

**DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908**

**STATE PROPERTIES COMMITTEE MEETING
TUESDAY, APRIL 14, 2015 10:00 A.M.
CONFERENCE ROOM 'C'**

MEETING MINUTES:

POSTED: April 28th, 2015

A meeting of the State Properties Committee was convened on Tuesday, April 14th, 2015 at 10:05 a.m. at the Department of Administration, One Capitol Hill, 2nd Floor, Conference Room C, Providence, Rhode Island in accordance with the public notice of its agenda posted on April 9th, 2015.

Chairperson Flynn called the meeting to order and undertook a roll call for attendance. Members of the Committee in attendance were as follows:

Kevin Flynn, Chairperson (RIDOA) – Present
Richard Woolley, Esquire (RIAG) – Present
Ryan Haggerty (RIDOA) – Present
Robert Brunelle (Public Member) – Present
Jeffrey Padwa (General Treasurer's Office) – Present

Chairperson Flynn noted that a quorum of members was present to conduct business.

Approval of Minutes:

Thereupon, on motion made by Mr. Brunelle and seconded by Mr. Haggerty, the Committee voted unanimously to approve the open session minutes and executive session minutes and seal the executive session minutes as presented of the State Properties Committee meeting which had been held on Tuesday, March 31st, 2015.

The Committee considered and took action on the items listed on the posted agenda as follows:

New Business:

ITEM A – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and the Town of Westerly for the presentation of two (2) Community Festivals in 2015 at Misquamicut State Beach.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Brunelle the Committee voted unanimously to approve the License Agreement subject to providing an updated Certificate of Insurance.

ITEM B – Department of Environmental Management – A request for approval and execution of a License Agreement between the Department of Environmental Management and Newport Rugby Club for events they would like to hold at Fort Adams for an annual rugby tournament on May 2nd and May 3rd and the annual 7's Rugby Tournament on June 27th, 2015 with authorization to sell and serve alcoholic beverages.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the License Agreement subject to providing an updated Certificate of Insurance.

ITEM C – Department of Environmental Management – A request for the approval and execution of a License Agreement with authorization to serve alcoholic beverages between the Department of Environmental Management and the Fort Adams Trust for a “Surf Fest 5” event within Fort Adams State Park. The event has a setup date of Friday, July 10th and event on Saturday, July 11th, 2015 with a rain date of Sunday, July 12th, 2015.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the License Agreement.

ITEM D – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and TriMom Productions, LLC for the use of portions of Misquamicut State Beach in Westerly from Saturday, August 22nd, 2015 through Sunday August 23rd, 2015 for the running of a Triathlon.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the License Agreement subject to providing an updated Certificate of Insurance.

ITEM E – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Sail Newport for events they would like to hold at Fort Adams in 2015 and with authorization to serve and sell alcoholic beverages.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the License Agreement subject to providing an updated Certificate of Insurance.

ITEM F – Department of Environmental Management – A request for the approval and execution of a License Agreement between the Department of Environmental Management and Eident Sports Marketing for the use of portions of the East Bay Bicycle Path on Sunday, May 3rd, 2015 from First Street in East Providence to West Street in Barrington for the marathon portion of the Cox Providence Rhode Races.

Discussion took place for this item with testimony provided by John Faltus from the Department of Environmental Management. On motion made by Mr. Brunelle and seconded by Mr. Woolley the Committee voted unanimously to approve the License Agreement.

ITEM G – RI Council on Postsecondary Education (CCRI) – A request for the approval and execution of a Lease Agreement between the Community College of Rhode Island and the Department of Public Safety for use by the Municipal Police Training Academy of certain space and facilities at its Lincoln (Flanagan) Campus.

Discussion took place for this item with testimony provided by Ron Cavallaro, Esq. from the Community College of Rhode Island and Paul Andrews, Esq. from the Department of Public Safety. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the Lease Agreement.

ITEM H – Department of Administration – A request for the approval and execution of a License Agreement between the Department of Administration and the Leukemia & Lymphoma Society which will allow the organization to utilize the State House Grounds for the Light the Night Walk on November 1st, 2015.

Discussion took place for this item with testimony provided by Deborah White from the Department of Administration and Lauren Proshan from the Leukemia and Lymphoma Society. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the License Agreement.

ITEM I – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Kyle Murray for a one-bedroom house located in the Fishermen’s Memorial State Park Campground in the Town of Narragansett.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the Indenture of Lease.

ITEM J – Department of Environmental Management – A request for the approval and execution of a Termination of Indenture of Lease between the Department of Environmental Management and Kyle Murray for the Rocky Point Caretaker residence located at 353 Palmer Avenue in Warwick.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the Termination of Indenture of Lease.

ITEM K – Department of Environmental Management – A request for the approval and execution of an Indenture of Lease between the Department of Environmental Management and Harold Guise for a two-bedroom house located adjacent to the Rocky Point Park in Warwick.

Discussion took place for this item with testimony provided by Terri Bisson from the Department of Environmental Management. On motion made by Mr. Woolley and seconded by Mr. Haggerty the Committee voted unanimously to approve the Indenture of Lease.

Executive Session:

On motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted unanimously to enter into Executive Session at 10:37 a.m. and consider the following items:

ITEM E1 – Attorney Peter F. Kilmartin v. Rhode Island State Properties Committee, C.A. PSC 2014-3443.

Open Session:

On motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted unanimously at 10:48 a.m. to come out of Executive Session and seal the minutes of Executive Session.

ITEM E1 – Attorney Peter F. Kilmartin v. Rhode Island State Properties Committee, C.A. PSC 2014-3443

Discussion took place for this item with comments provided by Jennifer Sternick, Esq. from the Department of Administration, Legal Services.

ITEM L – State Properties Committee – Approval of the State Properties Committee Meeting minutes from meetings held on January 25th, 2006, March 17th, 2006, June 22nd, 2010 and October 26th, 2010.

On motion made by Mr. Woolley and seconded by Mr. Brunelle the Committee voted unanimously to adopt the minutes as Official Minutes.

Adjournment:

There being no further items to consider, on motion made by Mr. Woolley and seconded by Mr. Haggerty, the Committee voted to adjourn at 10:52 a.m.

Date of Next Meeting:

The next scheduled meeting of the State Properties Committee will be held on Tuesday, April 28th, 2015.

Donna Conway, in her capacity as Executive Assistant