adjacent to 706 and 718 Succotash Road in the Town of South Kingstown.

Discussion took place for this item with testimony provided by Paul Carcieri and Robert Jackson from the Department of Transportation. On motion made by Ms. Main and seconded by Mr. Woolley, the Committee voted unanimously to approve the request for conceptual approval of sale subject to a payment of a ten percent (10%) back rent fee and obliging to pervious surface material only for surface parking.

New Business:

Chairman Flynn announced that Item A (Department of Transportation) was going to be deferred due to a mistake in the letter to the Committee from the Department of Transportation and corresponding incorrect description of the item on the agenda.

ITEM B – Department of Administration – A request for the approval and execution of a License Agreement between the Department of Administration and Family Services of Rhode Island which will allow the organization to utilize the State House Grounds on September 13, 2015 for the AIDS Project Rhode Island Walk for Life.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Mr. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement.

Deborah White from the Department of Administration requested that Item C be deferred until the next meeting.

ITEM D – Department of Administration – A request for approval and execution of a License Agreement between the Department of Administration and The Gloria Gemma Breast Cancer Resource Foundation which will allow the organization to utilize the State House Grounds September 30 through October 5, 2015 for the Gloria Gemma Flames of Hope: A Celebration of Life event.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration. On motion made by Mr. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the License Agreement subject to providing the appropriate Certificates of Insurance.

ITEM E – Office of the Secretary of State – A request for the approval and execution of a First Amendment to Lease by and between the Office of the Secretary of State and West River Commerce Center, LLC for the leased premises located at 148 West River Street in Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Melissa Long, Esquire from the Office of the Secretary of State. On motion made by Mr. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the First Amendment to Lease subject to a revised of the Certificate of Insurance.

ITEM F – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease by and between the Department of Environmental Management and Foundry Parcel Fifteen Associates, LLC for the leased premises located at 235 Promenade Street in Providence.

Discussion took place for this item with testimony provided by John Ryan from the Department of Administration and Terrance Maguire from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Brunelle, the Committee voted unanimously to approve the Indenture of Lease. Ms. Main recused.

ITEM G – Department of Behavioral Healthcare, Developmental Disabilities and Hospitals – A request for the approval and execution of a Lease Agreement between the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals and Fellowship Health Resources for the premises located at 7233 Post Road in North Kingstown.

Discussion took place for this item with testimony provided by Daniel Ballirano, Esquire from the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals and Kristen Guilfoyle and Jamie Souza from Fellowship Health Resources. On motion made by Ms. Woolley and seconded by Ms. Main, the Committee voted unanimously to approve the Lease Agreement.

Adjournment:

There being no further items to consider, on motion made by Mr. Woolley and seconded by Mr. Brunelle the Committee voted to adjourn at 10:50 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, September 1st, 2015.

Donna Conway, in her capacity as Executive Assistant