

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 10 June 2014

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D.
Boyer**

MEMBER ABSENT: Chair Richard S. Lipsitz

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (Absent)**

**CALLED TO ORDER: Vice-Chair Michael J. McCormick called the
meeting to order at 1:08 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Boyer made a motion to approve the Regular Meeting Minutes of 13 May 2014. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Boyer moved to convene into Executive Session at 1:09 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(2) Member Boyer moved to adjourn from Executive Session and to reconvene to an open meeting at 1:28 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson

and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(3) Member Boyer moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

6/10/2014, Page 1 of 3

(4) Member Boyer moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to remove agenda item B. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(5) Member Boyer moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy,

negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(6) In Executive Session closed matters, the vote was four (4) to zero (0) to close one (1) matter. Each vote was unanimous at the time that it was taken with on Board members recused and one Board member absent.

(7) In Executive Session pending matters, there are zero (0) pending matters, comprised of zero (0) investigative matters with zero (0) recusals.

(8) Secretary Cotta moved to approve and seal the Executive Session Meeting Minutes of 13 May 2014 as published. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

No correspondence at this time.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

No Professional Development hours for approval at this time.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Secretary Cotta, Member Johnson and Member Boyer will be attending the NCEES Annual meeting as voting delegates.

(4) Rules and Regulations

Member Boyer will contact Attorney Savage regarding changes to Board's Proposed Rules and Regulations. All Board members will review the final draft of the Board's Proposed Rules and Regulations for any errors and e-mail Attorney Savage with any corrections.

(5) 2014 Legislation – Status Update

No status change to report at this time.

(6) PLS Examination

• Exam Database

Secretary Cotta informed the Board that the digitalized format for the Rhode Island State portion of the PLS exam is ongoing.

• RI Portion Exam

No candidates at this time.

(7) Municipal Official's and State Regulatory Acceptance of Improper Plans

- **Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

Member Boyer met with Mr. Albert DeCorte, Building Director and Mr. William Carosi of the Planning Department regarding plans submitted to the City of Warwick's Building Official's office. A potential meeting will be scheduled with the State of Rhode Island Building Code commission.

- **Rhode Island Department of Transportation Plan Conformance Correspondence is under review to be submitted to the Department of Transportation regarding amendments to one of their forms.**

(8) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no other new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

Site Design Engineering LLC, dba Land Development Engineering & Consulting LLC submitted an Amended Application to remove Wayne L. Mory, PLS from responsible charge. Member Johnson approved the amended application. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

The Board received an application from a candidate to sit for the LSIT. It is the Board's policy to allow candidates to sit for the NCEES computerized LSIT exam without first being approved by the Board. When the candidate passes the NCEES computerized LSIT exam they will need to applied to the Board for certification.

G. Next Meeting 8 July Adjournment

Member Boyer moved to adjourn the meeting at 2:14 p.m. Member

Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

Posted on 17 July 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.