

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 10 April 2012

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger, Vice Chairman
Louis Federici, Secretary Lipsitz
and Board Member Michael J. McCormick**

MEMBERS ABSENT: Board Member Daniel R. Cotta

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

Mr. Brian J. Riggs, DBR Administrator, Financial Management

Ms. Neena S. Savage, Legal Counsel (Present 1:02 to 2:39)

Ms. Dawne M. Broadfield, Administrative Assistant II

**CALLED TO ORDER Chairman Mensinger called the meeting to order
at 1:02 PM.**

AGENDA ITEM #1 Vice Chairman Federici made a motion, seconded by Mr. McCormick, to

Approval of Minutes approve the Regular Minutes of the 13 March 2012 meeting. The motion

was passed; three in favor. Voting in favor were Chairman Mensinger, Vice

Chairman Federici and Mr. McCormick. Secretary Lipsitz abstained and

Mr. Cotta was absent from this vote.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Vice Chairman Federici, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed; four in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr.

McCormick at 1:04 PM. Mr. Cotta was absent from this vote.

Mr. McCormick made a motion, seconded by Chairman Mensinger, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick. Mr. Cotta was absent from this vote.

Mr. McCormick made a motion, seconded by Chairman Mensinger, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick. Mr. Cotta was absent from this vote.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

Executive Agenda Item #2.b.1. – No votes were taken.

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Executive Agenda Item #2.b.2. – Disclosure deferred.

Executive Agenda Item #2.c.1. – Disclosure deferred.

Executive Agenda Item #2.c.2. - Disclosure deferred.

Executive Agenda Item #2.c.3. - Disclosure deferred.

Adjournment Mr. McCormick made a motion, seconded by Chairman Mensinger, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42 46-4. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick at 2:05 PM. Mr. Cotta was absent from this vote.

In Executive Session pending matters, there are now five (5) pending matter, comprised of five (5) investigative matters and zero (0) matters were closed.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Mr. McCormick, to Approval of Executive approve the Executive Session Minutes of the 13 March 2012 meeting.

Session Minutes The motion was passed; four in favor. Voting in favor were Chairman

Mensingher, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick.

Mr. Cotta was absent from this vote.

AGENDA ITEM #4 1. An e-mail from Ed O'Brien, RISPLS President regarding NCEES' Correspondence "Engineering Surveys" definition was received. This matter will be placed on next month's Agenda.

2. Oklahoma Board Newsletter was received.

3. Funded Delegate Notification for the 2012 NCEES Annual Meeting was received. NCEES will fund one voting delegate and a first time attendee.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill

Mr. McCormick and Mr. Cotta met with Messrs. Aldinger and Farhoumand of the State Board of Registration for Professional Engineers last week. Mr. McCormick reported that they are making more progress and they will work on submitting a status report.

b. PDH Approval Requests

The following courses were reviewed:

Sponsor	Dates	Seminar/Course Title	PDH Value
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Auburn Univ.		The Art of Land Surveying	3
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Auburn Univ.		ALTA/ACSM Standards	4
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**Auburn Univ. The Use of Magnetic 3
Instruments in Land Surveying**

Mr. McCormick made a motion, seconded by Secretary Lipsitz, to approve the above listed course and PDH value as indicated with proof of completion required - 0 PDH's without. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick. Mr. Cotta were absent from this vote.

c. Administrative Issues

The Board's new website has been launched.

2. Any Other Administrative Issues– There was no update.

d. NCEES

Mr. McCormick will be attending the upcoming NCEES Northeast Zone meeting.

e. Procedural & Technical Standards

- 1. Review plan standards**
- 2. Review Data Accumulation, Control and Compilation Sections**
- 3. Schedule workshop**

Ms. Broadfield integrated the Standards into the Rules and Regulations. Vice Chairman will give workshops on Standards.

f. Rules and Regulations

The Rules and Regulations are now 90% completed.

g. Regulatory Agencies – There was no discussion.

1. Statutory Enforcement Strategies – There was no discussion.

h. PLS Exam – The RI State Exam will be given on 12 April 2012.

i. Proposed Informational Bulletins

1. Chairman Mensinger is still working on a draft.

2. Elevation Certificates – There was no discussion.

j. Submission of digital plans by municipalities - There was no discussion.

k. Miscellaneous – There was no discussion.

1. Any Other Old Business

The Board will draft a new policy that states that any firm offering land surveying, including national brokers, needs a Certificate of Authorization issued by this Board.

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Ms. Styron will send Chairman Mensinger what, if any, policies other Boards may have regarding the issue of brokers.

AGENDA ITEM #5 a. COA Application Review – There were no applications for review.

New Business

b. LSIT/PLS Application review - There were no applications for review.

c. Miscellaneous - There were no miscellaneous items for review.

1. Any Other New Business – There was no other New Business.

d. Comments from the General Public

There were no comments.

f. Next Meeting

The next Board meeting is scheduled for 10 April 2012 at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:44 PM.

Adjournment

Vice Chairman Federici made a motion, seconded by Mr. McCormick, to adjourn the meeting. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick. Mr. Cotta were absent from this vote.

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