

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

DATE 15 July 2008

**PLACE 1511 Pontiac Avenue,
Building 69-2 Conference Room, Cranston, RI**

**MEMBERS PRESENT Messrs. DiOrio, Drury, Federici, Lipsitz and
Reddington**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Peter N. Dennehy, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator
Mr. Scott Erdly, Intern, DOA Division of Legal Services**

**CALLED TO ORDER Chairman Lipsitz called the meeting to order at
1:06 PM.**

**AGENDA ITEM #1 Mr. Reddington made a motion, seconded by
Approval of Minutes Secretary DiOrio, to approve the minutes of the**

13 May 2008 meeting based on the passage of Article 33 effective 1 July 2008 which restored the Boards' status eliminating the Committees and the Unified Board. This is no longer a Committee; it is a Board and there is no more Unified Board. The motion was passed unanimously.

AGENDA ITEM #2 Because of the nature of the following Executive Session items, Secretary DiOrio made a motion, seconded by Mr. Reddington, to hold an Executive Session according to Section 42-46-5a of the Rhode Island General Laws, for sessions or work sessions pertaining to collective bargaining or litigation under Section 42-46-5(a)(2) and for investigative proceedings regarding allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and the motion was passed unanimously at 1:07 PM.

Mr. Reddington made a motion, seconded by Secretary DiOrio, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed unanimously at 2:03 PM.

Mr. Reddington made a motion, seconded by Secretary DiOrio, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously.

Record of Votes Taken in Executive Session

Executive Agenda Item #1 - Mr. Reddington made a motion, seconded by Vice Chairman Drury, to continue this matter until the next meeting. If no response has been received by that time, the Board may have to call for a Hearing. The motion was passed unanimously.

Executive Agenda Item #2 - Secretary DiOrio made a motion, seconded by Mr. Reddington, to close this complaint file. The motion was passed unanimously.

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Executive Agenda Item #3 - Mr. Reddington made a motion, seconded by Vice Chairman Drury, to continue this matter until the next meeting. If no response has been received by that time, the Board will vote to close this complaint file. The motion was passed unanimously.

Executive Agenda Item #4 - Mr. Reddington made a motion, seconded by Vice Chairman Drury, to send a letter and continue this matter. The motion was passed unanimously.

Executive Agenda Item #5 - Mr. Reddington made a motion, seconded by Vice Chairman Drury, to send a letter and continue this matter. The motion was passed unanimously.

Executive Agenda Item #6 - Mr. Reddington made a motion, seconded by Secretary DiOrio, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #7 - Mr. Reddington made a motion, seconded by Secretary DiOrio, to continue this matter. The motion was passed unanimously.

Executive Agenda Item #8 - Vice Chairman Drury made a motion, seconded by Secretary DiOrio, to continue this matter. The motion was passed; Mr. Reddington abstained.

Executive Agenda Item #9 - Mr. Reddington made a motion, seconded by Secretary DiOrio, to send the complainant a letter stating that we have reviewed your complaint and find that issues that he/she has brought forward are not complaints that should be addressed by this Board and the Board recommends that he/she hire a professional land surveyor and/or an attorney to follow through on his/her

complaints unless he/she can provide us with additional evidence.

Mr. Reddington made a motion, seconded by Mr. DiOrio, to send a letter to the individual named in this complaint making him/her aware that we have received these plans as part of a complaint the plans are not in compliance with the Procedural and Technical Standards to provide a survey certification on any plan stamped by a registered land surveyor and to please explain why this plan does not conform to that standard or send corrected plan.

Executive Agenda Item #10 – No motions were made regarding this agenda item.

Executive Agenda Item #2. b. c, d, e, f – No motions were made regarding these agenda items.

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Executive Agenda Item #2. g. - Mr. Reddington made a motion, seconded by Secretary DiOrio, to accept the LSIT scores as presented. The motion was passed unanimously.

End of record of votes taken in Executive Session

AGENDA ITEM #3 1. ELSES Proctor Post newsletter was Correspondence received.

