



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-1
Cranston, Rhode Island 02920

Division of
Design
Professionals

STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS

MEETING MINUTES

DATE: 10 October 2017

PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg. 68-1 Conference Room
Cranston, RI 02920

MEMBERS PRESENT: Chair Michael J. McCormick
Vice Chair Daniel Cotta (present 1:16-4:01 p.m.)
Secretary Mark D. Boyer
Member Michael J. Gaston
Member Amy N. Sonder (present from 1:14-1:22 p.m.-1:24-2:13-
2:18-4:01 p.m.)

MEMBERS ABSENT: None

OTHERS PRESENT: Jovonna Edwards, Administrative Assistant (present from 1:12-1:14 p.m.
1:15-1:16 p.m. 1:16-4:01 p.m.)
Pamela Toro, Esq., Chief of Legal (present from 1:27 p.m.-1:42-1:56-
2:00-4:01 p.m.)

Chair McCormick called the meeting to order at 1:11 p.m.

The first order of business was:

Approval of the Open Session Minutes held on 12 September 2017

Upon motion made by Secretary Boyer and duly seconded by Member Gaston, it was unanimously

VOTED: To approve the minutes.

The next order of business was:

Executive Session

At 1:17 p.m., upon motion made by Member Gaston and duly seconded by Chair McCormick, it was unanimously

VOTED: To go into Executive Session, pursuant to R.I. Gen. Laws § 42-46-5(a)(4), for the following matters:

1. Motion to approve the minutes of the Executive Session held on 12 September 2017.
2. Discussion and drafting of questions to be included on professional Land Surveyors' examination.
3. One (1) matter pertaining to a complaint of someone doing Land Surveying work without a license.
4. One (1) matter pertaining to two Surveyors in disagreement with one another regarding a plan.
5. One (1) matter pertaining to a Surveyor not conforming to the new standards.
6. One (1) matter pertaining to a Land Surveyor being unethical.
7. One (1) matter pertaining to a Surveyor not completing his job.
8. Any other new business to be added to the next meeting's Executive Session agenda.
9. Motion to return to Open Session.

The next order of business was:

At 3:21 p.m., the Board reconvened in Open Session

The next order of business was:

Motion to Seal the minutes of the Executive Session held on 10 October 2017

Upon motion made by Member Sonder and duly seconded by Chair McCormick, it was unanimously

VOTED: To seal the minutes of the Executive Session held on 10 October 2017 pursuant to R.I. Gen. Laws §§ 42-46-4 -& 5.

The next order was business was:

Report on activities/votes taken in Executive Session

Upon motion made by Member Sonder and duly seconded by Chair McCormick, it was unanimously

VOTED: To record the votes taken in executive session in accordance with RI General Laws 42-46-4 as follows:

1. Unanimously voted to approve minutes of the Executive Session held on 12 September 2017
2. Unanimously moved to approve draft of the Rhode Island Portion Land Surveyor Exam.
3. Unanimously moved to continue complaint of someone doing Land Surveying work who is not a Land Surveyor.
4. Unanimously moved to continue complaint regarding two Surveyors in disagreement with one another regarding a plan.

5. Unanimously moved to continue complaint regarding a Surveyor not conforming to the new standards.
6. Unanimously moved to continue complaint of a Surveyor being unethical and to draft letters to both parties involved and continue complaint to the next Board meeting.
7. Unanimously moved to continue complaint of Surveyor not completing his job to the next Board meeting.
8. Any other new business to be added to the next meeting's executive agenda.
9. Motion to return to Open Session.

Old Business: (Review/Discuss/Take Action)

The next item of business was:

Rules and Regulations

a. RISPLS Recommended Revisions to the Rules and Regulations

This matter will be continued

The next item of business was:

Standard and Law proposed changes-prepared by David Gardner

The Board can go individually to voice their opinion but they can't speak as a Board for or against the changes.

The next item of business was:

2017 Legislation-Status update

There aren't any 2017 Legislation updates at this time.

The next item of business was:

Any other old business to add to the agenda for the next Board meeting.

The Board would like to hold elections at the next meeting

The next order of business was:

New Business:(Review/Discuss/Take Action)

The next item of business was:

Mr. Alfred DiOrio-Requesting an endorsement from current Board for presentations to various municipal and private entities explaining standards.

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To write a letter of introduction for Mr. DiOrio

The next item of business was:

Any new business to add to the agenda for the next Board meeting.
None at this time

The next item of business was:

Comments from the General Public
None at this time

The next order of business was:

**National Council of Examiners for Engineering and Surveying (NCEES) matters-
(Review/Discuss/Take Action):**

The next item of business was:

NCEES-NCEES/CLARB/NCARB
This was treated as an FYI

The next item of business was:

NCEES—Emeritus/Associate Nomination Form
The Board does not need an Emeritus/Associate Member

The next item of business was:

NCEES-Annual Meeting-Miami, Florida, August 23-26, 2017
Discussion on how the meeting went with the members who attended.

The next order of business was:

**Rhode Island Society of Professional Land Surveyors (RISPLS matters-
(Review/Discuss/Take Action)**

The next item of business was:

Comments from David S. Hilbren, RISPLS Liason
There were no comments

The next order of business was:

**Professional Development Hours (PDH) Course Approval Request (s) from a provider-
(Review/Discuss/Take Action)**

None at this time

The next order of business was:

Professional Development Hours (PDH) Approval Request(s) from PLS-
(Review/Discuss/Take Action)

None at this time

The next order of business was:

Initial individual application(s)- (Review/Discuss/Take Action)

Christopher Hoglund

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To accept Mr. Hoglund's application to take the April Rhode Island portion of the exam.

The next order of business was:

Initial Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

None at this time

Amended Certificate of Authorization (COA) application(s)- (Review/Discuss/Take Action)

None at this time

Initial Land Surveyor-In-Training-application (s)- (Review/Discuss/Take Action)

None at this time

The next order of business was:

Next Meeting Date

Tuesday 14 November, 2017 1:00 p.m.

The final order of business was:

Adjournment

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To adjourn the meeting at 4:01 p.m.

Respectfully submitted,

Mark Boyer, PLS
Secretary

MDB/jme