



State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION (DBR)  
1511 Pontiac Avenue, Bldg. 68-1  
Cranston, Rhode Island 02920

Division of  
Design  
Professionals

STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS

**MEETING MINUTES**

**DATE:** 14 February 2017

**PLACE:** Department of Business Regulation (DBR)  
1511 Pontiac Avenue, Bldg 68-1 Conference Room  
Cranston, RI 02920

**MEMBERS PRESENT:** Chair Michael J. McCormick  
Vice-Chair Daniel R. Cotta  
Secretary Mark D. Boyer  
Member Amy N. Sonder  
Member Michael J. Gaston

**OTHERS PRESENT:** Lois Marshall, Administrative Assistant  
Jovonna Edwards, Administrative Assistant  
Kenneth Procaccini, Esq., Legal Counsel

Chair McCormick called the meeting to order at 1:17 p.m.

The first order of business was:

**Approval of the Open Session Minutes held on 10 January 2017**

Upon motion made by Secretary Boyer and duly seconded by Member Gaston, it was unanimously

VOTED: To approve the minutes of the Open Meeting Session held on 10 January 2017.

The next order of business was:

**Executive Session**

At 1:17 p.m., upon motion made by Member Sonder and duly seconded by Vice Chair Cotta, it was unanimously

VOTED: To go into Executive Session, pursuant to R.I. Gen. Laws § 42-46-5(a)(4)(1)(2) for investigative proceedings regarding allegations of civil or criminal misconduct.

At 2:15 p.m., the Board reconvened in Open Session.

The next order of business was:

**Motion to Seal the minutes of the Executive Session held on 14 February 2017**

Upon motion made by Member Sonder and duly seconded by Vice Chair Cotta, it was unanimously

VOTED: To seal the minutes of the Executive Session held on 14 February 2017 pursuant to R.I. Gen. Laws §§ 42-46-4 -& 5.

The next order was business was:

**Report on activities/votes taken in Executive Session**

Upon motion made by Member Sonder and duly seconded by Vice Chair Cotta, it was unanimously

VOTED: To record the votes taken in executive session in accordance with RI General Laws 42-46-4 held on 14 February 2017.

1. A. Discussion of Executive Minutes
2. B. Unanimously voted to continue 1 complaint.  
C. Unanimously voted to send a letter and close 1 complaint.  
D. Unanimously voted to close 1 complaint.  
E. Unanimously voted to send a letter and continue 1 complaint.
3. No Executive Session/Investigative matters were brought before the Board.
4. No New business was brought before the Board.
5. Unanimously voted to adjourn Executive Session at 2:15.

The next order of business was:

**Defer votes taken in Executive Session**

Upon motion made by Member Sonder and duly seconded by Vice Chair Cotta, it was unanimously

VOTED: To defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law 42-46-5(a).

The next order of business was:

**Approval of the Executive Session Minutes held on 10 January 2017**

Upon motion made by Secretary Boyer and duly seconded by Member Gaston, it was unanimously

VOTED: To approve the minutes of the Executive Session held on 10 January 2017.

The next order of business was:

**CORRESPONDENCE (Review/Discuss/Take Action)**

The Board received the Newsletter from the Rhode Island Society

The next order of business was:

**Old Business (Review/Discuss/Take Action)**

**1. Professional Development Hours (PDH) Approval Request**

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To approve Professional Development Hours offered by Texas University

**2. National Council of Examiners for Engineers and Surveyors (NCEES)**

Secretary Boyer attended on behalf of the Board the NCEES Presidents Assembly Meeting. Vice Chairman Cotta attended NCEES EPE Committee.

**3. Rules and Regulation**

The Board is waiting for recommendations from the Rhode Island Society of Professional Land Surveyors (RISPLS)

**4. 2017 Legislation-Status Update**

There was no discussion at this time

**5. Professional Land Surveyor (PLS) Rhode Island Portion Examination**

There was no discussion at this time

## **6. Rhode Island Society of Professional Land Surveyors**

There was no discussion at this time

## **7. Any other Old Business**

There was no discussion at this time

The next order of business was:

### **NEW BUSINESS (Review/Discuss/Take Action)**

#### **1. Any other New Business**

There was no discussion at this time

#### **2. Comments from the General Public**

There was no discussion at this time

The next order of business was:

### **Applications (Review/Discuss/Take Action)**

#### **1. Certificate(s) of Authorization (COA) Application(s)**

COA was approved for RA Cataldo and Associates

#### **2. Land Surveyors-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)**

- Dana Parsell-Approved to sit for the Rhode Island PLS State exam
- Neal Hingorany-Approved to sit for the NCEES Principals and Practice of Surveyors Exam

#### **Next Meeting Date**

07 March 2017 at 1:00 p.m.

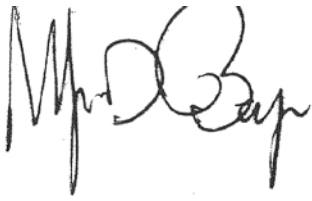
The final order of business was:

#### **Adjournment**

Upon motion made by Chair McCormick and duly seconded by Secretary Boyer, it was unanimously

VOTED: To adjourn the meeting at 3:51 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Boyer'. The signature is fluid and cursive, with the first name 'Mark' written in a larger, more prominent script than the last name 'Boyer'.

Mark Boyer, PLS

Secretary

MDB/jme