

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 14 January 2014

**PLACE: 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Secretary
Daniel R. Cotta and Member Curtis M. Johnson**

**MEMBERS ABSENT: Chair Richard S. Lipsitz and Member Mark D.
Boyer**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant
Attorney Neena Sinha Savage, DBR Chief of Legal Services (arrived
at 1:20p.m. and left at 1:49 p.m.)**

CALLED TO ORDER: Vice-Chair McCormick called the meeting to

order at 1:20 p.m.

A. MEETING MINUTES (Review/Discuss/Take Action)

Secretary Cotta made a motion to approve the Regular Meeting Minutes of 10 December 2013. Member Johnson seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

B. EXECUTIVE SESSION

(1) The Board did not convene into Executive Session.

(2) In Executive Session pending matters, there are zero (0) pending matters.

(3) Secretary Cotta moved to approve and seal the Executive Session Meeting Minutes of 10 December 2013 as published. Member Johnson seconded. Motion passed; three (3) in favor and two absent.

Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

C. CORRESPONDENCE (Review/Discuss/Take Action)

(1) CRMC

CRMC notice of proposed changes to their Rules and Regulations.

D. OLD BUSINESS (Review/Discuss/Take Action)

(1) Joint Informational Bulletin

Vice-Chair McCormick moved to post the latest draft of the Joint Informational Bulletin on their home page for public review and comment. Member Johnson seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

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(2) Professional Development Hours (PDH) Approval Requests

The National Business Institute (NBI) is requesting 7.0 hours of surveyor credit for a seminar that they are offering for continuing education. Member Johnson moved to approve. Secretary Cotta seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

(3) National Council of Examiners for Engineers and Surveyors (NCEES)

- Member Johnson will be representing the Board at the NCEES Northeast Zone.**

(4) Rules and Regulations

Attorney Savage will make changes received from the Board members at last month meeting and will forward them to the Board members for review. If no additional changes are received within two weeks the proposed draft Rules and Regulations will go to public hearing.

(5) 2014 Legislation – Status Update

No update at this time.

(6) PLS Examination

- Exam Database**

Secretary Cotta continues to work on a digitalized format for the Rhode Island State portion of the PLS exam and the answer sheets.

- RI Portion Exam**

No candidates at this time.

(7) Municipal Official's and State Regulatory Acceptance of Improper Plans

- Follow-up on Letter to State Building Code Commissioner as a result from the Annual Building Officials Meeting**

Vice-Chair McCormick informed the Board that the Building Code matter is ongoing.

- Rhode Island Department of Transportation Plan Conformance**

Vice-Chair McCormick informed the Board that dialogue with the DOT

will continue until the Board's new Rules and Regulations are promulgated.

(8) Any other Old Business

There is no old business at this time.

E. NEW BUSINESS (Review/Discuss/Take Action)

(1) Any Other New Business

There is no other new business.

(2) Comments from the General Public

No comments at this time.

F. Applications (Review/Discuss/Take Action)

(1) Certificate(s) of Authorization (COA) Application(s)

No COA applications at this time.

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(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)

Application(s) by Examination and Comity

(A) Stanley Gwara

Secretary Cotta moved that Gilbert Brennan qualifies to take the Land Surveyor-In-Training (LSIT) NCEES examination. Member Johnson seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

G. Next Meeting 11 February Adjournment

Secretary Cotta moved to adjourn the meeting at 1:49 p.m. Member Johnson seconded. Motion passed; three (3) in favor and two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Secretary Daniel R. Cotta and Member Curtis M. Johnson. Chair Richard S. Lipsitz and Member Mark D. Boyer were absent from this vote.

Posted on 10 March 2014 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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