

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 10 January 2017

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Vice-Chair Daniel
R. Cotta, Secretary Mark D. Boyer, Member Amy N. Sonder and
Member Michael J. Gaston**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant
Jovonna Edwards, Administrative Assistant**

**Attorney Ellen R. Balasco, Esq. Deputy Chief of Legal (arrived at 1:05
p.m. and left at 1:53 p.m.)**

Attorney Kenneth Procaccini, Esq. Legal

CALLED TO ORDER: Chairman McCormick called the meeting to order at 1:05 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Chairman McCormick moved to approve of the 15 November 2016 minutes. Member Gaston seconded. The motion passed; four in favor, one abstained. Voting in favor were, Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Boyer abstained.

Chairman McCormick moved to approve of the 13 December 2016 minutes. Secretary Boyer seconded. The motion passed; three in favor, two abstained. Voting in favor were, Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice-Chair Cotta and Member Amy N. Sonder abstained.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:10 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice Chair Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer Member Amy N. Sonder and Member Michael J. Gaston.

(2) Member Sonder moved to adjourn from Executive Session and to convene to an open meeting at 1:51 p.m. pursuant to RI General Laws §42-46-4. Vice Chair Cotta seconded. Motion passed; five (5) in favor.

Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer Member Amy N. Sonder and Member Michael J. Gaston.

(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice Chair Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer Member Amy N. Sonder and Member Michael J. Gaston.

1/10/2017, Page 1 of 3

(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items B,D,E,G and H. Agenda item and C and F were closed. Vice Chair Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer Member Amy N. Sonder and Member Michael J. Gaston.

(5) Member Sonder moved pursuant to R I General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice Chair Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer Member Amy N. Sonder and Member Michael J. Gaston.

(6) In Executive Session pending matters, there are five (5) pending matters.

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Chairman McCormick moved to approve of the 13 December 2016 minutes. Secretary Boyer seconded. The motion passed; three in favor, two abstained. Voting in favor were, Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice-Chair Cotta and Member Amy N. Sonder abstained.

C. CORRESPONDENCE (Review/Discuss/Take Action)

The Board did not receive any correspondence.

D. OLD BUSINESS (Review/Discuss/Take Action)

There was no old business to discuss

(1) Professional Development Hours (PDH) Approval Requests

The Board did not receive any request for PDH hours.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Vice Chair Cotta, Secretary Boyer and Member Sonder will be attending the NCEES 2017 Northeast/Southern Zone Joint Interim meeting.

(3) Rules and Regulation

The RISPLS is working on submitting changes to the Board's Rules and Regulations.

(4) 2017 Legislation – Status Update

The Board continues to working on possible legislative changes.

(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination

• Exam Database

Vice Chair Cotta continues to work on the Exam Database.

• RI Portion Exam

The Board will continue to review and revise the RI Portion Examination.

(6) Rhode Island Society of Professional Land Surveyors

• RISPLS notified the Board of annual enrollment.

(7) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

1/10/2017, Page 2 of 3

(2) Comments from the General Public

No comments from the General Public at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

There were no COA applicants to review.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)

There were no applications to review at this time.

G. Next Meeting February 14, 2017 Adjournment

Secretary Boyer moved to adjourn the meeting at 2:38 p.m. Member Gaston seconded. The motion passed; five (5) in favor. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Secretary Mark D. Boyer, Member Michael J. Gaston and Member Amy N. Sonder.

Posted on February 21, 2017 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

