

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 14 October 2014

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

MEMBERS PRESENT: Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived at
2:18p.m. and left at 2:33 p.m.)**

**CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to
order at 1:14 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Vice-Chair McCormick made a motion to approve the Regular Meeting Minutes of 9 September 2014. Member Johnson seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Boyer moved to convene into Executive Session at 1:15 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) Member Boyer moved to adjourn from Executive Session and to reconvene to an open meeting at 2:02 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(3) Member Boyer moved to seal the executive session and record the

votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(4) Member Boyer moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C and D. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

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(5) Member Boyer moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(6) In Executive Session pending matters, there are three (3) pending

matters.

(7) Secretary Cotta moved to approve and seal the Executive Session Meeting Minutes of 14 October 2014 as published. Member Boyer seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

C. CORRESPONDENCE (Review/Discuss/Take Action)

The Colonial States Board of Surveyor will hold an Item Writing session in Newark, NJ at the New Jersey Institute of Technology on October 24, 2014 from 8:30 a.m. to 5:00 p.m.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

Charles R. Hampton, PLS CFM requested PDHs for a technical writing course taken at CCRI as a required course for the Land Surveying degree. It is a 3 credit course and he is requesting 2 PDHs per credit for a total of 6 credits. Vice Chairman McCormick moved to approve Mr. Hampton's request. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) National Council of Examiners for Engineers and Surveyors

(NCEES)

Secretary Cotta will be attending an NCEES meeting for the Future of Surveying Task Force. The Task force has two charges that they will be addressing. The first is a reversal of the decreasing number of applicants entering the profession and a statewide CBT common examination.

(3) Rules and Regulations

Attorney Savage informed the Board that she is preparing the documents for the Office of Regulatory Reform and will forward them to the Board members for review before she submits them. Attorney Savage is hoping to schedule the Public hearing for November.

(4) 2014 Legislation – Status Update

The Board discussed the possibility of the Department of Business Regulation introducing legislation regarding a change to the language in the State Building Code Commission's General Law regarding the role of Land Surveyors in their law. Chairman Lipsitz will contact Attorney Savage to discuss this Legislation change.

(5) PLS Examination

• Exam Database

Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS.

• RI Portion Exam

There will be three candidates sitting for the Rhode Island portion examination on October 23, 2014.

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(6) Municipal Official's and State Regulatory Acceptance of Improper Plans

- Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

Chairman Lipsitz moved to remove this matter from the agenda. Vice Chairman McCormick seconded it. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

- Rhode Island Department of Transportation Plan Conformance**

(6) Chairman Lipsitz moved to remove this matter from the agenda. Vice Chairman McCormick seconded it. Motion passed; five (5) in favor. Voting in favor were Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(7)

(8) (7) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

PRIME AE Group, Inc.

Vice Chairman McCormick moved to accept “conditionally” pending receipt of that the person in responsible charge is currently licensed, is not listed on more than two (2) COAs, that there is no disciplinary action and that a current “Certificate of Good Standing” from the Rhode Island Secretary of State’s office is received. Member Boyer seconded. Motion passed; five in favor. Voting in favor were Chairman Richard S. Lipsitz, Vice-Chairman, Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

None at this time.

G. Next Meeting 9 December 2014 Adjournment

Member Boyer moved to adjourn the meeting at 2:41 p.m. Secretary

Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

Posted on 9 December 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.