

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 14 February 2012

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger, Vice Chairman
Louis Federici, Secretary**

**Richard S. Lipsitz and Board Members Daniel R. Cotta and Michael
J.
McCormick**

MEMBERS ABSENT: None

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

**Mr. Brian J. Riggs, DBR Administrator, Financial Management
(Present 1:10 to 2:50)**

Ms. Dawne M. Broadfield, Administrative Assistant II

Mr. Michael P. Hayes, RISPLS Liaison (Present 2:52 to 3:41)

CALLED TO ORDER Chairman Mensinger called the meeting to order at 1:05 PM.

AGENDA ITEM #1 Secretary Lipsitz made a motion, seconded by Vice Chairman Federici to

Approval of Minutes approve the Regular Minutes of the 10 January 2012 meeting with

date revisions on Agenda Items 1 and 3. The motion was passed; four in

favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici,

Secretary Lipsitz and Mr. McCormick; Mr. Cotta abstained from this vote.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Vice Chairman Federici, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section

42-46-5(a)(4) and

the motion was passed unanimously; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta

and Mr. McCormick at 1:08 PM.

Mr. McCormick made a motion, seconded by Mr. Cotta, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Mr. McCormick made a motion, seconded by Mr. Cotta, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

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Executive Agenda Item #2.b.1. – Disclosure deferred.

Executive Agenda Item #2.b.2. – Disclosure deferred.

Executive Agenda Item #2.c.1. – Disclosure deferred.

Executive Agenda Item #2.c.1. - Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to continue this matter and await a response. The motion was passed unanimously; five in favor.

Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Adjournment Mr. McCormick made a motion, seconded by Mr. Cotta, to come out

of Executive Session and reconvene to an open meeting pursuant

to RIGL

§42 46-4. The motion was passed unanimously; five in favor.

Voting in

favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz,

Mr. Cotta and Mr. McCormick at 2:50 PM.

In Executive Session pending matters, there are now four (4) pending matter, comprised of four (4) investigative matters and zero (0) matters were closed.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to Approval of Executive approve the Executive Session Minutes of the 10 January 2012 meeting.

Session Minutes The motion was passed; four in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr.

McCormick; Mr. Cotta abstained from this vote.

AGENDA ITEM #4 1. Four Notices of CRMC Hearings were received. Correspondence

2. The RISPLS Newsletter was received.

3. A McKissock Course attendance roster was received.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill

Mr. McCormick will contact Messrs. Aldinger and Farhoumand of the State Board of Registration for Professional Engineers and they will work on submitting a status report.

b. PDH Approval Requests

The following courses were reviewed:

Sponsor Dates Seminar/Course Title PDH Value

**Foxmoor Cont 5-3-12 RI & MA Boundary Law and
Ed. (formerly 5-5-12 the ALTA/ACSM Survey
PESI) Standards 8**

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Mr. McCormick made a motion, seconded by Mr. Lipsitz, to approve the above listed course and PDH value as indicated with proof of completion required - 0 PDH's without. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

c. Administrative Issues – There was no update.

2. Any Other Administrative Issues– There was no update.

d. NCEES – There was no discussion.

e. Procedural & Technical Standards

1. Review plan standards

2. Review Data Accumulation, Control and Compilation Sections

3. Schedule workshop

There was a brief discussion regarding the Standards.

f. Rules and Regulations – There was a brief discussion regarding the Rules and Regulations.

g. Regulatory Agencies – There was no discussion.

1. Statutory Enforcement Strategies – There was no discussion.

h. PLS Exam – We have an exam ready for April 2012.

i. Proposed Informational Bulletins

1. Chairman Mensinger is still working on a draft.

2. Elevation Certificates – There was no discussion.

j. Submission of digital plans by municipalities - There was no discussion.

k. Miscellaneous – There was no discussion.

1. Any Other Old Business

Mr. McCormick will be submitting a Board report for the RISPLS Newsletter regarding recent Board activities.

**AGENDA ITEM #5 a. COA Application Review –
New Business**

The Board reviewed the following new COA application:

Thompson Farland, Inc. listing John Libby as the person in responsible charge

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Secretary Lipsitz made a motion, seconded by Mr. McCormick, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

The Board reviewed the following new COA application:

Peter Wagenaar – applying as exempt

Secretary Lipsitz made a motion, seconded by Mr. McCormick, to approve the above listed COA applications as exempt from the COA requirement since they have stated that they do not wish to practice or offer to practice land surveying in the State of Rhode Island under their own name/firm. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

The Board reviewed the following amended COA application:

DiPrete Engineering Associates, Inc. – adding Peter M. Wagenaar as a person in responsible charge along with existing person in responsible charge, Christopher A. Duhamel and Michael E. Gavitt

Secretary Lipsitz made a motion, seconded by Mr. McCormick, to approve the above listed amended COA application. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

b. LSIT/PLS Application review – There were no applications for review.

c. Miscellaneous - There were no miscellaneous items for review.

1. Any Other New Business – There was no other New Business.

d. Comments from the General Public

There were no comments.

f. Next Meeting

The next Board meeting is scheduled for 13 March at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:41 PM.

Adjournment

The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

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