

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 9 August 2016**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Vice-Chair Daniel  
R. Cotta, (arrived at 1:25 p.m.).Secretary Mark D. Boyer, Member Amy  
N. Sonder Member Michael Gaston**

**MEMBERS ABSENT: Member Michael Gaston**

**OTHERS PRESENT: Lois Marshall, Administrative Assistant  
David S. Hilbern, RISPLS Liaison**

**CALLED TO ORDER: Chair Michael J. McCormick called the meeting  
to order at 1:20 p.m.**

## **A. MEETING MINUTES (Review/Discuss/Take Action)**

### **• Approval of the 12 July 2016 Open Meeting Minutes**

**Secretary Boyer moved to approve the 12 July 2016 open meeting minutes. Member Sonder seconded. The motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer, and Member Amy N. Sonder. Vice-Chair Daniel R. Cotta and Member Michael J. Gaston were absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:21 p.m. pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Boyer seconded. The motion passed; three (3) in favor and two (2) absent. Voting in favor were Chair Michael J. McCormick, Secretary Mark D. Boyer, and Member Amy N. Sonder. Vice-Chair Daniel R. Cotta and Member Michael J. Gaston were absent from this vote.**

**(2) Member Sonder moved to adjourn from Executive Session and to convene to an open meeting at 2:47 p.m. pursuant to RI General Laws §42 46-4. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J.**

**McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**8/9/2016, Page 1 of 3**

**(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue the following agenda items B, C, D, E F, G. Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.**

**(5) Member Sonder moved pursuant to R I General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,**

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Cotta seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote.

(6) In Executive Session pending matters, there are six (6) pending matters.

Secretary Boyer moved to approve the 12 July 2016 executive session meeting minutes. Member Sonder seconded. The motion passed; three (3) in favor and one (1) absent and one (1) abstained. Voting in favor were, Chair Michael J. McCormick, Secretary Mark D. Boyer and Member Amy N. Sonder. Member Michael J. Gaston was absent from this vote. Vice Chair Cotta was abstained.

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

There was no new correspondence to review.

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

##### **(1) Professional Development Hours (PDH) Approval Requests**

The Board did not receive any PDH approval request.

##### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**Vice Chair Cotta and Secretary Boyer will be attending the Annual NCEES Meeting which will be held in Indianapolis, IN as a voting delegate. Vice Chair Cotta has been appointed to the EPS committee.**

### **(3) Rules and Regulation**

**Attorney Algee did not have any updates to report.**

### **(4) 2017 Legislation – Status Update**

**The Board continues to working on possible legislative changes.**

### **(5) Professional Land Surveyor (PLS) Rhode Island Portion Examination**

- Exam Database**

**Vice Chair Cotta is working on potential changes to the exam database.**

- RI Portion Exam**

**The Board will continue to review and revise the RI Portion Examination.**

### **(6) Rhode Island Society of Professional Land Surveyors**

- General Membership Meeting**

**David Hilbern, RISPLS Liaison was present to discuss licensure requirements, Right of Entry Law and the upcoming RISPLS Convention.**

**(7) Any other Old Business**

**There is no old business at this time.**

**E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**8/9/2016, Page 2 of 3**

**(2) Comments from the General Public**

**No new comments from the General Public at this time.**

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

**There were no COA applicants to review.**

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s)**

**Neal Hingorany – Chairman McCormick discussed Mr. Hingorany's educational requirements with the Board.**

**G. Next Meeting September 13 2016 Adjournment**

**Chair McCormick moved to adjourn the meeting at 4:00 p.m. Member Amy N. Sonder seconded. The motion passed; four (4) in favor and one (1) absent. Voting in favor were, Chair Michael J. McCormick,**

**Vice Chair Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder. Michael J. Gaston was absent from this vote.**

**Posted on 13 September 2016 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

**8/9/2016, Page 3 of 3**