

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 11 March 2014

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,
Cranston, RI**

MEMBERS PRESENT: Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived
at 1:18 p.m. and left at 1:43 p.m.)**

**CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to
order at 1:18 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Vice-Chair McCormick made a motion to approve the Regular Meeting Minutes of 11 February 2014. Member Boyer seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer.

B. EXECUTIVE SESSION

(1) Member Johnson made a motion not to go into Executive Session. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) In Executive Session pending matters, there are zero (0) pending matters.

C. CORRESPONDENCE (Review/Discuss/Take Action)

(1) CRMC- Notice of meeting regarding an amendment to the SAMP regulations.

Vermont Society-The Board members will consider sending a member to the Vermont Society meeting.

Connecticut Associations- So noted and filed.

National Society of Professional Surveyors – Highlights of National Surveyors Week

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Joint Informational Bulletin

The Board members will be meeting with the Board of Professional Engineers at their meeting of March 19, 2014 to discuss the finalization of the Joint Informational Bulletin.

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(2) Professional Development Hours (PDH) Approval Requests

Member Johnson reviewed the course submissions received from RedVector and made a motion to conditionally approve the courses pending any additional information regarding who the instructions are, who is grading the courses and who is the contact person should an individual have any questions. Vice-Chair McCormick seconded the motion. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer.

(3) National Council of Examiners for Engineers and Surveyors (NCEES)

- There was no new news to report other than Secretary Cotta and**

Member Johnson will be representing the Board at the NCEES Northeast Zone.

(4) Rules and Regulations

Member Johnson made motion to put the Rules and Regulation as most recently revised out to public comment. Member Boyer seconded the motion. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer.

(5) 2014 Legislation – Status Update

No update at this time.

(6) PLS Examination

- Exam Database**

Secretary Cotta continues to work on the digitalized format for the Rhode Island State portion of the PLS exam is ongoing.

- RI Portion Exam**

There are three candidates that will be sitting for the April 10, 2014 Rhode Island State exam.

(7) Municipal Official's and State Regulatory Acceptance of Improper Plans

- **Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

This matter is on hold.

- **Rhode Island Department of Transportation Plan Conformance**

This matter is on hold.

(8) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

Vice-Chair McCormick informed the Board that on the new e-licensing does not cross reference individuals with their COA.

(2) Comments from the General Public

No comments at this time.

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F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

An Amended COA application was received requesting a name change from J.R. Andrews, III, Survey & Engineering Associates, Inc. to Andrews Survey & Engineering, Inc. listing Holland Shaw in responsible charge. Vice-Chair McCormick made a motion to approve. Secretary Cotta seconded the motion. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer.

(2) Steven Horsfall submitted a COA application under the title of Kelly Engineering Group, Inc.

Vice-Chair McCormick made a motion to table this application to next month's meeting. Member Johnson seconded the motion. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson and Member Mark D. Boyer.

(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS) Application(s) by Examination and Comity

(A) There were no LSIT or PLS applications at this time.

G. Next Meeting 8 April Adjournment

Vice Chairman McCormick moved to adjourn the meeting at 1:59 p.m. Member Boyer seconded. Motion passed; five (5) in favor. Voting in

favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. and Member Mark D. Boyer.

Posted on 8 April 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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