

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of**

**Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 13 September 2016**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick (arrived at 1:15),  
Vice-Chair Daniel R. Cotta, (arrived at 1:20 p.m.). Secretary Mark D.  
Boyer, Member Amy N. Sonder Member Michael Gaston**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant  
Jovonna Edwards, Administrative Assistant  
David S. Hilbern, RISPLS Liaison  
Braden Andrews**

**CALLED TO ORDER: Secretary Boyer called the meeting to order at**

**1:10 p.m.**

**A. MEETING MINUTES (Review/Discuss/Take Action)**

**• Approval of the 09 August 2016 Open Meeting Minutes**

**Chairman McCormick moved to approve the 09 August 2016 open meeting minutes. Secretary Boyer seconded. The motion passed; four (4) in favor and one (1) recused. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer, and Member Amy N. Sonder. Member Michael J. Gaston was recused from this vote.**

**B. EXECUTIVE SESSION**

**(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:11 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Member Gaston seconded. The motion passed; three (3) in favor and two (2) absent. Voting in favor were Secretary Mark D. Boyer, Member Amy N. Sonder and Member Michael J. Gaston. Chairman Michael J. McCormick and Vice-Chair Daniel R. Cotta were absent from this vote.**

**(2) Chair McCormick moved to adjourn from Executive Session and to convene to an open meeting at 2:35 p.m. pursuant to RI General Laws §42 46-4. Vice-Chair Cotta seconded. The motion passed; four (4) in**

**favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Michael J. Gaston. Member Sonder was absent from this vote.**

**(3) Chair McCormick moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Michael J. Gaston. Member Sonder was absent from this vote.**

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**(4) Chair McCormick moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items C, D, E F, G, H, and I continue. Agenda item B was closed. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Michael J. Gaston. Member Sonder was absent from this vote.**

**(5) Chair McCormick moved pursuant to R I General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,**

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Michael J. Gaston. Member Sonder was absent from this vote.

(6) In Executive Session pending matters, there are six (7) pending matters.

Chairman McCormick moved to approve the 09 August 2016 executive session meeting minutes. Secretary Boyer seconded. The motion passed; three (3) in favor and one (1) absent and one (1) recused. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, and Secretary Mark D. Boyer. Member Michael J. Gaston was recused from this vote and Member Amy N. Sonder was absent from this vote.

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

Correspondence was received from Thomas E. Cerchiara, PLS/President of TEC Land Surveying PC regarding topography work performed on a military base. Chairman McCormick response to referenced the boards General law 5-8.1.13 and also to the joint task list found on the boards website.

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

### **(1) Professional Development Hours (PDH) Approval Requests**

**The Board did not receive any PDH approval request.**

### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**Vice Chair Cotta and Secretary Boyer attended the Annual NCEES Meeting which was held in Indianapolis, IN referencing highlights of the meeting.**

### **(3) Rules and Regulation**

**There was no discussion of changes to the Rules and Regulations at this time.**

### **(4) 2017 Legislation – Status Update**

**The Board continues to working on possible legislative changes.**

### **(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination**

#### **• Exam Database**

**The Board has two potential candidates to sit for the October 27th 2016 state exam.**

#### **• RI Portion Exam**

**The Board will continue to review and revise the RI Portion Examination.**

### **(6) Rhode Island Society of Professional Land Surveyors**

- **General Membership Meeting**

David Hilbern, RISPLS Liaison is working with the society for potential changes to the standards. Mr. DiOrio will submit formal recommendations to the Board.

**(7) Any other Old Business**

There is no old business at this time.

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**E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**(2) Comments from the General Public**

No new comments from the General Public at this time.

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

There were no COA applicants to review.

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)**

**Branden Andrews**

The Board interviewed Mr. Andrews regarding his application to sit

**for the NCEES Principals and Practice of Land Surveying Exam. It was the Boards decision that based on the information submitted by Mr. Andrews that he does not meet the education requirement to sit for the exam at this time. Therefore they denied Mr. Andrews at this time. Once Mr. Andrews has completed Survey 1 and 2 courses the Board will reconsider his application.**

#### **G. Next Meeting September13 2016 Adjournment**

**Secretary Boyer moved to adjourn the meeting at 3:43 p.m. Member Michael J. Gaston seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were, Chair Michael J. McCormick, Vice Chair Cotta, Secretary Mark D. Boyer and Member Michael J. Gaston. Member Sonder was absent from this vote.**

**Posted on 20 October 2016 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**