



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-1
Cranston, Rhode Island 02920

Division of
Design
Professionals

STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS

MEETING MINUTES

- DATE:** 10 April 2018
- PLACE:** Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg. 68-1 Conference Room
Cranston, RI 02920
- MEMBERS PRESENT:** Chair Michael McCormick
Vice Chair Daniel Cotta
Member Michael Gaston (present from 1:25-2:04 p.m. 2:05-4:05 p.m.)
Member Amy Sonder
- MEMBERS ABSENT:** Secretary Mark Boyer
- OTHERS PRESENT:** Jovonna Edwards, Administrative Assistant (present from 1:25-2:07p.m. 2:09-3:00 p.m. 3:01-3:35 p.m. 3:38-4:05 p.m.)
Pamela Toro, Esq., Chief of Legal (present 1:25-1:57-1:58 p.m. 3:41-4:48-4:49 p.m.)
Donald J. Medeiros (present 2:09-3:00 p.m.)
Fausto Anguilla (present 2:09-3:00 p.m.)

Chair McCormick called the meeting to order at 1:25 p.m.

The first order of business was:

Approval of the Open Session Minutes held on 13 February 2018

Upon motion made by Chair McCormick and duly seconded by Member Sonder, it was unanimously

VOTED: To continue minutes to the next Board meeting.

The next order of business was:

Approval of the Open Session Minutes held on 26 March 2018

Upon motion made by Member Sonder and duly seconded by Member Gaston, it was unanimously

VOTED: To approve minutes. Member Sonder abstained from this vote.

The next order of business was:

Executive Session

At 1:28 p.m., upon motion made by Member Sonder and duly seconded by Member Gaston, it was unanimously

VOTED: To go into Executive Session, pursuant to R.I. Gen. Laws § 42-46-5(a)(4), for the following matters:

1. Motion to approve the minutes of the Executive Session held on 13 February 2018.
2. Motion to approve the minutes of the Executive Session held on 26 March 2018.
3. Discussion and drafting of questions to be included on professional Land Surveyors' examination.
4. One (1) matter pertaining to a complaint of someone doing Land Surveying work without a license.
5. One (1) matter pertaining to a Land Surveyor being unethical.
6. One (1) matter pertaining to Surveyors plan being incorrect.
7. One (1) matter pertaining to a Surveyor not conforming to the new standards held out for Professional Land Surveyors.
8. One (1) matter pertaining Surveyor not completing the work he was hired to do.
9. One (1) matter pertaining to a Surveyor doing work without a COA.
10. One (1) matter pertaining to a Surveyor charging an amount that was not agreed upon.
11. One (1) matter pertaining to a discussion regarding legal bulletins.
12. Any other new business to be added to the next meeting's Executive Session agenda.
13. Motion to return to Open Session.

The next order of business was:

At 4:05 p.m., the Board reconvened in Open Session

The next order of business was:

Motion to Seal the minutes of the Executive Session held on 10 April 2018

Upon motion made by Member Sonder and duly seconded by Member Gaston

VOTED: To seal the minutes of the Executive Session held on 10 April 2018 pursuant to R.I. Gen. Laws §§ 42-46-4 -& 5.

The next order was business was:

Report on activities/votes taken in Executive Session

Upon motion made by Member Sonder and duly seconded by Vice-Chair Cotta, it was unanimously

VOTED: To record the votes taken in executive session in accordance with RI General Laws 42-46-4 as follows:

1. Unanimously voted to continue minutes of the Executive Session held on 13 February 2018 to the next Board Meeting.
2. Unanimously voted to approve minutes of the Executive Session held on 26 March 2018 to the next Board Meeting.
3. Unanimously moved to continue discussion and drafting questions for the RI State Specific Exam for the Land Surveyors Exam to the next Board meeting.
4. Unanimously moved continue complaint of someone doing Land Surveying work who is not a Land Surveyor to the next Board meeting.
5. Unanimously moved to continue the complaint of a Surveyor being unethical to the next Board meeting.
6. Unanimously moved to continue this to the next Board Meeting.
7. Unanimously moved to continue this matter to the next Board meeting.
8. Unanimously moved to continue this complaint of complainant not being happy with the Surveyors job to the next Board Meeting.
9. Unanimously moved to continue complaint against Surveyor practicing without a COA to the next Board Meeting.
10. Unanimously moved to continued to the next Board Meeting.
11. Unanimously moved to continue discussion on legal advice bulletins,
12. Any other new business to be added to the next meeting's executive agenda
13. Motion to return to Open Session.

Old Business: (Review/Discuss/Take Action)

The next item of business was:

Rules and Regulations

a. RISPLS Recommended Revisions to the Rules and Regulations

This matter will be continued

b. Standard and Law proposed changes- prepared by David Gardner

This matter will be continued

c. Regulations Reformat

This matter will be continued

The next item of business was:

2018 Legislation-Status update

There aren't any 2018 Legislation updates at this time.

The next item of business was:

Office Elections

This matter will be continued

The next item of business was:

Any other old business to add to the agenda for the next Board meeting.

None at this time

The next order of business was:

New Business:(Review/Discuss/Take Action)

The next item of business was:

Any other new business to add to the agenda for the next Board Meeting

None at this time

The next item of business was:

Comments from the General Public

None at this time

The next order of business was:

**National Council of Examiners for Engineering and Surveying (NCEES) matters-
(Review/Discuss/Take Action):**

The next item of business was:

NCEES-Northeast Zone Meeting

Vice-Chair Daniel Cotta, and Administrator to the Board Jovonna Edwards will be attending.

NCEES-2018 NCEES Annual Meeting Funded Delegate Notification

Vice-Chair Daniel Cotta, Secretary Boyer and Administrator to the Board will be attending

The next order of business was:

**Rhode Island Society of Professional Land Surveyors (RISPLS matters-
(Review/Discuss/Take Action)**

The next item of business was:

Comments from David S. Hilbern, RISPLS Liason
There were no comments from David Hilbern.

The next order of business was:

**Professional Development Hours (PDH) Course Approval Request (s) from a provider-
(Review/Discuss/Take Action)**

- 1) Halfmoon Education Inc.-Continuing Education Application Boundaries and Easements-May 31, 2018-Warwick, RI

Upon motion made by Chair McCormick and duly seconded by Member Gaston, it was unanimously

VOTED: Approve the course for 8 pdh with proof of completion required 0 without.

The next order of business was:

**Professional Development Hours (PDH) Approval Request(s) from PLS-
(Review/Discuss/Take Action)**

None at this time

The next order of business was:

Initial individual application(s)- (Review/Discuss/Take Action)

None at this time

The next order of business was:

Initial Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

None at this time

Amended Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

None at this time

Initial Land Surveyor-In-Training-application (s)- (Review/Discuss/Take Action)

None at this time

The next order of business was:

Next Meeting Date

Tuesday May 8, 2018 at 1:00 p.m.

The final order of business was:

Adjournment

Upon motion made by Chair McCormick and duly seconded by Member Sonder, it was unanimously

VOTED: To adjourn the meeting at 4:05 p.m.

Respectfully submitted,

Michael McCormick, PLS
Chair

MM/JME