

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 12 May 2015

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

MEMBERS PRESENT: Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson (left at 3:00 p.m.) and Member Mark D. Boyer

MEMBER ABSENT: Secretary Daniel R. Cotta

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Jenna Algee, Legal Counsel (arrived at 1:10 p.m. left at
3:18 p.m.)**

CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to

order at 1:10 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Boyer made a motion to approve the Regular Meeting Minutes of 12 April 2015. Vice-Chair McCormick seconded. Motion passed; four (4) in favor, one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Secretary Daniel R. Cotta was absent from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:11p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Michael J. McCormick seconded. Motion passed; for (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Secretary Daniel R. Cotta was absent from this vote.

(2) Member Boyer moved to adjourn from Executive Session and to reconvene to an open meeting at 3:03 p.m. pursuant to RI General Laws §42 46-4. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard

S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

(3) Member Boyer moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

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(4) Member Boyer moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C, E, F, G, H and I. Agenda item D. was closed. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

(5) Member Boyer moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such

time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

(6) In Executive Session pending matters, there are six (6) pending matters.

Member Boyer moved to approve and seal the Executive Session Meeting Minutes of 14 April 2015 as published. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

There was no correspondence received.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

There were no requests for Professional Development Hours (PDH) at this time.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Member Boyer and Secretary Cotta attended the Northeast Zone meeting. Member Boyer stated that discussed was the transition of the NCEES PS examination from pencil and paper to computer-based testing (CBT) beginning October-2016.

(3) Rules and Regulation

Attorney Algee reviewed the last draft of the Board's Rules and Regulations and recommended deletion of the following sections: 3.10, 3.12, 3.22.1(e), 7.7.1 and 10.3. The Board reviewed these deletions and are in agreement. Attorney Algee is currently preparing the Economic Impact Statement and Regulatory Flexibility Analysis. Prior to submission of these document the process requires the Director's approval. Once approved by the Director Attorney Algee will file the required documents with the Office of Regulatory Reform.

(4) 2015 Legislation – Status Update

The Bill submitted by DBR on behalf of the Board is still under consideration. Member Boyer will prepare a letter in support of the Bill.

(5) PLS Examination

- Exam Database**

No update at this time.

- **RI Portion Exam**

The RI Portion Examination was held on Thursday, April 16, 2015. Member Boyer moved to accept the scores for candidates #1, 2 and 3. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

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(6) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There was no new business to discuss at this time.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

There were no Certificate of Authorization applications to review at this time.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)

Application(s) by Examination and Comity

The Board received notification that Brad Travis passed the NCEES LSIT. Member Boyer motion to send Mr. Travis his LSIT certificate. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

G. Next Meeting 14 July 2015 Adjournment

Member Boyer moved to adjourn the meeting at 3:40 p.m. Vice-Chair McCormick seconded. Motion passed; three (3) in favor two (2) absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, and Member Mark D. Boyer. Secretary Daniel R. Cotta, Member Curtis M. Johnson were absent from this vote.

Posted on 8 July 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.