

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 13 January 2015**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Chair Richard S. Lipsitz, (left at 2:37 p.m.)  
Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and  
Member Curtis M. Johnson and Member Mark D. Boyer**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant  
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived at  
1:49 p.m. and left at 2:29 p.m.)**

**CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to  
order at 1:07 p.m.**

## **A. MEETING MINUTES (Review/Discuss/Take Action)**

**Vice Chairman McCormick made a motion to approve the Regular Meeting Minutes of 9 December 2014 with one amendment. Secretary Cotta seconded. Motion passed; four (4) in favor and one abstained. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer abstained.**

## **B. EXECUTIVE SESSION**

**(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:08 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(2) Member Johnson moved to adjourn from Executive Session and to reconvene to an open meeting at 2:20 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(3) Member Johnson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(4) Member Johnson moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C and D and E were continued. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

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**(5) Member Johnson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(6) In Executive Session pending matters, there are four (4) pending**

**matters.**

**(7) Secretary Cotta moved to approve and seal the Executive Session Meeting Minutes of 9 December 2014 as published. Vice-Chair McCormick seconded. Motion passed; four (4) in favor and one abstained. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer abstained.**

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

**Monthly correspondence received from the Rhode Island Society of Professional Land Surveyors regarding monthly meeting.**

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

##### **(1) Professional Development Hours (PDH) Approval Requests**

**There were no requests for Professional Development Hours (PDH) at this time.**

##### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**NCEES 2015 Central/Northeast Zone Joint interim meeting will be attended by Secretary Cotta**

**and Member Boyer as voting delegates.**

##### **(3) Rules and Regulations**

**Attorney Savage is preparing documents for the Office of Regulatory**

**Reform regarding the Board's new Rules and Regulations. Attorney Savage has asked that the Board send her any last minute corrections. The Board is hoping to schedule the Public hearing for March 2015.**

#### **(4) 2014 Legislation – Status Update**

**Attorney Savage has submitted proposed legislative changes to the Director for the possibility of the Department of Business Regulation introducing legislation pertaining to language changes in the State Building Code Commission's General Law regarding the role of Land Surveyors.**

#### **(5) PLS Examination**

- **Exam Database**

**Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS and working toward multiple choice questions.**

- **RI Portion Exam**

- **Vice-Chair McCormick moved that Mr. Caldarone does not appear to meet the Board's educational requirements. A review of Mr. Caldarone's transcript lacks requirements in Chapter 5-8.1-9 VI (F & G). The Board request that Mr. Caldarone provide additional information and an outline of courses at their 10 February 2015 Board meeting,**

**(6) Any other Old Business**

**There is no old business at this time.**

**E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**There is no new business.**

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**(2) Comments from the General Public**

**No comments at this time.**

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

**LandTech Consultants, Inc.**

**Vice-Chair McCormick moved to accept “conditionally” pending receipt that the person in responsible charge is currently licensed, is not listed on more than two (2) COAs, that there is no disciplinary action and that a current “Certificate of Good Standing” from the Rhode Island Secretary of State’s office is received. Member Johnson seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.**

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)**

## **Application(s) by Examination and Comity**

### **(A) James Caldarone**

**Vice-Chair McCormick moved that Mr. Caldarone does not appear to meet the Board's educational requirements. A review of Mr. Caldarone's transcript lacks requirements in Chapter 5-8.1-9 VI (F & G). The Board request that Mr. Caldarone provide additional information and an outline of courses at their 10 February 2015 Board meeting,**

### **G. Next Meeting 10 February 2015 Adjournment**

**Member Boyer moved to adjourn the meeting at 3:00 p.m. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.**

**Posted on 11 February 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

