

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 12 August 2014**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary  
Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D.  
Boyer**

**MEMBER ABSENT: Chair Richard S. Lipsitz**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant**

**CALLED TO ORDER: Vice-Chair Michael J. McCormick called the  
meeting to order at 1:22 p.m.**

## **A. MEETING MINUTES (Review/Discuss/Take Action)**

**Member Boyer made a motion to approve the Regular Meeting Minutes of 8 July 2014. Secretary Cotta seconded. Motion passed; three (3) in favor, one abstained and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Mark D. Boyer. Member Curtis M. Johnson abstained and Chair Richard S. Lipsitz was absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Because of the nature of the following items, Member Boyer moved to convene into Executive Session at 1:24 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

**(2) Member Boyer moved to adjourn from Executive Session and to reconvene to an open meeting at 2:06 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

**(3) Member Boyer moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

**8/12/2014, Page 1 of 3**

**(4) Member Boyer moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B, C and D. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

**(5) Member Boyer moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in**

favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

(6) In Executive Session pending matters, there are three (3) pending matters.

(7) Secretary Cotta moved to approve and seal the Executive Session Meeting Minutes of 8 July 2014 as published. Vice Chairman McCormick seconded. Motion passed; three (3) in favor, one abstained and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Mark D. Boyer. Member Curtis M. Johnson abstained and Chair Richard S. Lipsitz was absent from this vote.

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

(1) The Board review correspondence from CRMC regarding the rescheduling of a public hearing on their proposal to amend Section 5.9 of the CRMC Management Procedures.

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

(1) Professional Development Hours (PDH) Approval Requests

Carlson Software/ John O'Brien

Vice Chair McCormick moved to accept the CEU seminars offered in GPS, Robot and office Software. Secretary Cotta seconded. Motion

passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

### **Red Vector**

Vice Chair McCormick moved that the CEU course review and instructors qualify for approval. Member Boyer seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.

for all courses submitted.

### **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

Secretary Cotta, Member Johnson and Member Boyer will be representing the Board at the NCEES Annual Meeting.

### **(3) Rules and Regulations**

Member Boyer will check with Attorney Savage to see if she has received his comments and corrections.

### **(4) 2014 Legislation – Status Update**

There were no updates at this time.

## **(5) PLS Examination**

- **Exam Database**

**Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS exam is ongoing.**

**8/12/2014, Page 2 of 3**

- **RI Portion Exam**

**No candidates at this time.**

## **(6) Municipal Official's and State Regulatory Acceptance of Improper Plans**

- **Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

**Member Boyer will prepare a letter to send to the Building Code Commission to change language in their law.**

- **Rhode Island Department of Transportation Plan Conformance**

**Correspondence was submitted to the Department of Transportation regarding amendments to one of their forms.**

## **(7) Any other Old Business**

**There is no old business at this time.**

## **E. NEW BUSINESS (Review/Discuss/Take Action)**

## **(1) Any Other New Business**

**There is no other new business.**

## **(2) Comments from the General Public**

**No comments at this time.**

## **F. Applications (Review/Discuss/Take Action)**

### **(1) Certificate(s) of Authorization (COA) Application(s)**

**Ryan & Faulds, LLC**

**Vice-Chair McCormick moved to accept “conditionally” pending receipt of the “Certificate of Good Standing” from the Rhode Island Secretary of State’s office. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

### **(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity**

**(A) Jamie Sardelli**

**Vice-Chairman McCormick moved Mr. Sardelli to sit for the NCEES Principles and Practice of Land Surveying and the Rhode Island State Portion. Member Boyer seconded. Motion passed; three (3) in favor, one abstained and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark**

**D. Boyer. Secretary Daniel R. Cotta abstained and Chair Richard S. Lipsitz was absent from this vote.**

**G. Next Meeting 9 September 2014 Adjournment**

**Member Boyer moved to adjourn the meeting at 2:45 p.m. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz, was absent from this vote.**

**Posted on 10 September 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

**812/2014, Page 3 of 3**