

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 10 March 2015

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta (arrived at 1:28 p.m.), Member Curtis M. Johnson and
Member Mark D. Boyer**

MEMBERS ABSENT: Chair Richard S. Lipsitz

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Jenna Algee, Legal Counsel (arrived at 1:09 p.m. left at
1:32 p.m.)**

CALLED TO ORDER: Vice-Chair Michael J. McCormick called the

meeting to order at 1:09 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Boyer made a motion to approve the Regular Meeting Minutes of 10 February 2015. Member Johnson seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:11 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Member Boyer seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

(2) Member Johnson moved to adjourn from Executive Session and to reconvene to an open meeting at 2:12 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J.

McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

(3) Member Johnson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

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(4) Member Johnson moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C, D, E, F, G, H and I were continued. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

(5) Member Johnson moved pursuant to RI General Law §42-46-4 that

the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

(6) In Executive Session pending matters, there are eight (8) pending matters.

(7) Member Boyer moved to approve and seal the Executive Session Meeting Minutes of 10 February 2015 as published. Secretary Daniel R. Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

Correspondence was received from David Steiner, a cartographer and physical scientist, requesting verification from the Board that he does not need registration or a certificate of Authorization. Member Johnson moved to send a letter stating that the Board will take his request under advisement. Vice Chairman McCormick seconded. Motion passed; four (4) in favor and one absent. Voting in favor were,

Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

There were no requests for Professional Development Hours (PDH) at this time.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Secretary Cotta, a member of the NCEES Surveying Task Force, attended a meeting in Baton Rouge. Topics discussed were a statewide exam, the low registration count and a college fund for those schools that support NSPS.

(3) Rules and Regulations

The Board questioned Attorney Algee regarding the status of their Rules and Regulation. Attorney Algee will contact the Board's former attorney to address the timeline for a public hearing,

(4) 2015 Legislation – Status Update

The Board requested that Attorney Algee notify them when the Bill that the Department of Business Regulation had submitted on their behalf will be heard.

(5) PLS Examination

- **Exam Database**

Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS examination.

- **RI Portion Exam**

There are three candidates that will be sitting for the Rhode Island State exam which is scheduled for April 16, 2015.

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(6) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

Sardelli Survey, LLC

Vice-Chair McCormick made a motion, seconded by Member Johnson, that the Board approve this application provided that

person in responsible charge is currently licensed, that the person in responsible charge is not listed on more than two (2) COAs, that there is no disciplinary action and that a current "Certificate of Good Standing" from the Rhode Island Secretary of State's office is received. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

There were no LSIT or PLS applications reviewed at this time.

G. Next Meeting 14 April 2015 Adjournment

Vice Chairman McCormick moved to adjourn the meeting at 2:50 p.m. Member Boyer seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

Posted on 15 April 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec.

42-46-5.

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