

STATE PROPERTIES COMMITTEE MEETING

TUESDAY, SEPTEMBER 2, 2008

The meeting of the State Properties Committee was called to order at 10:04 a.m. by Chairman Kevin M. Flynn. Other members present were Robert Griffith representing the Rhode Island Department of Administration; Richard Woolley representing the Rhode Island Department of Attorney General; John A. Pagliarini, Jr., Public Member and Xaykham Khamsyvovong representing the Rhode Island Office of the General Treasurer, Ex-officio Member. Others in attendance were Anthony Paolantonio from the Rhode Island House of Representatives; Robert Jackson, Paul Carcieri, Andy Moorvartian and Eva Bernardo from the Rhode Island Department of Transportation; Mary E. Kay and Michelle Sheehan from the Rhode Island Department of Environmental Management; Meredith Holderbaum from the Rhode Island Senate Fiscal Office; Ronald N. Renaud, Michael D. Mitchell, Marco Schiappa, Nancy Hess and Deborah White from the Rhode Island Department of Administration; Charles Breagy from the Downtown 5K; Reverend Eliseo Noguera from the Hispanic Ministerial; and Bryan Sawyer and Rick Simone from the Gloria Gemma Breast Cancer and Resource Foundation.

Chairman Flynn noted for the record that the State Properties Committee did have a quorum present. Chairman Flynn also indicated that Items B, F and L are deferred to a future meeting of the State Properties Committee.

A motion was made to approve the minutes of the Special Meeting of the State Properties Committee held on August 5, 2008, by Mr. Griffith and seconded by Mr. Pagliarini.

Passed Unanimously

The approval of the regular minutes of the State Properties Committing meeting held on August 19, 2008, is deferred to the September 16, 2008, meeting of the State Properties Committee.

The next regular meeting of the State Properties Committee will be held on Tuesday, September 16, 2008, at 10:00 a.m.

Chairman Flynn indicated that in order to accommodate a scheduling conflict, Item I will be heard out of sequence at the request of Maureen McMahan of the Department of Transportation.

ITEM I -Department of Transportation -A request was made for approval of and signatures on a Temporary Construction Easement by and between the Department of Transportation and Hartford Avenue Associates. Ms. McMahan indicated that the subject Temporary Construction Easement relates to the Hartford Avenue Project. The Department of Transportation is relocating a water pit located in a plaza on Hartford Avenue in the Town of Johnston. The Department of Transportation is required to install what is referred to as a "hot box "pursuant to the mandate of the Providence Water Supply Board. Ms. McMahan explained that there is no monetary compensation associated with this transaction, as the installation of the "hot box "will enhance the development potential of the site. A motion was made to approve by Mr. Pagliarini and seconded by Mr. Griffith.

Passed Unanimously

Chairman Flynn indicated that Item A will be deferred to a later time during the meeting due to a scheduling conflict, which was brought to his attention prior to the meeting.

ITEM B -Department of Administration -A request was made for approval of and signatures on a Grant of Easement by and between the Department of Administration and The Narragansett Electric Company for access onto State-owned property located on the northerly side of Danielson Pike in the Town of Scituate. *This item is deferred to a future meeting of the State Properties Committee at the request of the Department of Administration.*

ITEM C -Department of Administration -A request was made for approval of and signatures on a License Agreement by and between the Department of Administration and the Gloria Gemma Breast Cancer and Resource Foundation ("Foundation") to allow the Foundation to utilize the State House Grounds from October 9, 2008, through and including October 13, 2008, for the Flames of Hope event. Mr. Schiappa introduced both Bryan Sawyer and Rick Simone from the Foundation. Mr. Schiappa explained that the Foundation is proposing a much larger event this year than events held in the past. Mr. Schiappa indicated that the proposed event would incorporate use the southern side of the State House Grounds. Mr. Schiappa deferred to the Mr. Sawyer and Mr. Simone to explain the Foundation's plans for this year's event. Ms. Simone explained that over the past three (3) years, the "Flames of Hope", event has grown substantially. Mr. Simone indicated that the event has become a tremendous fund raising mechanism for the Foundation . In fact, as a result of last year's event, the Foundation was able to open a resource center in the Town of North Providence. Mr. Simone indicated that last year approximately eighty thousand people attended the

