

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND  
SURVEYORS**

**MINUTES OF THE MEETING OF THE BOARD**

**DATE 10 January 2012**

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,  
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger, Vice Chairman  
Louis Federici, Secretary  
Richard S. Lipsitz and Board Member Michael J. McCormick**

**MEMBERS ABSENT: Board Member Daniel R. Cotta**

**OTHERS PRESENT Ms. Christina M. Styron, Administrative  
Assistant**

**Mr. Brian J. Riggs, DBR Administrator, Financial Management  
(Present 1:05 to 3:00)**

**Ms. Dawne M. Broadfield, Administrative Assistant II**

**CALLED TO ORDER Chairman Mensinger called the meeting to order  
at 1:05 PM.**

**AGENDA ITEM #1 Secretary Lipsitz made a motion, seconded by Vice Chairman Lipsitz, to**

**Approval of Minutes approve the Regular Minutes of the 8 November 2011 meeting with**

**revisions on Agenda Items 4.e, 4.f. and 4.i.. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.**

**AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a**

**Executive Session motion, seconded by Mr. Federici, to hold an Executive**

**Session according to Section 42-46-5a of the Rhode Island General Laws,**

**for sessions or work sessions pertaining to collective bargaining or litigation**

**under Section 42-46-5(a)(2) and for investigative proceedings regarding**

**allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and**

**the motion was passed; four in favor. Voting in favor were**

**Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, and Mr.**

**McCormick at 1:08 PM.**

**Mr. McCormick made a motion, seconded by Vice Chairman Federici, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.**

**Mr. McCormick made a motion, seconded by Vice Chairman Federici, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.**

### **Record of Votes Taken in Executive Session**

**Executive Agenda Item #s 2a – No votes were taken.**

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### **Executive Agenda Item #2.b.1.**

**Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to continue this matter. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, and Mr. McCormick.**

### **Executive Agenda Item #2.c.1. – Disclosure deferred.**

**Adjournment Mr. McCormick made a motion, seconded by Mr. Federici, to come out**

**of Executive Session and reconvene to an open meeting pursuant to RIGL**

**§42 46-4. The motion was passed; four in favor. Voting in favor were**

**Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr.**

**McCormick at 1:37 PM.**

**In Executive Session pending matters, there are now two (2) pending matter, comprised of two (2) investigative matters and zero (0)**

**matters were closed.**

## **End of record of votes taken in Executive Session**

**AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Mr. McCormick, to Approval of Executive approve the Executive Session Minutes of the 19 October 2011 meeting.**

**Session Minutes The motion was passed; four in favor. Voting in favor were**

**Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr.**

**McCormick.**

**AGENDA ITEM #4 1. Notice of CRMC Hearing was received.**

**Correspondence**

**2. The Nevada Board Newsletter was received.**

**3. Invitation to the NCEES 2012 Northeast Zone Interim Meeting was received. The Board Members will check their calendars and get back to Ms. Styron who will also ask Mr. Cotta.**

**4. A memo from NCEES regarding Computer Based Testing was received.**

**5. NCEES Licensure Exchange was received.**

## **AGENDA ITEM #4 a. Legislation**

### **Old Business**

**H5470 - Engineering surveys bill – Mr. McCormick reported on conversations with Messrs. Aldinger and Farhoumand of the State Board of Registration for Professional Engineers. They hope to be meeting again soon.**

**Chairman Mensinger has spoken to Attorney DeQuattro who suggested that a meeting be scheduled with Brian Kennedy to update him on the progress that has been made.**

**b. PDH Approval Requests – There were no requests for review.**

**The following courses were reviewed:**

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**Sponsor Dates Seminar/Course Title PDH Value**

**Foxmoor Cont 5-3-12 RI & MA Boundary Law and  
Ed. (formerly 5-5-12 the ALTA/ACSM Survey  
PESI) Standards 8**

**Mr. McCormick made a motion, seconded by Vice Chairman Federici, to approve the above listed course and PDH value as indicated with proof of completion required - 0 PDH's without. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick.**

**Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to renew the automatic approval for any course or seminar offered by or in conjunction with any recognized Colonial States Professional Surveying and National societies \* subject to review every two years and approval may be withdrawn at any time. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz and Mr. McCormick.**

### **c. Administrative Issues**

**1. Website – The State's IT Department is working on a new website for the Division of Design Professionals. The Board will be able to view it when available.**

**2. Any Other Administrative Issues**

**1. Printing of license on-line & issuance of wall certificates and pocket licenses – Mr. Riggs informed the Board that once CAVU is up and running, the Board’s office will no longer print and mail out pocket license or wall certificates. The registrants will be able to print them on their choice of paper or they can pay a printer (to be determined) to pay for a professional looking certificate.**

**d. NCEES – There was no discussion.**

**e. Procedural & Technical Standards**

- 1. Review plan standards**
- 2. Review Data Accumulation, Control and Compilation Sections**
- 3. Schedule workshop**

**There was a brief discussion regarding the Standards.**

**f. Rules and Regulations – There was a brief discussion regarding the Rules and Regulations.**

**g. Regulatory Agencies – There was no discussion.**

**1. Statutory Enforcement Strategies – There was no discussion.**

**h. PLS Exam – We have an exam ready for April 2012.**

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**i. Proposed Informational Bulletins**

**1. Chairman Mensinger is still working on a draft.**

**2. Elevation Certificates – There was no discussion.**

**j. Submission of digital plans by municipalities - There was no discussion.**

**k. Miscellaneous – There was no discussion.**

**1. Any Other Old Business**

**Mr. McCormick will be submitting a Board report for the RISPLS Newsletter regarding recent Board activities.**

**AGENDA ITEM #5 a. COA Application Review –**

## **New Business**

**Chas. H. Sells, Inc. d/b/a WSP Sells listing David Prince as the person in responsible charge**

**SGC Engineering, LLC dba SGC, LLC listing Scot MacDonald as the person in responsible charge**

**Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick.**

**Scot MacDonald – applying as exempt**

**David Prince – applying as exempt**

**Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to approve the above listed COA applications as exempt from the COA requirement since they have stated that they do not wish to practice or offer to practice land surveying in the State of Rhode Island under their own name/firm. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice**

**Chairman Federici, Mr. Lipsitz and Mr. McCormick.**

**A.R.M. Engineering, Inc. – Their COA has been lapsed since June 1, 2010. They submitted a reinstatement application on 15 November 2011. A letter was sent to them and the Board reviewed a response received on 5 January 2012.**

**Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to hold this COA until we can consult with Attorney DeQuattro. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick.**

**b. LSIT/PLS Application review – There were no applications for review.**

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**c. Miscellaneous - There were no miscellaneous items for review.**

**1. Any Other New Business – There was no other New Business.**

**d. Comments from the General Public**

**There were no comments.**

**f. Next Meeting**

**The next Board meeting is scheduled for 14 February at 1:00 PM.**

**AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:20 PM.**

**Adjournment**

**Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to**

**adjourn the meeting. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.**



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