

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 19 October 2011

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger, Vice Chairman
Federici, Board Members Daniel R. Cotta, Richard S. Lipsitz and
Michael J. McCormick.**

MEMBERS ABSENT: None

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

Mr. Michael P. Hayes, RISPLS Liaison (Present 10:10 to 10:47)

**CALLED TO ORDER Chairman Mensinger called the meeting to order
at 9:40 AM.**

Chairman Mensinger welcomed Daniel R. Cotta as the new PLS Board

member and conveyed accolades for former Board Member Alfred W. DiOrio.

AGENDA ITEM #1 Mr. Lipsitz made a motion, seconded by Mr. McCormick, to

Approval of Minutes approve the Regular Minutes of the 13 September 2011 meeting. The

motion was passed; four in favor. Voting in favor were Chairman Mensinger,

Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Mr. Cotta abstained from this vote.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Mr. Lipsitz, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed; five in favor. Voting in favor were Chairman

Mensingher, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick at 9:45 AM.

Mr. McCormick made a motion, seconded by Mr. Lipsitz, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.

Mr. McCormick made a motion, seconded by Mr. Cotta, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

Executive Agenda Item #2.b.1. – No votes were taken.

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Executive Agenda Item #2.c.1. - –Disclosure deferred.

*** Board Policy Adoption – Mr. Federici made a motion, seconded by Mr. McCormick, that any documents, reports, plans, etc. prepared by a registered Professional Land Surveyor that is not in final form must be adequately annotated as a draft, in progress, etc.. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.**

Mr. McCormick made a motion, seconded by Mr. Lipsitz, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42 46-4. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.

In Executive Session pending matters, there are now two (2) pending matters, comprised of two (2) investigative matters.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Mr. McCormick, to Approval of Executive approve the Executive Session Minutes of the 13 September 2011 meeting.

Session Minutes The motion was passed; four in favor. The motion was passed; four in favor.

Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr.

Lipsitz and Mr. McCormick. Mr. Cotta abstained from this vote.

AGENDA ITEM #4 1. A memo from regarding the 2011 Annual Meeting/Computer-Based Correspondence Testing from NCEES was received.

2. Virginia Board Newsletter was received.

3. Alabama Board Newsletter was received.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill – The Board will be meeting for a workshop with the State Board of Registration for Professional Engineers after this meeting.

b. PDH Approval Requests – There were no PDH Approval Requests.

c. Administrative Issues

1. Website - There was no discussion.

2. Any Other Administrative Issues - There were no other Administrative issues.

d. NCEES – There was no discussion.

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e. Procedural & Technical Standards

1. Review plan standards

2. Review Data Accumulation, Control and Compilation Sections

3. Schedule workshop

Attorney DeQuattro advised Chairman Mensinger that the Board

cannot adopt revised standards until the Rules & Regulations are in place and that we can strike-through the whole old standards document.

f. Rules and Regulations

Attorney DeQuattro advised Chairman Mensinger that we can strike-through the old Rules and Regulations document.

g. Regulatory Agencies

1. Statutory Enforcement Strategies – There was no discussion. The Board hopes to address this towards the end of the year.

h. PLS Exam – The exam will be given on 27 October 2011.

i. Proposed Informational Bulletins

1. Guidelines regarding PLS procedures with regard to joint ventures with firms not holding COA's both local and out-of-state, including plan requirements.

This will be prepared after resolution of a pending enforcement matter.

2. Elevation Certificates – There was no discussion.

j. Distribution of digital plans by municipalities - There was no discussion.

k. Miscellaneous

1. Any Other Old Business - There was no other old business.

AGENDA ITEM #5 a. COA Application Review

New Business

The Board reviewed the following initial COA applications:

Canavan & Associates, Inc. listing Martin Canavan as the person in responsible charge.

Eaglebrook Engineering & Survey, LLC listing Michael Juliano as the person in responsible charge

Hatch Mott MacDonald listing Holland Shaw as the person in responsible charge

Marsh & Long Surveying, Inc. listing Stephen Long as the person in responsible charge

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Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta. Mr. Lipsitz and Mr. McCormick.

b. Out-of-State Registrants in responsible charge of RI firms

This agenda item was discussed under Agenda Item #5.i.1. and will no longer appear as a separate agenda item.

c. LSIT/PLS Application review

The Board conducted a preliminary review of the applications of Danny R. Bolender, PLS Reciprocity (ME) Applicant and Richard M. Walton, PLS Reciprocity (CT) Applicant. They will be scheduled for an interview at the next available meeting.

d. Miscellaneous

1. RISPLS request for Board newsletter updates

Mr. McCormick will now write the Board reports for the RISPLS newsletters

replacing Alfred DiOrio.

2. RIDOT - On Call Professional Land Surveying Consultant Services

An e-mail request was received from Kathy Kurkjian, RIDOT, Survey Section, asking the Board if we can provide them with e-mail addresses so

that they can notify and provide a link to all registered Professional Land

Surveyors informing them of RIDOT's MPA for On Call Professional Land

Surveying Consultant Services.

We do not have an e-mail address for all registrants; however, we can send them mailing addresses. We will also ask Attorney DeQuattro if registrants' e-mail addresses are also public record. Mr. Hayes and Mr. McCormick will see if the RISPLS has e-mail addresses which they could provide to RIDOT.

3. Any Other New Business

Election of Officers

Due to new membership, it is necessary to hold an election of officers.

Vice Chairman Federici made a motion, seconded by Mr. McCormick, to nominate John Mensinger as Chairman, Louis Federici as Vice Chairman and Richard S. Lipsitz as Secretary. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.

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e. Comments from the General Public

There were no comments.

f. Next Meeting

The next Board meeting is scheduled for 8 November 2011 at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 10:47 AM.

Adjournment

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to adjourn the meeting. The motion was passed; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta, Mr. Lipsitz and Mr. McCormick.

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