"Flames of Hope" event throughout the course of the evening. Mr. Simone explained that this year the Foundation is hoping to locate the Flames of Hope Village (the "Village") on the available portion of Station Park and continue the Foundation's presence along the entire length of the "Water Fire" route. Mr. Simone explained that thankfully, with the help of Mr. Schiappa, the Foundation was able to draw up plans so that the Village will be more centrally located. Mr. Simone explained that last year the Village was set up in the parking lot outside the Citizens Bank Building, which proved to be not only cost prohibitive in terms of set up and break down, but also inhibited both vehicle and pedestrian traffic flow. The proposed plan for this year's event addresses the aforementioned issues as well as concerns regarding other general safety issues. Mr. Simone indicated that this event involves several emotional components, which include the lighting of the State House in pink and the torch procession. The torch procession consists of approximately three hundred people carrying torches forming a ribbon on the steps of the State House. Mr. Simone stated the ribbon is the symbol of hope for those who are, in any way, affected by breast cancer. Mr. Simone explained that approximately 7,000 people were unable to view the torch procession due to the location of the Flames of Hope Village. Mr. Simone explained that the relocation of the Village to Station Park will allow more people to view the procession in a safe and efficient manner. Mr. Simone indicated that both the State Police and Providence Police Department believe this year's plan is a dramatic improvement over previous years, as it does not require the interruption of traffic flow, as was the case last year. Mr. Schiappa clarified that the portion of Station Park that the Foundation is planning to utilize is beyond the area which has been recently renovated. The proposed area to be utilized is

located directly adjacent to Water Place Park. Mr. Pagliarini asked what the assessed security deposit amount is for non-profit organizations to utilize the State-owned property. Mr. Schiappa apologized to the Committee explaining that the agreements submitted to the State Properties Committee and mailed out to its members were incorrect. Mr. Schiappa explained that back in February of this year, the Division of Facilities Management revised the standard license agreement to include a new set of rules and guidelines concerning the use of the State House and its grounds; said revisions were reviewed and approved by the Director and Executive Director of the Department of Administration. However, the form license agreements utilized relative to the items being presented today were not correctly updated due to the myriad changes of personnel within the Division of Facilities Management. However, the revised and corrected versions of the License Agreements were hand delivered to Ms. Rhodes this morning. Mr. Schiappa explained that the most significant revision of the form license agreement concerns the fee schedule. The revised fee schedule requires a usage fee of \$2,000 and a refundable damage deposit in the amount of \$25,000. Mr. Pagliarini indicated that the requirement of a \$25,000 damage deposit is excessive and prohibitive for any non-profit organization. Mr. Pagliarini asked why the Department of Administration is asking for such a large damage deposit in view of the fact that the organizations are required to obtain the appropriate liability insurance and proof that the State of Rhode Island is named as an additional insured. Mr. Schiappa explained that after consulting with Kevin Carvalho of Risk Management, he learned that there is a gap in the insurance coverage. The one million dollar liability insurance coverage obtained by the organizations only covers property damage claims due to negligence. Mr. Carvalho also informed Mr.

Schiappa that in the event property damage occurs, which is not considered by the insurance carrier to be caused by negligence, then the State of Rhode Island is not covered under the terms and conditions of these one million dollar policies. As an example, Mr. Schiappa indicated that if during an event there happens to be a sudden heavy rainfall and a large number of people and small vehicles were forced to exit the property immediately and in doing so caused extensive damage to the grass, the State of Rhode Island would not be protected pursuant to the terms and conditions of the one million dollar insurance coverage policy. Mr. Pagliarini asked if the new guidelines include a flat fee, which applies to any and all applicants seeking to utilize State-owned property. Mr. Schiappa indicated that the fee schedule is based upon the projected attendance of any given event. Mr. Pagliarini asked Mr. Schiappa to clarify the fee schedule. Mr. Schiappa explained the basis upon which the usage fees and damage deposits were determined. Chairman Flynn asked Mr. Schiappa to explain the Department of Administration's rationale in revising the fee schedule. Mr. Schiappa indicated that the revised fee schedule provides for the amount of time expended by the staff of the Department of Administration in coordinating these proposed events, which includes explaining and assisting the applicants through the process of obtaining approval of the license agreement, obtaining the appropriate insurance coverage as well as all other interaction between the applicant and the Division of Facilities, which include field walks, pre-event meetings and post event inspections to assess whether any damage occurred. Mr. Schiappa indicated that when all the time expended by various state employees was taken into consideration and accounted for, the Department of Administration determined that the previous fees were extremely inadequate to cover the

