

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 9 December 2014

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Chair Richard S. Lipsitz, Vice-Chair Michael J.
McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson**

MEMBER ABSENT: Member Mark D. Boyer (Excused)

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived at
1:49 p.m. and left at 2:00 p.m.)**

CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to

order at 1:14 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Secretary Cotta made a motion to approve the Regular Meeting Minutes of 14 October 2014. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:16 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

(2) Member Johnson moved to adjourn from Executive Session and to reconvene to an open meeting at 1:43 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; four (4) in

favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

(3) Member Johnson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

12/09/2014, Page 1 of 3

(4) Member Johnson moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B and D and C was closed. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

(5) Member Johnson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

(6) In Executive Session pending matters, there are two (2) pending matters.

(7) Vice-Chair McCormick moved to approve and seal the Executive Session Meeting Minutes of 14 October 2014 as published. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

No correspondence at this time.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

There were no requests for Professional Development Hours (PDH) at this time.

(2) National Council of Examiners for Engineers and Surveyors

(NCEES)

- **2013 Board Presidents' Assembly**

Member Boyer will be attending the NCEES President's Assembly on February 7, 2015 in Atlanta Georgia.

- **2013 NCEES Northeast Zone Distinguished Service Awards**

The Board will not be nominating another for the NCEES Northeast Zone Distinguished Service Award.

- **NCEES Future of Surveying Task Force**

Secretary Cotta reported on his attendance at the NCEES Future of Surveying Task Force meeting. Discussions were held on turning the State exams into CBT testing. It does not appear that this will be happening in the near future.

(3) Rules and Regulations

Attorney Savage has asked the Board to review the references number to make certain that the numbers match. The Board reviewed the document for the remainder of the meeting and will forward any additional changes to Attorney Savage. She is preparing the documents for the Office of Regulatory Reform. Attorney Savage is hoping to schedule the Public hearing for the beginning of the 2015.

(4) 2014 Legislation – Status Update

Attorney Savage informed the Board that she had presented the Board's proposed legislative changes to the Director for the possibility of the Department of Business Regulation introducing this legislation. This Legislation pertains to language in the State Building

Code Commission's General Law regarding the role of Land Surveyors.

(5) PLS Examination

• Exam Database

Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS and working toward multiple choice questions.

12/09/2014Page 2 of 3

• RI Portion Exam

The RI Portion Examination was held on Thursday, October 23, 2014. Member Johnson moved to accept the scores of the RI State Exam portion for candidate #1, #2 and #3. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

(6) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

There were no Certificate of Authorization (COA) applications at this time.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

(A) Bradford Travers

Secretary McCormick moved that once Mr. Travers passes the NCEES FS CBT examination his application for certification in Rhode Island as an LSIT will be re-reviewed by the Board.

G. Next Meeting 13 January 2015 Adjournment

Vice-Chair McCormick moved to adjourn the meeting at 4:30 p.m. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Member Mark D. Boyer was absent from this vote.

Posted on 5 February 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws

Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

12/09/2014, Page 3 of 3