

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 13 September 2011

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Mensinger., Vice Chairman
Louis Federici, Board Members Richard S. Lipsitz and Michael J.
McCormick**

MEMBERS ABSENT: Secretary Alfred W. DiOrio

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

**Mr. Brian J. Riggs, DBR Administrator, Financial Management
(Present 1:40 to 3:30**

**CALLED TO ORDER Chairman Mensinger called the meeting to order
at 1:08 PM.**

AGENDA ITEM #1 Mr. Lipsitz made a motion, seconded by Mr. McCormick, to

Approval of Minutes approve the Regular Minutes of the 12 July 2011 meeting with an

amendment on Agenda Item #4a which should be 5a. The motion was

passed; four in favor. Voting in favor were Chairman Mensinger, Vice

Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was

absent from this vote.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Vice Chairman Federici, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed; four in favor. Voting in favor were Chairman

**Mensingher, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick.
at 1:10**

PM. Secretary DiOrio was absent from this vote.

Because of the nature of the following items, Mr. McCormick made a motion, seconded by Vice Chairman Federici, to hold an Executive Session according to Section 42-46-5a of the Rhode Island General Laws, for sessions or work sessions pertaining to collective bargaining or litigation under Section 42-46-5(a)(2) and for investigative proceedings regarding allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and the motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. at 2:00 PM. Secretary DiOrio was absent from this vote.

Mr. McCormick made a motion, seconded by Vice Chairman Federici, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

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Mr. McCormick made a motion, seconded by Vice Chairman Federici, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Voting in favor were Chairman Mensinger, Vice Chairman Federici Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

Executive Agenda Item #2.c.1. – Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to support Daniel R. Cotta, PLS, PE, as the new Board Member replacing Alfred W. DiOrio, PLS, whose term has expired. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici Mr. Lipsitz and Mr.

McCormick. Secretary DiOrio was absent from this vote.

Executive Agenda Item #2.c.2. - –Disclosure deferred.

Adjournment - Mr. McCormick made a motion, seconded by Secretary DiOrio, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42 46-4. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Secretary DiOrio, Mr. Lipsitz and Mr. McCormick. at 1:35 PM. . Vice Chairman Federici was absent from this vote.

Mr. McCormick made a motion, seconded by Vice Chairman Federici, to

come out of Executive Session and reconvene to an open meeting pursuant

to RIGL §42 46-4. The motion was passed; four in favor. Voting in favor

were Chairman Mensinger, Vice Chairman Federici Mr. Lipsitz and Mr.

McCormick at 2:30 PM. Secretary DiOrio was absent from this vote.

In Executive Session pending matters, there are now two (2) pending matters, comprised of two (2) investigative matters.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Mr. McCormick, to Approval of Executive approve the Executive Session Minutes of the 12 July 2011 meeting. The

Session Minutes motion was passed; four in favor. Voting in favor were Chairman Mensinger,

Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick.

Secretary DiOrio was absent from this vote.

AGENDA ITEM #4 1. A request for Honorary PLS Membership was received from Earl W. Correspondence Raymond, PLS #1735. Mr. Lipsitz made a motion, seconded by Vice

Chairman Federici, to grant Mr. Raymond Honorary Membership effective 1

July 2011. The motion was passed; four in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

2. RISPLS Newsletter was received.

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3. NCEES Licensure Exchange was received.

4. Missouri Board Newsletter was received.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill – The Board will try to schedule a workshop with the State Board of Registration for Professional Engineers regarding this issue on 19 October 2011.

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to send a letter to the State Board of Registration for Professional Engineers asking for a workshop. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

A letter was received from the RISPLS. They are petitioning NCEES to

remove the term “Engineering Surveys’ and its definition from the NCEES

Model Law.

b. PDH Approval Requests

The following course was reviewed:

Sponsor	Dates	Seminar/Course Title	PDH Value
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Carlson		Carlson Software	
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	College 1/25/11	Training Course	4
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Mr. McCormick made a motion, seconded by Mr. Lipsitz, to approve the above listed course and PDH value as indicated with proof of completion required - 0 PDH's without. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

c. Administrative Issues

1. Website - There is no update.

2. Any Other Administrative Issues - There are no other Administrative issues.

d. NCEES

The 90th NCEES Annual Meeting was successfully held in

Providence, RI –

24-27 August 2011.

e. Procedural & Technical Standards - There is no update.

1. Review plan standards

2. Review Data Accumulation, Control and Compilation Sections

3. Schedule workshop

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f. Rules and Regulations - There is no update.

g. Regulatory Agencies

1. Statutory Enforcement Strategies – There is no update. The Board hopes to address this towards the end of the year.

h. PLS Exam – The exam will be given on 27 October 2011.

i. Proposed Informational Bulletins

- 1. Guidelines regarding PLS procedures with regard to joint ventures with firms not holding COA's both local and out-of-state, including plan requirements**

Mr. Lipsitz is working on drafting this.

- 2. Elevation Certificates – There is no update.**

j. Distribution of digital plans by municipalities - There is no update.

k. Miscellaneous

- 1. Any Other Old Business - There was no other old business.**

AGENDA ITEM #5 a. COA Application Review

New Business

The Board reviewed the following initial COA application:

Frisella-Balch & Associates listing Jeffrey K. Balch as the person in responsible charge.

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to approve the above listed COA application. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

b. LSIT/PLS Application review

Scot A. MacDonald, PLS Reciprocity (ME) Applicant, appeared before the Board to further discuss his experience and qualification.

Mr. McCormick made a motion, seconded by Mr. Lipsitz, to approve Mr. MacDonald to sit for the October 2011 RI State exam. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

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c. Miscellaneous

- 1. There was no other new business.**

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d. Comments from the General Public

There were no comments.

e. Next Meeting

The next Board meeting is scheduled for 18 October 2011 at 1:00 PM. However, the Board wants to meet on 19 October 2011 at 9:30 and then have a workshop with the State Board of Registration for Professional Engineers at 11:00 to discuss the engineering survey definition.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:41 PM.

Adjournment

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to adjourn the meeting. The motion was passed; four in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Lipsitz and Mr. McCormick. Secretary DiOrio was absent from this vote.

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