costs to the State of Rhode Island. Mr. Pagliarini asked if pursuant to the current guidelines, there is any provision regarding the waiver of said fees. Mr. Schiappa indicated there is no such provision included in the current guidelines. Mr. Griffith noted that the Action Request Form indicated that alcoholic beverages would be sold during this event and asked if the sale of alcoholic beverages will be restricted to beer and wine. Mr. Simone explained that no alcoholic beverages will be sold on the State House Grounds; however, a VIP tent, which includes a temporary full bar will be erected on Station Park. Mr. Simone indicated that there are also two (2) additional bars, which are regularly erected during Water Fire with police supervision under the current Providence Police Licensing Laws. Mr. Griffith asked is the Division of Facilities Management would be willing to accept a bond in lieu of a certified check for the damage deposit. Mr. Schiappa indicated that other applicants have approached the Department concerning alternative means of providing the State of Rhode Island with necessary security without causing such financial hardship. Mr. Schiappa indicated that Risk Management and the Division of Facilities Management have discussed this as a viable option. Mr. Simone indicated that in the past, the matter of fees relative to this event has been discussed with the Governor's Office and subsequently all fees were waived in an effort to allow this event to occur and to be successful. Mr. Pagliarini stated that he believes the current fee schedule will have a chilling effect on the ability of non-profit organizations to utilize the State House for very worthwhile events. Mr. Pagliarini suggested that the Department of Administration review and perhaps further revise the new fee schedule as the State House is a public building, which belongs to the residents of the State of Rhode Island. After a lengthy discussion ensued regarding the current fee schedule, the hardship it creates for

non-profit organizations and alternative means of providing the State of Rhode Island with the necessary security, a motion was made to approve the Department of Administration's request for approval of and signatures on the subject License Agreement by Mr. Pagliarini and seconded by Mr. Griffith. Mr. Schiappa asked the Committee to clarify its decision relative to the Foundation's request for a waiver of fees. Mr. Pagliarini indicated that he did not recall a request for a waiver of fees being made and indicated that the Committee does not have the authority to waive fees. Chairman Flynn indicated that he was also unaware of any request for the waiving of fees. Mr. Simone apologized for the confusion and explained that a waiver of the fees would make the event possible; otherwise, it will simply not viable to continue to hold the event. Mr. Griffith asked which one of the fees the Foundation is requesting the Committee waives. Mr. Simone indicated that as long as the Division of Facilities is willing to work with the Foundation in terms of an alternative means of providing the necessary \$25,000 damage deposit, he is confident said fee can be dealt with; however, the Foundation is requesting a waiver of the \$2,000 usage fee. Chairman Flynn asked Mr. Woolley from the Department of Attorney General if the Committee had the authority to waive the usage fee. Mr. Woolley indicated that he believes the Committee can give the Department of Administration, Division of Facilities Management the option to waive the usage fee if its so chooses. Chairman Flynn asked if the two other non-profit organizations seeking the Committee's approval of license agreements today will also be requesting a waiver of fees. Mr. Schiappa indicated that it is his understanding that the both organization intend to request a waiver of the fees. Mr. Pagliarini stated that it seems obvious the Department of Administration needs to reduce the fees if all applicants are requesting that

the Committee waive the fees. Mr. Woolley indicated that the Committee can grant approval of the License Agreement with the understanding that the agency has the authority to use its own discretion relative to the waiving of fee(s). Mr. Pagliarini revised his previous motion to approve to include that the said approval is granted with the understanding and condition that the Division of Facilities Management may, at its discretion, reduce and/or waive the usage fee. Said revised motion to approve was seconded by Mr. Griffith.

