

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of**

**Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 15 November 2016**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Vice-Chair Daniel  
R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston**

**MEMBERS ABSENT: Secretary Mark D. Boyer,**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant  
Attorney Ellen R. Balasco, Esq. Deputy Chief of Legal (arrived at 1:16  
and left at 2:00 p.m.)**

**CALLED TO ORDER: Chairman McCormick called the meeting to**

order at 1:16 p.m.

#### **A. MEETING MINUTES (Review/Discuss/Take Action)**

- **Approval of the 18 October 2016 Open Meeting Minutes**

Member Sonder moved to approve the 18 October 2016 open meeting minutes. Vice-Chair Cotta seconded. Motion passed; three (3) in favor, one (1) recused and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder. Member Michael J. Gaston was recused. Secretary Mark D. Boyer was absent from this vote.

#### **B. EXECUTIVE SESSION**

(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:17 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Cotta seconded. Motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.

(2) Member Sonder moved to adjourn from Executive Session and to convene to an open meeting at 2:46 p.m. pursuant to RI General Laws §42 46-4. Vice-Chair Cotta seconded. Motion passed; four (4) in favor

and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.

(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Cotta seconded. Motion passed four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.

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(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items B, C, E, F, G and H. Agenda item D was closed. Vice-Chair Cotta seconded. Motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.

(5) Member Sonder moved pursuant to R I General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Cotta seconded. Motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.

(6) In Executive Session pending matters, there are six (6) pending matters.

Member Sonder moved to approve the 18 October 2016 executive session meeting minutes. Vice-Chair Cotta seconded. Motion passed; three (3) in favor, one (1) recused and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice Chair Daniel R. Cotta, Member Amy N. Sonder. Member Michael J. Gaston was recused. Secretary Mark D. Boyer was absent from this vote.

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

Correspondence was received from the Rhode Island Society of Professional Land Surveyors (RISPLS) regarding their Annual Convention scheduled for November 18, 2016.

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

##### **(1) Professional Development Hours (PDH) Approval Requests**

The Board did not receive any PDH approval request.

## **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**Correspondence received from Howard C. Harclerode, II requesting Nominations for 2017 NCEES Northeast Zone Distinguished Service Awards. Correspondence received from Thomas Orisich, NE Zone nominating committee chair requesting nominations for the open positions of President Elect, Zone Vice President and Assistant Zone Vice President. Correspondence received from James Purcell, PE requesting the Board's support for his election to the office of President-Elect of NCEES.**

## **(3) Rules and Regulation**

**Chairman McCormick will attend the RISPLS Annual Convention and will discuss the new Board's Rules and Regulation and answer any questions from members of the society.**

## **(4) 2017 Legislation – Status Update**

**The Board continues to working on possible legislative changes.**

## **(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination**

### **• Exam Database**

**One candidate took the October 27, 2016 State exam. Candidate #1 did not pass.**

### **• RI Portion Exam**

**The Board will continue to review and revise the RI Portion Examination.**

**(6) Rhode Island Society of Professional Land Surveyors**

- **RISPLS Annual Convention will be held November 18, 2016.**

**(7) Any other Old Business**

**There is no old business at this time.**

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**E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**(2) Comments from the General Public**

**No comments from the General Public at this time.**

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

**There were no COA applicants to review.**

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)**

**Nathan Shushansky sent the Board documentation of the courses he**

**still needs and the courses he has taken. Mr. Shushansky is trying to acquire information for any classes that are required but not offered in any school in Rhode Island.**

**G. Next Meeting December 13, 2016 Adjournment**

**Chair McCormick moved to adjourn the meeting at 3:10 p.m. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were, Chair Michael J. McCormick, Vice Chair Cotta, Member Amy N. Sonder and Member Michael J. Gaston. Secretary Mark D. Boyer was absent from this vote.**

**Posted on 10 January 2017 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

