

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 8 September 2015

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder**

MEMBER ABSENT: Member Curtis M. Johnson

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Jenna Algee, Legal Counsel (arrived at 1:19p.m. left at 3:01
p.m.)**

**CALLED TO ORDER: Vice-Chair Michael J. McCormick called the
meeting to order at 1:18 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Boyer made a motion to approve the Regular Meeting Minutes of 4 August 2015. Secretary Cotta seconded. Motion passed; three (3) in favor, one absent and one abstained. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Mark D. Boyer. Member Curtis M. Johnson was absent from this vote. Member Amy N. Sonder abstained from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Sonder moved to convene into Executive Session at 1:19 p.m. Pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis M. Johnson was absent from this vote.

(2) Member Sonder moved to adjourn from Executive Session and to reconvene to an open meeting at 2:06 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and

Member Amy N. Sonder. Member Curtis M. Johnson was absent from this vote.

(3) Member Sonder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis M. Johnson was absent from this vote.

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(4) Member Sonder moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B,C,D,E and G and to close F. Secretary Cotta seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis M. Johnson was absent from this vote.

(5) Member Sonder moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis M. Johnson was absent from this vote.

(6) In Executive Session pending matters, there are five (5) pending matters.

Member Sonder moved to approve and seal the Executive Session Meeting Minutes of August 4, 2015 as published. Secretary Cotta seconded. Motion passed; three (3) in favor, one absent and one abstained. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Mark D. Boyer. Member Curtis M. Johnson was absent from this vote. Member Amy N. Sonder abstained from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

The only correspondence received was from the RISPLS regarding the monthly meeting.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

There were no requests for Professional Development Hours (PDH) at this time.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Member Boyer and Daniel Cotta attended the NCEES Annual meeting which will was held on August 19-22, 2015 in Williamsburg, VA. Mr. Boyer informed the Board that Michael Conzett, PE began his term as 2015-2016 NCEES president. NCEES recognized Jon Nelson, PE, Gene Dinkins, PE, PLS and William Bathie, PE for their longtime services to the organization and the engineering and surveying profession. Secretary Cotta will be attending a meeting for the future Task Force for surveying.

(3) Rules and Regulation

Attorney Algee informed the Board that the Proposed Rules and Regulations will be filed and the public hearing will be scheduled for October 13, 2015. Notice of the hearing will be sent to RISPLS and all town clerks for distribution to the town planners and building directors.

(4) 2015 Legislation – Status Update

The Board is continuing to work on legislation.

(5) PLS Examination

• Exam Database

There was no update to report.

• RI Portion Exam

- **There are two (2) candidates that have been approved to sit for the RI Portion examination.**

(6) Any other Old Business

There is no old business at this time.

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E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

Election of Officers

Member Boyer proposed a nominating slate of Chair and Vice-Chair as the two (2) members that have served the longest as follows: Michael J. McCormick, Chair; and Daniel Cotta Vice-Chair for the upcoming year. Member Sonder seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and member Amy N. Sonder. Member Curtis Johnson was absent from this vote. Secretary Cotta proposed to nominate Member Boyer as Secretary. Member Sonder seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and member Amy N. Sonder. Member Curtis Johnson was absent from

this vote.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

(A) Mizzen, LLC.

Vice-Chair McCormick made a motion that the Board approve this application provided that person in responsible charge is currently licensed, that the person in responsible charge is not listed on more than two (2) COAs, that there is no disciplinary action and that a current “Certificate of Good Standing” from the Rhode Island Secretary of State’s office is received. Member Boyer seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

(B) Martin Surveying Associates, LLC

Vice-Chair McCormick made a motion seconded by Member Boyer, that the Board approve this application provided that person in responsible charge is currently licensed, that the person in responsible charge is not listed on more than two (2) COAs, that there is no disciplinary action. Member Boyer seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael

J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

(C) Northeast Engineers and Land Surveyors

Vice-Chair McCormick made a motion that the Board approve this amended COA application adding James Caldarone in responsible charge and verifying that this individual is currently licensed, not listed on more than two (2) COAs and that there is no disciplinary action against the individual. Member Boyer seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

Neal Hingorany

Member Boyer moved to send a letter to Mr. Hingorany stating that a review of his revised application shows that he is still short one course in surveying. The Board suggest that he take a Survey II course and to use the CCRI syllabus. Member Sonder seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

Kevin Arsenault

Vice-Chair McCormick moved to approve Mr. Arsenault to sit for the Rhode Island State examination with the provision that a degree was not need on October 2, 2002. Member Boyer seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

G. Next Meeting 13 October 2015 Adjournment

Member Boyer moved to adjourn the meeting at 4:02 p.m. Secretary Cotta seconded. Motion passed; four in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Mark D. Boyer and Member Amy N. Sonder. Member Curtis Johnson was absent from this vote.

Posted on 30 October 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or

may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