Passed Unanimously

ITEM D -Department of Administration -A request was made for approval of and signatures on a License Agreement by and between the Department of Administration and Downtown *SK* Inc. to allow the applicant to utilize the State House Grounds on Sunday, September 21, 2008, to hold the 19th Annual CVS Caremark Downtown *SK* Road Race. Mr. Breagy indicated after listening carefully to the previous presentation, he completely agrees that the fee schedule for the use of the State House Grounds should be reviewed and reduced. Mr. Breagy stated that last year the Downtown *SK* Road Race donated \$160,000 to various charities throughout the State of Rhode Island and he believes the new fee schedule will derail Downtown *SK* Inc.'s goal of reaching \$200,000 this year. Mr. Breagy agreed that non-profit organizations should pay a fee to utilize the State House and/or its grounds. Mr. Breagy indicated that he believes the previous usage fee in the amount of \$250 dollars is fair and reasonable. Mr. Breagy indicated that Downtown *SK* Inc. has utilized the State House Grounds for nearly ten (10) years and to his knowledge has never had so much as \$1.00 assessed in damage fees. Mr. Breagy indicated that the Downtown *SK* Inc. has a separate insurance policy,

which will be submitted to the Division of Facilities Management in the near future. Mr. Breagy stated that this event has been sanctioned at the national level and said affirmation will be forwarded to Mr. Schiappa upon the Downtown SK Inc.'s receipt thereof. Mr. Breagy anticipates that this year's event will draw a record-breaking crowd. Downtown SK Inc. is very honored to have Shalane Flanagan, the only middle distance runner from the United States of America to win a medal at the Olympic Games held in China. This event includes a national championship for both men and women for the SK Road Race. Mr. Breagy stated that Downtown SK Inc. is a non-profit organization and is extremely proud of its accomplishments in terms of the amount of money it has raised and donated to all sorts of charities throughout Rhode Island and would be pleased to continue to do so. Mr. Breagy explained that a stage will be erected for entertainment purposes before and after the race. Approximately twenty (20) tables will be set up to provide refreshments to the runners at the end of the race. Mr. Breagy indicated that two (2) dumpsters will be located on the grounds and every effort will be made to recycle in accordance with the City of Providence Recycle Program. A motion was made to approve by Mr. Pagliarini subject to the appropriate certificate of insurance being provided to the Division of Facilities Management and the State Properties Committee and also with the understanding and condition that the Division of Facilities Management may, at its discretion, reduce and/or waive the usage fee. Said motion to approve was seconded by Mr. Griffith.

Passed Unanimously

ITEM E -Department of Administration -A request was made for approval of and signatures on a License Agreement by and between the Department of

Administration and The Hispanic Ministerial Association to allow the Association to utilize the State House Grounds to hold its Annual Day of Prayer on Saturday, September 6, 2008. Reverend Nogueras introduced himself as the President of The Hispanic Ministerial Association (the "Association"). Reverend Nogueras indicated that this event has been held on the State House Grounds for the past several years without incident. Reverend Nogueras explained that the event very simply consists of a day of prayer for the nation and its people. Mr. Schiappa indicated that this event is much smaller than the two previous event presented today. Mr. Schiappa stated that he has consulted with the Chief of Capitol Police who indicated that there has never been any problems or issues associated with this event. In fact, the Chief indicated that there is no need to engage the services of additional capitol police officers for this event. Mr. Schiappa indicated that in accordance with the new fee schedule a usage fee of \$750 and a damage deposit of \$10,000 is required, which is based upon the estimated attendance of 500 people. Mr. Khamsyvoravong asked how many organizations have paid the required fees since the revised fee schedule was put in place. Mr. Schiappa indicated that he did not recall any applicant approaching the Division of Facilities since the revised fee scheduled was put in place. Mr. Khamsyvoravong asked how much revenue was realized by the State of Rhode Island as a result of the use of State-owned property for special events. Mr. Schiappa indicated that he did not have that information available at this time. Mr. Griffith noted that the Committee did not receive a certificate of insurance relative to this event. Reverend Nogueras indicated that the appropriate certificate of insurance would be submitted to the Division of Facilities within the next few days. After a detailed discussion regarding the revised fee schedule, the Associations inability to pay the usage

fee or the damage deposit in the amount of \$10,000, a motion to approve was made by Mr. Pagliarini subject to the Division of Facilities receipt of the appropriate certificate of insurance and with the understanding and condition that the that the Division of Facilities Management may, at its discretion, reduce and/or waive the usage fee. Said motion to approve was seconded by Mr. Griffith.

