

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 13 December 2016

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Secretary Mark D.
Boyer and Member Michael J. Gaston**

**MEMBERS ABSENT: Vice-Chair Daniel R. Cotta, Member Amy N.
Sonder**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant
Attorney Ellen R. Balasco, Esq. Deputy Chief of Legal (arrived at 1:51
p.m. and left at 1:51 p.m.)
Attorney Kenneth Procaccini, Esq. Legal (arrived at 1:08 p.m. left at
1:15 p.m.)**

CALLED TO ORDER: Chairman McCormick called the meeting to order at 1:07 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Chairman McCormick moved to continue the approval of the 15 November 2016 minutes until next month due to lack of a quorum. Member Gaston seconded. The motion passed; two in favor, two absent and one abstained. Voting in favor were, Chair Michael J. McCormick and Member Michael J. Gaston. Vice-Chair Cotta and Member Amy N. Sonder were absent. Secretary Mark D. Boyer abstained.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Gaston moved to convene into Executive Session at 1:08 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

(2) Member Gaston moved to adjourn from Executive Session and to convene to an open meeting at 1:51 p.m. pursuant to RI General Laws §42-46-4. Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

(3) Member Gaston moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

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(4) Member Gaston moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items B,D,E,G and H. Agenda item and C and F were closed. Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

(5) Member Gaston moved pursuant to R I General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

(6) In Executive Session pending matters, there are five (5) pending matters.

Chairman McCormick moved to continue the approval of the 15 November 2016 executive session meeting minutes until next month due to lack of a quorum. Member Gaston seconded. The motion passed; two in favor, two absent and one abstained. Voting in favor were, Chair Michael J. McCormick and Member Michael J. Gaston. Vice-Chair Cotta and Member Amy N. Sonder were absent. Secretary Mark D. Boyer abstained.

C. CORRESPONDENCE (Review/Discuss/Take Action)

The Board did not receive any correspondence.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

- **HalfMoon Education Inc. – Requesting Continuing Education Credits for Land Surveyors that attend the upcoming one-day 6.5 hour seminar March 3, 2017- Manchester, NH..**

Chair McCormick moved to approve the HalfMoon Education Inc. continuing education course as presented. Secretary Boyer seconded. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Secretary Boyer will be representing the NCEES 2017 Presidents Assembly which will be held on February 4 in Atlanta, GA.

(3) Rules and Regulation

Chairman McCormick will attend the RISPLS Annual Convention and will discuss the new Board's Rules and Regulation and answer any questions from members of the society.

(4) 2017 Legislation – Status Update

The Board continues to working on possible legislative changes.

(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination

- **Exam Database**

Vice Chair Cotta continues to work on the Exam Database.

- **RI Portion Exam**

The Board will continue to review and revise the RI Portion Examination.

(6) Rhode Island Society of Professional Land Surveyors

- **RISPLS Annual Convention was held November 18, 2016.**

(7) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

(2) Comments from the General Public

No comments from the General Public at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

There were no COA applicants to review.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)

Application(s)

Neal Hingorany sent the Board documentation of the courses he has taken for review.

G. Next Meeting February 14, 2017 Adjournment

Secretary Boyer moved to adjourn the meeting at 2:22 p.m. Member Gaston seconded. The motion passed; four (4) in favor and one (1) absent. Motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Michael J. Gaston. Vice Chair Daniel R. Cotta and Member Amy N. Sonder were absent from this vote.

Posted on 10 January 2017 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

