

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 21 October 2008

**PLACE 1511 Pontiac Avenue, Building 69-2 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Messrs. DiOrio, Drury, Federici, Lipsitz and
Reddington**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Michael P. Jolin, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

**CALLED TO ORDER Chairman Lipsitz called the meeting to order at
1:00 PM.**

**AGENDA ITEM #1 Mr. Reddington made a motion, seconded by
Secretary DiOrio, to approve Approval of Minutes the Regular and
Executive Session minutes of the 9 September 2008**

meeting. The motion was passed unanimously.

AGENDA ITEM #2 Because of the nature of the following items, Secretary DiOrio made a

Executive Session motion, seconded by Mr. Reddington, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously at 1:01 PM.

Secretary DiOrio made a motion, seconded by Mr. Reddington, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed unanimously at 2:28 PM.

Secretary DiOrio made a motion, seconded by Mr. Reddington, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously.

Record of Votes Taken in Executive Session

Executive Agenda Item #1 - Mr. Reddington made a motion, seconded by Secretary DiOrio, to have the individual involved add the disclaimer notation as required for a Class IV survey to the revised plan and remit it again to the Board, close this complaint file upon receipt of the amended plan and the Board will then send the revised plan to West Warwick. The motion was passed unanimously.

Executive Agenda Item #2 - Secretary DiOrio made a motion, seconded by Mr. Reddington, that he will draft a letter to individual involved advising him/her that he/she needs to bring these two plans (and any others) up to the Procedural & Technical Standards including the title block and send them to the Board for review and acceptance; that any proposals, billing

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and plans must bear the PLS' name and company name that holds a

current Certificate of Authorization and that he/she should look into tax and insurance issues as far as work he/she performed for the firm involved. The motion was passed unanimously.

Executive Agenda Item #3 - Mr. Reddington made a motion, seconded by Secretary DiOrio, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #4 – No motions were regarding this matter.

Executive Agenda Item #5 - No motions were regarding this matter.

Executive Agenda Item #6 - Chairman Lipsitz made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #7 - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #8 - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #2. b. c – No motions were made regarding this agenda item.

Executive Agenda Item #2.d. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #2.e. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #2.f. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed; Mr. Federici abstained.

Executive Agenda Item #2.g. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #2.h. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to close this complaint file. The motion was passed unanimously.

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Executive Agenda Item #2.i. - Secretary DiOrio made a motion, seconded by Mr. Reddington, to continue this matter. The motion was passed unanimously.

End of record of votes taken in Executive Session

AGENDA ITEM #3 1. NCEES Licensure Exchange was received.

Correspondence

2. RISPLS newsletter was received.

3. ABET 2009 Workshop Calendar was received.

4. A letter of interest of appointment to the Board was received.

5. A letter regarding requests for nominations for NCEES National Awards was received. This Board will not be submitting any nominations.

6. A letter regarding requests for nominations for NCEES Northeast Zone Awards was received. This Board will not be submitting any nominations

7. The Minnesota Board Newsletter was received.

AGENDA ITEM #4 a. Legislation

Old Business

Brian Riggs advised that the Board should submit to Director Marques and ask for his assistance in re-submitting RISPLS Bill revising registration requirements reintroduced at that time.

b. Statewide Planning/RIGIS - There is no update on this matter.

The Board will ask Ed O'Brien to send a report on the RIGIS meetings to them.

c. PDH review - The following courses were reviewed and recommended PDH value as follows:

Sponsor Dates Seminar/Course Title PDH Value

100% Education by McKissock – online course w/online examination

1. Creating & Transferring Rights in Real Property 5.0

2. Evidence, Exhibits & Testimony 8.0

3. Public Lands Survey Basics 10.0

4. Public Lands Survey Applications 5.0

5. Coastal Waterway Boundaries 12.0

6. Advanced land Descriptions 14.0

7. Floods Happen 1.0

8. Documentation: Self Defense for Professionals 3.0

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9. What Can GIS Do For You? 3.0

10. Rights & Responsibilities on the Land of Others 3.0

Mr. Reddington made a motion, seconded by Secretary DiOrio, to approve the above listed courses and PDH values as indicated. The motion was passed unanimously.

RIEMA

& RIFMA 11-13-08 Elevation Certificate, Letter of Map Amendment/Revision & Smart Vent Training 3.0

Mr. Reddington made a motion, seconded by Secretary DiOrio, to approve the above listed courses and PDH values as indicated subject to the sponsor's providing a certificate of attendance at the

end of the class. The motion was passed unanimously.

d. Administrative Issues - There was no discussion on this agenda item.

e. NCEES – Ms. Styron attended the NCEES MBA Meeting in Clemson on 14 October 2008.

f. NSPS – There was no discussion on this agenda item.

g. Miscellaneous

1. RISPLS Advisory Committee regarding the Technical Standards & Code of Ethics – Chairman Lipsitz reported that there is a meeting on 5 November 2008. A 75-80% complete draft will be ready for discussion at the RISPLS Annual Convention.

2. CCRI – GIS Course - Mr. Federici will contact CCRI to inquire as to the current status of the land surveying curriculum.

3. RIDEM – A Public Hearing will be held on the proposed amendment to OWTS regulations which would allow Class I Designers to practice both engineering and land surveying sometime in the future. This item will no longer appear on the Agenda.

4. Re-visit letters to Cities and Towns – Mr. Federici brought a site

plan to the Board's attention "Plan Proposing Closure to an Existing Carport to Create a New Single Unit Garage" prepared by a contractor and accepted by a municipality for a building permit.

Chairman Lipsitz made a motion, seconded by Secretary DiOrio, to have Mr. Federici draft an Informational Bulletin regarding accepting plans prepared by unauthorized persons. The motion was passed unanimously.

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AGENDA ITEM #5 a. COA Application Review

New Business

The following initial application was reviewed:

The Bhatti Group listing Norman Lipsitz and Ronald Coler as the persons in responsible charge.

Mr. Federici made a motion, seconded by Vice Chairman Drury, to

approve the above listed COA application. The motion was passed unanimously.

b. LSIT/PLS Application

The Board reviewed a letter from Ross Adrain inquiring about his qualifications to sit for the LSIT exam. The Board instructed Ms. Styron to send Mr. Adrain a letter instructing him that no decision will be made without submission and review of a complete application.

c. Miscellaneous – There were no miscellaneous items.

ELSES, LLC which was formed by the National Council of Examiners for Engineering and Surveying (NCEES) to assist U.S. engineering and surveying licensing boards with the national exam registration process will be proctoring the exams for RI starting with the April 2009 exam administration.

The Board will have to adjust their application fees. We will research other states' application fees.

d. Comments from the General Public – There were no comments.

e. The next Board meeting is scheduled for 18 November 2008 at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:16 PM.

Adjournment

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