Passed Unanimously

ITEM A -Department of Administration -A request was made for approval of and signatures on a Sublease and Assignment Agreement by and between the State of Rhode Island and the Territory of Guam. Chairman Flynn provided a brief summary of this request for the Committee's edification. Chairman Flynn explained that the State of Rhode Island has been subleasing office space from the State Services Organization in the "Hall of States Building" in Washington, D.C. The State of Rhode Island had maintained a lobbying presence in the office for a number of years; however, has not been able to maintain said presence in the past several years. However, it has been the desire of the State of Rhode Island to keep its options open to utilize the subject premises once again in the event the need arises and the funds become available. Chairman Flynn stated that in the mean time, through contact with the Governor's Office, the Territory of Guam has expressed an interest in subleasing said office space. Chairman Flynn indicated that this Sublease Agreement has not been presented to or approved by the State Properties Committee since 1997. Chairman Flynn explained that the State is now attempting to rectify this situation through a Sublease and Assignment Agreement with the Territory of Guam. Mr. Mitchell explained that the request before the Committee is for approval of a Sublease and Assignment Agreement with the Territory of Guam to

allow the Territory of Guam to take over the Sublease Agreement ; however, the State of Rhode Island reserves the right to terminate the Agreement with 180 days advance notice to the Lessee should the State determine it once again wishes to utilize said office space. The Sublease and Assignment Agreement is also subject to the annual budget appropriations of Guam for the funding of said office space. Mr. Mitchell indicated that in either event the State of Rhode Island would once again take over the Sublease Agreement. Mr. Mitchell indicated that the subject premises consists of approximately 450 square feet and is considered valuable space. The Sublease and Assignment Agreement will expire in January of 2011. Mr. Woolley stated that in order to make the best of a bad situation, he moves to approve the Sublease and Assignment Agreement with the understanding that the State Properties Committee is not endorsing, approving or otherwise condoning the failure of the Executive Department to appear before the State Properties Committee for approval of the Sublease Agreement in the past and with the expectation that the Executive Department will adhere to the rules from this time going forward. Said motion to approve was seconded by Mr. Griffith.

Passed Unanimously

ITEM F -Department of Transportation -A request for approval of and signatures on a Land Lease by and between the Rhode Island Airport Corporation and the United States of America (aka Air National Guard) for the utilization of land at Quonset State Airport. *This event is deferred to a future meeting of the State Properties Committee at the request of the Department of Transportation.*

ITEM G -Department of Transportation -A request for approval of and signatures on a Letter of Authorization by and between the Department of Transportation and GZA GeoEnvironmental, Inc. for the purpose of conducting an environmental investigation of ground well water quality and to determine whether petroleum product is present beneath the State-owned right-of-way located off Dexter Road in the City of East Providence. Ms. Bernardo indicated that the subject property is located 20 feet east of the Seekonk River. Mr. Bernardo explained that the applicant wishes to use the property to conduct an environmental investigation for under ground water quality and to determine if petroleum products are present on State-owned land. The Department of Environmental Management has endorsed the study. Chairman Flynn noted that the submission memorandum from Director Lewis stated that the environmental study is being compelled via a Notice of Violation to the Department of Environmental Management in accordance with a Court Order. Ms. Bernardo indicated that is correct. A motion was made to approve by Mr. Woolley and seconded by Mr. Pagliarini.

Passed Unanimously

ITEM H -Department of Transportation -A request was made for conceptual approval to convey 147,360 square feet of property located on New Kings Factory Road in the Town of Richmond. Mr. Jackson explained that the subject property was acquired by the Department of Transportation in the 1970s to relocate the Kings Factory Road. Mr. Jackson illustrated the exact location of the subject property utilizing a site map. Chairman Flynn noted that the State Properties Committee is in receipt of a letter from the Town of Richmond. Mr. Pagliarini asked if the subject property was a buildable lot.

