

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 8 November 2011

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger, Vice Chairman
Louis Federici, Secretary Richard S. Lipsitz Board Members Daniel R.
Cotta and Michael J. McCormick.**

MEMBERS ABSENT: None

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

Ms. Dawne M. Broadfield, Administrative Assistant II

**CALLED TO ORDER Chairman Mensinger called the meeting to order
at 1:08 AM.**

AGENDA ITEM #1 Vice Chairman Federici made a motion, seconded

by Secretary Lipsitz, to

Approval of Minutes approve the Regular Minutes of the 19 October 2011 meeting. The

motion was passed unanimously; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta

and Mr. McCormick.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Secretary Lipsitz, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta

and Mr. McCormick at 1:11 PM.

Mr. McCormick made a motion, seconded by Mr. Cotta, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Mr. McCormick made a motion, seconded by Mr. Cotta, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

Executive Agenda Item #2.b.1. – Disclosure deferred.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

Executive Agenda Item #2.c.1. - – Paul & Karen Marchesseault vs. Coventry Survey Co. - Vice Chairman Federici made a motion, seconded by Mr. Cotta, to send the letter after correction of a typo in paragraph 2. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to close this matter. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Adjournment Mr. McCormick made a motion, seconded by Secretary Lipsitz, to come out

of Executive Session and reconvene to an open meeting pursuant to RIGL

§42 46-4. The motion was passed; five in favor. Voting in favor were

**Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz,
Mr. Cotta
and Mr. McCormick at 1:42 PM.**

In Executive Session pending matters, there is now one (1) pending matter, comprised of one (1) investigative matters and one (1) matter was closed.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to Approval of Executive approve the Executive Session Minutes of the 19 October 2011 meeting.

Session Minutes The motion was passed unanimously; five in favor.

Voting in favor were

**Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz,
Mr. Cotta
and Mr. McCormick.**

AGENDA ITEM #4 1. Notice of CRMC Hearing was received.

Correspondence

2. Arkansas Board Newsletter was received.

3. NCEES Licensure Exchange was received.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill – Messrs. Cotta and McCormick will be attending a workshop with Messrs. Aldinger and Farhoumand of the State Board of Registration for Professional Engineers this afternoon.

The Board had a lengthy discussion regarding the engineering survey agreement. The Board Members all conveyed their opinions on the various issues on the so-called “Task List”.

b. PDH Approval Requests

The Board reviewed the following PDH Approval Request received from Jeffrey Bradford, PLS #1965:

11-8-11

Page 2 of 4

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

Sponsor Dates Seminar/Course Title PDH Value

**Bureau of various Certified Federal 5 with proof of
Land 20 week Surveyors completion &
Management program certification,
0 without**

Secretary Lipsitz made a motion, seconded by Mr. McCormick, to approve the Certified Federal Surveyors training for 5 PDH's with proof of completion and obtaining the certification. This credit will be given one time only and no credit will be given for only completing portions of the program. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

c. Administrative Issues

1. Website - There was no discussion.

2. Any Other Administrative Issues - There were no other Administrative issues.

d. NCEES – There was no discussion.

e. Procedural & Technical Standards – There was no discussion.

- 1. Review plan standards**
- 2. Review Data Accumulation, Control and Compilation Sections**
- 3. Schedule workshop**

f. Rules and Regulations

Chairman Mensinger will review updates with Ms. Broadfield and all Board Members will have a new draft prior to the next meeting.

g. Regulatory Agencies

- 1. Statutory Enforcement Strategies – There was no discussion.**

h. PLS Exam – The exam was given on 27 October 2011.

Vice Chairman Federici will assign categories for new questions to Board

Members around Christmas time.

i. Proposed Informational Bulletins

- 1. Chairman Mensinger will work on drafting this regarding Out-of-State Registrants in responsible charge of RI firms**

- 2. Elevation Certificates – There was no discussion.**

j. Submission of digital plans by municipalities - There was no discussion.

k. Miscellaneous

11-8-11

Page 3 of 4

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

1. Any Other Old Business

Mr. McCormick will be submitting a Board report for the RISPLS Newsletter regarding recent Board activities.

**AGENDA ITEM #5 a. COA Application Review –
New Business**

**Holden Engineering & Surveying, Inc. dba Holden Land Surveying
COA
application was received.**

Secretary Lipsitz made a motion, seconded by Vice Chairman

Federici, to wait for legal representation to advise the Board accordingly before acting on Holden's COA application. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

b. Out-of-State Registrants in responsible charge of RI firms

This will no longer appear as a separate agenda item.

c. LSIT/PLS Application review

There were no applications for review.

d. Miscellaneous

1. Any Other New Business

e. Comments from the General Public

There were no comments.

f. Next Meeting

The next Board meeting is scheduled for 13 December 2011 at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:28 PM.

Adjournment

Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to

adjourn the meeting. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

11-8-11

Page 4 of 4