2. RISPLS newsletter was received.

3. NCEES Licensure Exchange was received.

AGENDA ITEM #4 a. Legislation

Old Business Attorney Dennehy reported that S2115 revising registration requirements read and passed by the Senate, referred to House Labor but did not get out of House Labor and therefore, did not pass.

b. Statewide Planning/RIGIS - There is no update on this matter.

c. PDH review - The following courses were reviewed and recommended PDH value as follows:

Sponsor Dates Seminar/Course Title PDH Value

LORMAN 8-27-08 The Development

Approval Process 7

Mr. Reddington made a motion, seconded by Secretary DiOrio, to approve the above listed course and PDH value as indicated. The motion was passed unanimously.

Land Surveyor's 3-1-09 to

Workshops 3-8-09 The Surveyor's Role in Mediation 4

The Surveyor's Role in the FEMA Flood Insurance Program 4

Area-Wide VRS to Get on the Same Page 4

Anatomy of a Claim 4

The Expert Witness-Rule 26 Disclosure Reports 4

Electronic Seals & Signatures – Are You in Danger? 2

ALTA/ACSM-The New Standards & How To Apply Them 4

Advanced Techniques for Carlson or C & G Software 8

Carlson/C & G Survey Software: Organizing & Setting

Up CAD Drawings for Beginners (Initial Setup & Beyond) 8

Drawing a Map Using Your Computer:

The Basics After Initial Set-up 16

FEMA for Land Surveyors 4

Horizontal Alignment 4

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Hydrology for Surveyors II 4

Introduction to Laser Scanning 4

Maps and Charts 4

Marketing, PR & Advertising for the Small

Professional Office 4

Organize Your Computer Files (Emphasis on CAD Files) 4

Small Business Management Tools with Spreadsheets 4

The Seven Deadly Sins of Surveying 4

SurvCE Introduction Course Outline – Field Users 4

Using Microsoft Word & Excel in a Small Surveying Office 4

Adverse Possession 2

The Surveyors Role in the Transfer of Real Property 4

Insurance Needs of the Surveyor 4

Mr. Reddington made a motion, seconded by Secretary DiOrio, to approve the above listed courses and PDH values as indicated with proof attendance required. The motion was passed unanimously.

d. Administrative Issues - There was no discussion on this agenda item.

e. NCEES - There was no discussion on this agenda item.

f. NSPS – Vice Chairman Drury reported that he will be attending the NSPS meeting to be held in Maryland in September.

g. Miscellaneous

1. RISPLS Advisory Committee regarding the Technical Standards & Code of Ethics – There was no meeting held in June. Chairman Lipsitz reported that there is a meeting tonight. John Mensinger stepped down as the Chairman of that Committee of the RISPLS which is a big loss.

AGENDA ITEM #5 a. COA Application Review

New Business

The following amended application was reviewed:

John W. Greene – changing from a sole proprietorship to exempt

Dean Martin – changing from a sole proprietorship to exempt

Michael J. Paolino – changing from a sole proprietorship to exempt

Joseph D. Guillemette – changing from exempt to sole proprietorship

Vice Chairman Drury made a motion, seconded by Mr. Reddington, to

approve the above listed COA applications. The motion was passed unanimously.

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The following amended application was reviewed:

Halnon Land Surveying, sole proprietor changing to Halnon Land Surveying, Inc., corporation

Vice Chairman Drury made a motion, seconded by Mr. Reddington, to conditionally approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously.

A letter was received from Eric Colburn, Foster Survey Company, asking for a waiver of the late fee because the Secretary of State's office took over a month to send him a Certificate of Good Standing. He submitted \$10.00 for the June late fee. The Board will waive the

July late fee.

b. LSIT/PLS Application

Steven V. Michaud – PLS Reciprocity Application. We will invite Mr. Michaud in for an interview at the 12 August 2008 meeting.

c. Miscellaneous

1. Mr. Federici is continuing to serve on this Board until an appointment or reappointment is made due the passage of Article 33 effective 1 July 2008 which restored the Boards' status eliminating the Committees and the Unified Board. We will send a letter to the Governor endorsing Mr. Federici's reappointment to the Board.

2. Chairman Lipsitz brought a few plans to the Board's attention that appear to be unauthorized practice of land surveying. This matter will be placed on next month's Executive Session agenda.

3. Mr. Federici mentioned condominium conversion plans that appear to be unauthorized practice of land surveying. This matter will be placed on next month's Executive Session agenda.

d. Comments from the General Public – There were no comments.

e. The next Board meeting is scheduled for 12 August 2008 at 1:00

PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:15 PM.

Adjournment

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