



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-1
Cranston, Rhode Island 02920

Division of
Design
Professionals

STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS

MEETING MINUTES

DATE: 12 December 2017

PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg. 68-1 Conference Room
Cranston, RI 02920

MEMBERS PRESENT: Chair Michael J. McCormick
Vice Chair Daniel Cotta (present from 1:15- 2:40-2:41 p.m. 2:41-
3:54 p.m.)
Secretary Mark Boyer
Member Amy N. Sonder

MEMBERS ABSENT: Member Michael J. Gaston

OTHERS PRESENT: Jovonna Edwards, Administrative Assistant (present from 1:15-3:00-3:05
p.m. 3:05-3:54p.m.)

Pamela Toro, Esq., Chief of Legal (present from 1:32-2:28 p.m. 2:28-2:50
p.m. 2:50-3:54 p.m.)

Chair McCormick called the meeting to order at 1:15 p.m.

The first order of business was:

Approval of the Open Session Minutes held on 14 November 2017

Upon motion made by Chair McCormick and duly seconded by Member Sonder, it was
unanimously

VOTED: To approve the minutes. Secretary Mark Boyer abstained from this vote.

The next order of business was:

Executive Session

At 1:18 p.m., upon motion made by Member Sonder and duly seconded by Secretary Boyer, it was unanimously

VOTED: To go into Executive Session, pursuant to R.I. Gen. Laws § 42-46-5(a)(4), for the following matters:

1. Motion to approve the minutes of the Executive Session held on 14 November 2017.
2. Discussion and drafting of questions to be included on professional Land Surveyors' examination.
3. One (1) matter pertaining to a complaint of someone doing Land Surveying work without a license.
4. One (1) matter pertaining to two Surveyors in disagreement with one another regarding a plan.
5. One (1) matter pertaining to a Surveyor not conforming to the new standards.
6. One (1) matter pertaining to a Land Surveyor being unethical.
7. One (1) matter pertaining to a Surveyor not completing his job.
8. One (1) matter pertaining to Surveyors plan being incorrect.
9. One (1) matter pertaining to two parties doing Surveying work who are not Surveyors.
10. Any other new business to be added to the next meeting's Executive Session agenda.
11. Motion to return to Open Session.

The next order of business was:

At 2:49 p.m., the Board reconvened in Open Session

The next order of business was:

Motion to Seal the minutes of the Executive Session held on 12 December 2017

Upon motion made by Member Sonder and duly seconded by Secretary Boyer, it was unanimously

VOTED: To seal the minutes of the Executive Session held on 12 December 2017 pursuant to R.I. Gen. Laws §§ 42-46-4 -& 5.

The next order was business was:

Report on activities/votes taken in Executive Session

Upon motion made by Member Sonder and duly seconded by Secretary Boyer, it was unanimously

VOTED: To record the votes taken in executive session in accordance with RI General Laws 42-46-4 as follows:

1. Unanimously voted to approve minutes of the Executive Session held on 14 November 2017
2. Unanimously moved to continue discussion and drafting questions for the RI State Specific Exam for the Land Surveyors Exam to the next Board meeting.

3. Unanimously moved to continue complaint of someone doing Land Surveying work who is not a Land Surveyor.
4. Unanimously moved to close complaint regarding two Surveyors in disagreement with one another regarding a plan. If the Board receives correspondence from the complaining party, they will re-open the complaint.
5. Unanimously moved to close complaint and write a letter thanking him for providing us with his plans that did not comply and advise him that any additional plans that are presented to the Board that do not comply will be reviewed by the Board.
6. Unanimously moved to write a letter thanking complaining party for providing the Board with additional information and to keep us abreast with his court proceedings.
7. Unanimously moved to close complaint and if the complainant sends additional correspondence to the Board the complaint will be opened.
8. Unanimously moved to continue this matter to the next Board Meeting and investigate it further.
9. Unanimously moved to write a letter to the complainant thanking them for bringing this matter before the Board and request a copy of their Survey showing that the property is out of code.
10. Any other new business to be added to the next meeting's executive agenda.
11. Motion to return to Open Session.

Old Business: (Review/Discuss/Take Action)

The next item of business was:

Rules and Regulations

a. RISPLS Recommended Revisions to the Rules and Regulations

This matter will be continued

b. Standard and Law proposed changes- prepared by David Gardner

This matter will be continued

c. Regulations Reformat

This matter will be continued

The next item of business was:

2017 Legislation-Status update

There aren't any 2017 Legislation updates at this time.

The next item of business was:

Office Elections

This matter will be continued

The next item of business was:

Any other old business to add to the agenda for the next Board meeting.

None at this time

The next order of business was:

New Business:(Review/Discuss/Take Action)

The next item of business was:

Charles Hampton-Stamping Plans for the City

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To write a letter advising Mr. Hampton that he can still be the responsible charge on the City of East Providence COA even if he is working 20 hours. The Board does not find anything precluding him from being responsible charge because of reduction in hours being worked.

Any new business to add to the agenda for the next Board meeting.

None at this time

The next item of business was:

Comments from the General Public

None at this time

The next order of business was:

National Council of Examiners for Engineering and Surveying (NCEES) matters-(Review/Discuss/Take Action):

The next item of business was:

NCEES-BOD Summary

FYI

The next order of business was:

Rhode Island Society of Professional Land Surveyors (RISPLS matters-(Review/Discuss/Take Action)

The next item of business was:

Comments from David S. Hilbren, RISPLS Liason

There were no comments

The next order of business was:

**Professional Development Hours (PDH) Course Approval Request (s) from a provider-
(Review/Discuss/Take Action)**

None at this time

The next order of business was:

**Professional Development Hours (PDH) Approval Request(s) from PLS-
(Review/Discuss/Take Action)**

None at this time

The next order of business was:

Initial individual application(s)- (Review/Discuss/Take Action)

1) Jeremy Klapper

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To approve Mr. Klappers application based on the laws of comity for Professional Land Surveyors.

The next order of business was:

Initial Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

None at this time

Amended Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

- 1) Advanced Engineering Group
- 2) Amec Foster Wheeler Environmental & Infrastructure
- 3) Narragansett Engineering Inc

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To approve amended applications for Advanced Engineering Group and Amex Foster Wheeler Environmental & Infrastructure and to send

application for Narragansett Engineering Inc. back for completion and missing fee.

Initial Land Surveyor-In-Training-application (s)- (Review/Discuss/Take Action)

None at this time

The next order of business was:

Next Meeting Date

Tuesday 09 January 2018 1:00 p.m.

The final order of business was:

Adjournment

Upon motion made by Chair McCormick and duly seconded by Member Sonder, it was unanimously

VOTED: To adjourn the meeting at 3:54 p.m.

Respectfully submitted,

Mark L. Boyer, PLS
Secretary

MLB/JME