Mr. Jackson indicated that the subject property is a buildable lot. Mr. Pagliarini noted that the appraised value of the property is \$54,000. Mr. Pagliarini asked who conducted the appraisal of the property. Mr. Jackson indicated that the appraisal was an internal appraisal conducted by Department of Transportation personnel. Mr. Jackson indicated that it should be noted that a Phase I archeological survey must be conducted relative to the subject property. Chairman Flynn noted that the property is located along the railroad tracks. Chairman Flynn asked if the \$54,000 was the amount of the minimum bid. Mr. Jackson indicated that \$54,000 was the amount of the minimum bid. Mr. Pagliarini asked if the Department of Transportation is aware of any problems associated with the subject property. Mr. Jackson stated that the Department of Transportation has no knowledge of any problems associated with the subject property. Ms. Hess noted that the subject property is within the radius of historical lands of the Narragansett Indians and is also in very close proximity to the Narragansett Indians tribal settlement lands located across the river in the Town of Charlestown; therefore, a Phase I archeological survey is a very conservative recommendation. A motion was made to approve by Mr. Woolley and seconded by Mr. Griffith. The motion passed three votes "Aye" to one vote "Nay."

Three Votes "Aye"

Mr. Woolley  
Mr. Griffith  
Chairman Flynn

One Vote "Nay"

Mr. Pagliarini

ITEM J -Department of Environmental Management -A request was made for approval of and signatures on a Conservation Easement by and between The Burrillville Land Trust and the Department of Environmental Management over approximately 86 acres of land located on Jackson Schoolhouse Road in the Town of Burrillville. Ms. Kay explained that The Burrillville Land Trust was awarded a local open space grant and is purchasing the subject property in fee simple. The State of Rhode Island is obtaining a Conservation Easement from The Burrillville Land Trust. The subject property directly abuts the George Washington Management Area to the west and abuts an open space parcel of land held by Brown University to the east. Ms. Kay indicated that the Department of Environmental Management is contributing \$215,000 toward the purchase of the subject property. The Burrillville Land Trust will provide the funds for the remaining balance. A motion was made to approve by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM K -Department of Environmental Management -A request was made for approval of and signatures on a Warranty Deed and an Option for the Purchase of Real Estate by and between the Gloucester Land Trust and the Department of Environmental Management for the acquisition of 127 acres of land in the Town Gloucester, known as the Purvis Property. Ms. Kay explained that the Department of Environmental Management is requesting approval of and signatures on the Warranty Deed only, as the Option for the Purchase of Real Estate has not yet been duly executed by the appropriate parties. Ms. Kay indicated that the subject property is located along Willie Woodhead Road and abuts the Durfee Hill Management Area. The subject property will be incorporated into the

Durfee Hill Management Area. The purchase price of the property is \$370,000. The State of Rhode Island is contributing \$185,000 from open space bond funds and The Nature Conservancy is contributing \$185,000 toward the purchase price. A motion was made to approval by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM L -Department of Environmental Management -A request for conceptual approval to appraise survey, title search and negotiate the purchase of approximately 40 acres of vacant land located in the Town of Hopkinton; known as the Goff Property. *This Item was deferred to a future meeting of the State Properties Committee at the request of the Department of Environmental Management.*

ITEM M -Department of Environmental Management -A request was made for approval of and signatures on a First Amendment to the Easement Agreement by and between the City of East Providence and the Department of Environmental Management for access to construct, maintain and operate a fishway on the Turner Reservoir Dam in East Providence. Ms. Kay explained that the Department of Environmental Management has been working closely with Army Corp. of Engineers, as it is the construction manager for the fish ladder project. Ms. Kay explained that the Army Corp. of Engineers informed the Department of Environmental Management that the Easement Agreement must be revised to include very specific language, which can be found on Page Two of the amended document provided to the Committee. Chairman Flynn clarified that the State Properties Committee did in fact previously approve the Easement Agreement for this project. Ms. Kay indicated that the State Properties Committee has already approved the Easement Agreement and it has been recorded. However, due to the specific

language required by the Army Corp. of Engineers, the Department of Environmental Management is seeking approval of and signatures on the First Amendment to the Easement Agreement. A motion was made to approve by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM N -Department of Environmental Management -A request was made for approval of and signatures on a First Amendment to the Easement Agreement by and between the City of East Providence and the Department of Environmental Management for access to construct, maintain and operate a fishway on the Hunt's Mill Dam in East Providence. A motion was made to approve by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

There being no further business to come before the State Properties Committee, the meeting was adjourned at 10:45 a.m. A motion was made to adjourn by Mr. Pagliarini and seconded by Mr. Griffith Pagliarini.

Passed Unanimously

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Holly H. Rhodes, Executive Secretary