

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE: 11 February 2014

**PLACE: 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D.
Boyer**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived
at 1:46p.m. and left at 1: p.m. Chair Richard S. Lipsitz.)**

**CALLED TO ORDER: Chair Richard S. Lipsitz called the meeting to
order at 1:14 p.m.**

A. MEETING MINUTES (Review/Discuss/Take Action)

Member Johnson made a motion to approve the Regular Meeting Minutes of 14 January 2014. Secretary Cotta seconded. Motion passed; three (3) in favor and two abstained. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer abstained from this vote.

B. EXECUTIVE SESSION

(1) Member Boyer made a motion not to go into Executive Session. Secretary Cotta seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) In Executive Session pending matters, there are zero (0) pending matters.

C. CORRESPONDENCE (Review/Discuss/Take Action)

(1) CRMC

The Board members reviewed the CRMC notice of proposed changes to their Rules and Regulations.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Joint Informational Bulletin

Vice-Chair McCormick moved to post the latest draft of the Joint

Informational Bulletin on their home page for public review and comment. Member Johnson seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(2) Professional Development Hours (PDH) Approval Requests

There was no request for Professional Development Hours received at this time.

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(3) National Council of Examiners for Engineers and Surveyors (NCEES)

• Secretary Cotta and Member Johnson will be representing the Board at the NCEES Northeast Zone.

(4) Rules and Regulations

Attorney Savage will review the final draft and will forward any changes made to the Board members for review. Vice Chairman McCormick moved to hold the Public Hearing for April 8, 2014 at 2:00p.m. Member Johnson seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

(5) 2014 Legislation – Status Update

No update at this time.

(6) PLS Examination

- **Exam Database**

Secretary Cotta informed the Board that the digitalized format for the Rhode Island State portion of the PLS exam is ongoing.

- **RI Portion Exam**

No candidates at this time.

(7) Municipal Official's and State Regulatory Acceptance of Improper Plans

- **Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

Vice-Chair McCormick informed the Board that this matter is ongoing.

- **Rhode Island Department of Transportation Plan Conformance**

Vice-Chair McCormick informed the Board that dialogue with the DOT is ongoing.

(8) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no other new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

No COA applications at this time.

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)
Application(s) by Examination and Comity**

(A) Peter B. Keefe, PLS

Mr. Keefe requested a waiver of his Continuing Education Units (CEU) due to illness that resulted in surgery and a lengthy recovery. Vice Chairman McCormick moved to allow Mr. Keefe an extension of his required CEU credits subject to his having an additional 28 credits for his next renewal. Member Johnson seconded. Motion passed; five (5) in favor. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. Johnson and Member Mark D. Boyer.

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G. Next Meeting 11 March Adjournment

Vice Chairman McCormick moved to adjourn the meeting at 2:21 p.m.

Member Boyer seconded. Motion passed; five (5) in favor and two absent. Voting in favor were, Chair Richard S. Lipsitz, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta, Member Curtis M. and Member Mark D. Boyer.

Posted on 3 April 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

