

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 18 October 2016**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Vice-Chair Daniel  
R. Cotta, Secretary Mark D. Boyer, Member Amy N. Sonder Member  
(Arrived at**

**MEMBERS ABSENT: Michael Gaston**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant  
Attorney Ellen R. Balasco, Esq. Deputy Chief of Legal (arrived at 1:05  
and left at 3:20 p.m.)**

**Kenneth Procaccini, Legal Counsel (left at 2:02)**

**David S. Hilbern, RISPLS Liaison**

**CALLED TO ORDER:** Chairman McCormick called the meeting to order at 1:05 p.m.

**A. MEETING MINUTES (Review/Discuss/Take Action)**

**• Approval of the 13 September 2016 Open Meeting Minutes**

Secretary Boyer moved to approve the 13 September 2016 open meeting minutes. Vice-Chair Cotta seconded. The motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer. Member Amy N. Sonder. Member and Michael J. Gaston was recused from this vote.

**B. EXECUTIVE SESSION**

(1) Because of the nature of the following items, Vice-Chair Cotta moved to convene into Executive Session at 1:08 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Boyer seconded. The motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer. Member Amy N. Sonder and Member Michael J. Gaston were absent from this vote.

(2) Member Sonder moved to adjourn from Executive Session and to

**convene to an open meeting at 3:38 p.m. pursuant to RI General Laws §42-46-4. Secretary Boyer seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Boyer seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

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**(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items B, C, D, E, G and H. Agenda item F was closed. Secretary Boyer seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**(5) Member Sonder moved pursuant to R I General Law §42-46-4 that**

**the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Boyer seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Sonder. Member Michael J. Gaston was absent from this vote.**

**(6) In Executive Session pending matters, there are six (6) pending matters.**

**Secretary Boyer moved to approve the 13 September 2016 executive session meeting minutes. Member Sonder seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, and Secretary Mark D. Boyer and Member Amy N. Sonder. Member Gaston was absent from this vote.**

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

**Correspondence was received from the Rhode Island Society of Professional Land Surveyors regarding their Annual Convention scheduled for November 18, 2016.**

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

### **(1) Professional Development Hours (PDH) Approval Requests**

**The Board did not receive any PDH approval request.**

### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**Vice Chair Cotta will be meeting in November with the EPS committee of which he is a member.**

### **(3) Rules and Regulation**

**David Hilbern, RISPLS liaison will be notifying the office of all Town Building Official of the new Rules and Regulations.**

### **(4) 2017 Legislation – Status Update**

**The Board continues to working on possible legislative changes.**

### **(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination**

- **Exam Database**

**The Board has one candidate to sit for the October 27th 2016 state exam.**

- **RI Portion Exam**

**The Board will continue to review and revise the RI Portion Examination.**

### **(6) Rhode Island Society of Professional Land Surveyors**

- **General Membership Meeting**

**David Hilbern, RISPLS Liaison informed the Board that the Rhode Island Civil Engineering (RICE) is now known as the American Civil Engineering (ACE). Mr. DiOrio will submit formal recommendations to the Board.**

**(7) Any other Old Business**

**There is no old business at this time.**

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**E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**(2) Comments from the General Public**

**No new comments from the General Public at this time.**

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

**There were no COA applicants to review.**

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)**

**There were no applicants to review at this time.**

## **G. Next Meeting November 15, 2016 Adjournment**

**Secretary Boyer moved to adjourn the meeting at 3:55 p.m. Member Michael J. Gaston seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were, Chair Michael J. McCormick, Vice Chair Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**Posted on 16 November 2016 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**





