

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 10 November 2015

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Chair Michael J. McCormick, Vice-Chair Daniel
R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Jenna Algee, Legal Counsel (arrived at 2:06 p.m. left at 3:15
p.m.)**

**CALLED TO ORDER: Chair Michael J. McCormick called the meeting
to order at 1:15 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Secretary Boyer made a motion to approve the Regular Meeting Minutes of 13 October 2015 as amended. Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta and Secretary Mark D. Boyer and Member Amy N. Sonder.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:16 p.m. Pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

(2) Member Sonder moved to adjourn from Executive Session and to reconvene to an open meeting at 3:15 p.m. pursuant to RI General Laws §42 46-4. Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws

§42-46-4 and §42-46-5. Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B,C,E F and G and to close D and H. Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

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(5) Member Sonder moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Cotta seconded. Motion passed; four (4) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

(6) In Executive Session pending matters, there are five (5) pending matters.

Member Sonder moved to approve and seal the Executive Session Meeting Minutes of October 13, 2015 as published. Vice-Chair Cotta seconded. Motion passed; three (3) in favor. Voting in favor were, Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

C. CORRESPONDENCE (Review/Discuss/Take Action)

RISPL 45th Annual Conference to be held on November 20, 2015 at the Newport Marriott located in Newport Rhode Island.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

There was a request for Professional Development Hours (PDH) from Carol Novak of the CivilTraining, LLC for (2) two courses. Secretary Boyer moved to send a request to Ms. Novak for a syllabus, amount of credits offered and a list of instructors and their qualifications for each of the courses.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Vice-Chair Cotta, a member of the Future of Surveying Task Force, will meet with the committee in San Diego in January.

(3) Rules and Regulation

Attorney Algee informed the Board that the Proposed Rules and Regulation have been approved by the Office of Regulatory Reform

**and that they were filed November 5 at the Secretary of State's office.
They will be effective in 20 days.**

(4) 2015 Legislation – Status Update

The Board is continuing to work on legislation.

(5) PLS Examination

• Exam Database

There was no update to report.

• RI Portion Exam

• Two (2) candidates sat for the RI Portion examination. There exams are under review for scoring.

(6) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

There were no Certificate of Authorization applications

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)
Application(s) by Examination and Comity**

Neal Hingorany

Mr. Hingorany submitted additional information for Board review. Chair McCormick will review Mr. Hingorany's submittal and report to the Board at their December 8, 2015 meeting.

G. Next Meeting 8 December 2015 Adjournment

Secretary Boyer moved to adjourn the meeting at 3:37 p.m. Ms. Sonder seconded. Motion passed; four in favor. Voting in favor were Chair Michael J. McCormick, Vice-Chair Daniel R. Cotta, Secretary Mark D. Boyer and Member Amy N. Sonder.

Posted on 11 December 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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