

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 13 May 2014

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D.
Boyer**

MEMBER ABSENT: Chair Richard S. Lipsitz

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived
at 1:17 p.m. and left at 1:40 p.m.)**

CALLED TO ORDER: Vice-Chair Michael J. McCormick called the

meeting to order at 1:17 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Boyer made a motion to approve the Regular Meeting Minutes of 8 April 2014. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

B. EXECUTIVE SESSION

(1) Because of the nature of the following items, Member Boyer moved to convene into Executive Session at 1:42 p.m. pursuant to RI General Laws, §42-46-5(a)(2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(2) Member Boyer moved to adjourn from Executive Session and to reconvene to an open meeting at 1:47 p.m. pursuant to RI General Laws §42 46-4. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J.

McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(3) Member Boyer moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(4) Member Boyer moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue agenda item B. Secretary Cotta seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

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(5) Member Boyer moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Cotta seconded. Motion passed; four (4) in

favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

(6) In Executive Session pending matters, there is one (1) pending matters.

(7) Member Boyer moved to approve and seal the Executive Session Meeting Minutes of 8 April 2014 as published. Secretary Cotta seconded. Motion Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

(1) The Board review correspondence from Geometres Sana Frontieres. Vice Chairman McCormick moved to have this correspondence forwarded to the Rhode Island Society of Professional Land Surveyors. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Professional Development Hours (PDH) Approval Requests

Vice Chairman McCormick presented the Board with correspondence from CCRI representatives regarding possible changes to their surveying curriculum. This matter has been tabled at this time.

(2) National Council of Examiners for Engineers and Surveyors (NCEES)

Secretary Cotta and Member Johnson gave a report of their findings as representatives of the Board at the NCEES Northeast Zone meeting. Subjects included photogrammetry, registration mobility, NCEES foreign credential evaluations and NCEES enforcement registry.

(4) Rules and Regulations

Attorney Savage asked the Board members to review the final draft of the Board's Proposed Rules and Regulations for any errors and e-mail her with any corrections. She is working on preparing the documents required by the Office of Regulatory Reform.

(5) 2014 Legislation – Status Update

The Board reviewed and noted legislation 2014—S 3004 introduced May 8, 2014.

(6) PLS Examination

- Exam Database**

Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS exam is ongoing.

- **RI Portion Exam**

Two candidates took the Rhode Island State portion on April 10, 2014. Candidates one (1) and Candidate two (2) both passed the examination.

(7) Municipal Official's and State Regulatory Acceptance of Improper Plans

- **Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

The Board reviewed plans submitted to the City of Warwick's Building Official's office. Secretary Cotta moved to appoint Member Boyer as point person to review documentation received. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

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- **Rhode Island Department of Transportation Plan Conformance Correspondence is under review to be submitted to the Department of Transportation regarding amendments to one of their forms.**

(8) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no other new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

No COA applications at this time.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)

Application(s) by Examination and Comity

(A) No LSIT/PLS applications at this time.

G. Next Meeting 10 June Adjournment

Member Boyer moved to adjourn the meeting at 2:50 p.m. Member Johnson seconded. Motion passed; four (4) in favor and one absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. and Member Mark D. Boyer. Chair Richard S. Lipsitz was absent from this vote.

Posted on 10 June 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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