

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 14 April 2015**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta (arrived at 1:23 p.m.), Member Curtis M. Johnson and Member Mark D. Boyer**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant  
Attorney Jenna Algee, Legal Counsel (arrived at 1:12 p.m. left at  
2:03 p.m.)**

**CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to  
order at 1:04 p.m.**

## **A. MEETING MINUTES (Review/Discuss/Take Action)**

**Member Boyer made a motion to approve the Regular Meeting Minutes of 10 March 2015. Member Johnson seconded. Motion passed; three (3) in favor, one absent and one abstained. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Secretary Daniel R. Cotta was absent from this vote. Chair Richard S. Lipsitz abstained.**

## **B. EXECUTIVE SESSION**

**(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:05 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Michael J. McCormick seconded. Motion passed; for (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Secretary Daniel R. Cotta was absent from this vote.**

**(2) Member Johnson moved to adjourn from Executive Session and to reconvene to an open meeting at 1:43 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(3) Member Johnson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(4) Member Johnson moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C, D, E, F, H, I. and to close agenda item G. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

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**(5) Member Johnson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(6) In Executive Session pending matters, there are seven (7) pending**

**matters.**

**Vice Chairman McCormick moved to approve and seal the Executive Session Meeting Minutes of 10 Mach 2015 as published. Member Johnson seconded. Motion passed; four (4) in favor and one abstained. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz abstained.**

### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

**Correspondence was received from Rhode Island Society of Professional Land Surveyors regarding their monthly meeting and the 2015 NSPS Membership application.**

### **D. OLD BUSINESS (Review/Discuss/Take Action)**

#### **(1) Professional Development Hours (PDH) Approval Requests**

**There were no requests for Professional Development Hours (PDH) at this time.**

#### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**The NCEES 94th Annual meeting will be held August 19-22, 2015 in Williamsburg, Virginia. Secretary Cotta and Member Boyer will be representing the Board as the voting delegates. Jerry Carter, NCEES Chief Executive Officer notified the Board of the transition of the PS exam to computer-based testing which will begin in mid-2016,**

### **(3) Rules and Regulations**

**Attorney Algee will contact the Office of Regulatory Reform regarding the Board's current Rules and Regulation versus their proposed new Rules and Regulations. Attorney Algee will report back to the Board at their next scheduled meeting.**

### **(4) 2015 Legislation – Status Update**

**The Board attended the scheduled hearing for Bill # 2015-- H 5603 January Session 2015 " An Act relating to health and safety-State Building Code." which was submitted by the Department of Business Regulation on behalf of the Board regarding a change to the current language in the Building Code law. The Bill was held for further study.**

### **(5) PLS Examination**

- Exam Database**

**Secretary Cotta continues with the digitalized format for the state portion.**

- RI Portion Exam**

**There will be three candidates sitting for the Rhode Island State exam which is scheduled for April 16, 2015.**

### **(6) Any other Old Business**

**There is no old business at this time.**

## **E. NEW BUSINESS (Review/Discuss/Take Action)**

### **(1) Any Other New Business**

**There was no new business to discuss at this time.**

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### **(2) Comments from the General Public**

**No comments at this time.**

## **F. Applications (Review/Discuss/Take Action)**

### **(1) Certificate(s) of Authorization (COA) Application(s)**

**There were no Certificate of Authorization applications to review at this time.**

### **(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity**

**There were no LSIT or PLS applications reviewed at this time.**

## **G. Next Meeting 12 May 2015 Adjournment**

**Vice Chairman McCormick moved to adjourn the meeting at 2:35 p.m. Member Boyer seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**



**Posted on 4 June 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**