



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-1
Cranston, Rhode Island 02920

Division of
Design
Professionals

STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS

MEETING MINUTES

DATE: 12 June 2018

PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg. 68-1 Conference Room
Cranston, RI 02920

MEMBERS PRESENT: Chair Michael McCormick
Vice Chair Daniel Cotta
Secretary Mark Boyer (present from 1:28-3:37-3:39 p.m. 3:39-4:33 p.m.)
Member Amy Sonder (present from 1:28-4:01-4:03 p.m. 4:03-4:33 p.m.)

MEMBERS ABSENT: Michael Gaston

OTHERS PRESENT: Jovonna Edwards, Administrative Assistant (present from 1:28-1:33-1:34p.m.1:34-1:43 p.m. 1:43-1:45 p.m. 1:45-2:12 p.m. 2:12-2:18 p.m. 2:18-4:33 p.m.)
Pamela Toro, Esq., Chief of Legal (present 1:28-1:52 p.m. 1:52-1:55 p.m. 1:55-4:05 p.m.)
George Geisser (present from 1:34-1:43 p.m.)

Chair McCormick called the meeting to order at 1:28 p.m.

The first order of business was:

Approval of the Open Session Minutes held on 08 May 2018

Upon motion made by Secretary Boyer and duly seconded by Vice-Chair Cotta, it was unanimously

VOTED: To approve the Open Session minutes.

Executive Session

At 1:29 p.m., upon motion made by Member Sonder and duly seconded by Secretary Boyer, it was unanimously

VOTED: To go into Executive Session, pursuant to R.I. Gen. Laws § 42-46-5(a)(4), for the following matters:

1. Motion to approve the minutes of the Executive Session held on 08 May 2018.
2. Discussion and drafting of questions to be included on professional Land Surveyors' examination.
3. One (1) matter pertaining to a complaint of someone doing Land Surveying work without a license.
4. One (1) matter pertaining to a Land Surveyor being unethical.
5. One (1) matter pertaining to Surveyors plan being incorrect.
6. One (1) matter pertaining to a Surveyor not conforming to the new standards held out for Professional Land Surveyors.
7. One (1) matter pertaining Surveyor not completing the work he was hired to do.
8. One (1) matter pertaining to Surveyor charging an amount that was not agreed upon.
9. One (1) matter pertaining to a Surveyor doing work without a COA.
10. One (1) matter pertaining to a discussion regarding legal bulletins.
11. One (1) matter pertaining to issues with a plan.
12. Any other new business to be added to the next meeting's Executive Session agenda.
13. Motion to return to Open Session.

The next order of business was:

At 3:51 p.m., the Board reconvened in Open Session

The next order of business was:

Motion to Seal the minutes of the Executive Session held on 12 June 2018

Upon motion made by Member Sonder and duly seconded by Secretary Boyer

VOTED: To seal the minutes of the Executive Session held on 12 June 2018 pursuant to R.I. Gen. Laws §§ 42-46-4 -& 5.

The next order was business was:

Report on activities/votes taken in Executive Session

Upon motion made by Member Sonder and duly seconded by Secretary Boyer, it was unanimously

VOTED: To record the votes taken in executive session in accordance with RI General Laws 42-46-4 as follows:

1. Unanimously voted to approve the Executive Session minutes from 08 May 2018 after corrections are made.
2. Unanimously moved to approve one applicant to review his exam fail and continue discussion and drafting questions for the RI State Specific Exam for the Land Surveyors Exam to the next Board meeting.
3. Unanimously moved continue complaint of someone doing Land Surveying work who is not a Land Surveyor to the next Board meeting.
4. Unanimously moved to write a letter to the Land Surveyor in question and advise that the Board would like him to take an ethics course of his choosing and write a letter to the complainant as well and take this matter off the agenda.
5. Unanimously moved to write a letter advising the Land Surveyor in question to bring both of his plans up to the current standards and continue this matter to the next Board meeting.
6. Unanimously moved to write a letter advising that the plan needs to conform to the new standards and that he needs to provide us with digital copies of all his plans that do not conform. This matter will be continued to the next Board meeting.
7. Unanimously moved to continue this complaint of complainant not being happy with the Surveyors job to the next Board Meeting and write a letter to the surveyor in questions lawyer requesting additional information.
8. Unanimously moved to write a letter to the surveyor requesting a copy of digital plans that does not conform to the new standards.
9. Unanimously moved to continue to write a letter advising that this is a financial and contractual matter and the Board does not have jurisdiction with civil matters.
10. Unanimously moved to continue discussion on legal advice bulletins to the next Board meeting.
11. Unanimously moved to write a letter and summons the Land Surveyor in question to come before the Board at its next Board meeting.
12. Any other new business to be added to the next meeting's executive agenda
13. Motion to return to Open Session.

The next order of business was:

Old Business: (Review/Discuss/Take Action)

The next item of business was:

Rules and Regulations

The reformat to the regulations were approved effective April 28, 2018

The next item of business was:

2018 Legislation-Status update

The legislation updates for 2018 were approved and effective June 04, 2018

The next item of business was:

Any other old business to add to the agenda for the next Board meeting.

None at this time

The next order of business was:

New Business:(Review/Discuss/Take Action)

The next item of business was:

Any other new business to add to the agenda for the next Board Meeting

None at this time

The next item of business was:

Comments from the General Public

None at this time

The next order of business was:

**National Council of Examiners for Engineering and Surveying (NCEES) matters-
(Review/Discuss/Take Action):**

The next item of business was:

NCEES-2018 NCEES Annual Meeting Funded Delegate Notification

Vice-Chair Daniel Cotta, Secretary Boyer and Administrator to the Board Jovonna Edwards will be attending

The next order of business was:

**Professional Development Hours (PDH) Course Approval Request (s) from a provider-
(Review/Discuss/Take Action)**

- (1) Red Vector- request to approve continuing education online courses that will be expiring August 12, 2018.

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: Approve the online courses.

The next order of business was:

**Professional Development Hours (PDH) Approval Request(s) from PLS-
(Review/Discuss/Take Action)**

(1) None

The next order of business was:

Initial individual application(s)- (Review/Discuss/Take Action)

(1) Bradford Jay Travers

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: Approve applicant to take the NCEES PS exam.

(2) Gregory William Schwerzler

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: Approve applicant to take the Rhode Island State Specific Exam.

The next order of business was:

Initial Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

(1) GM2 Associates, Inc.

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To approve the initial COA application for GM2 Associates, Inc.

Amended Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

(1) Crossman Engineering

Upon motion made by Chair McCormick and duly seconded by Vice-Chair Cotta, it was unanimously

VOTED: To approve the amended application. Secretary Boyer abstained from this vote.

(2) AAA Lot Surveys

Upon motion made by Chair McCormick and duly seconded by Vice-Chair Cotta, it was unanimously

VOTED: To approve to remove Secretary Boyer and make AAA Lot Survey inactive. Secretary Boyer abstained from this vote

Initial Land Surveyor-In-Training-application (s)- (Review/Discuss/Take Action)

None at this time

The next order of business was:

Next Meeting Date

Tuesday June 10, 2018 at 1:00 p.m.

The final order of business was:

Adjournment

Upon motion made by Chair McCormick and duly seconded by Member Boyer, it was unanimously

VOTED: To adjourn the meeting at 4:33 p.m.

Respectfully submitted,

Mark D. Boyer, PLS
Secretary

MDB/JME