

**MINUTES OF MEETING**

**RHODE ISLAND AIRPORT CORPORATION**

**BOARD OF DIRECTORS**

**WEDNESDAY, APRIL 13, 2016 AT 4:00 PM**

**IN THE MARY BRENNAN BOARD ROOM**

**T. F. GREEN AIRPORT**

**2000 POST ROAD, WARWICK, RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (Corporation) Board of Directors was called to order by Chair, Jon Savage at 4:00 p.m., in the Mary Brennan Board Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**BOARD MEMBERS PRESENT: Jon Savage; Russell Hahn; Michael Traficante; Paul Carroll; Christopher Little and Heather Tow-Yick.**

**BOARD MEMBER ABSENT: Deborah Thomas.**

**ALSO PRESENT: Peter Frazier, Interim President and CEO; and those members listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes:**

**A motion was made by Mr. Little to approve the minutes of the Board of Director's Meeting of March 16, 2016. The motion was seconded**

**by Mr. Hahn.**

**The motion was passed unanimously.**

## **2. Open Forum:**

**Mr. Savage asked if anyone present wanted to speak in Open Forum.**

**No one came forward.**

## **3. Report from the Interim President and CEO:**

**Mr. Frazier presented the Interim President and CEO Report and reported on the following:**

- Mr. Frazier stated that as reported at the prior meeting, due to the timing of receipt of monthly statistical data there will be no statistical data reported for this month's meeting. Mr. Frazier noted the information will be distributed to the Board and posted on the website as soon as it becomes available.**

- Mr. Frazier introduced Ms. Annette Jacques, Esq. on loan from the RIDOT as part of a provision in the Master Lease Agreement. Mr. Frazier stated Ms. Jacques has experience in real estate, environment, access to public records, procurement, contracts and other governmental issues and her assistance has had an immediate positive impact at RIAC.**

- **Mr. Frazier reported the Providence Business News has selected Mr. Andrade as the winner of the C-Suites Awards in the COO of the year, in the quasi-public corporation division. Mr. Frazier stated that in an airport customer service is prioritized and Mr. Andrade ensures there is a smooth seamless process and is a key to our success. Mr. Frazier stated RIAC is lucky to have Mr. Andrade on the team.**
- **Mr. Frazier stated T. F. Green was recognized as the 2nd best medium hub airport in USA Today. Mr. Frazier congratulated the team at RIAC, the airlines, the parking companies, the TSA, the FAA, the concessionaires and every enterprise that contributes and continues to improve on this trend.**
- **Mr. Frazier stated that a Chicago-themed welcome was held to celebrate the reintroduced twice daily direct service between Chicago and Providence on American Airlines. Mr. Frazier stated T. F. Green is ecstatic to have this service return.**
- **Mr. Frazier stated construction on Main Avenue is on the critical path for the runway extension project and is currently on time and on budget. Mr. Frazier noted the Runway bid package is out and will be awarded in April.**
- **Mr. Frazier reported attention has been received on the Enterprise lease and the plans to demolish the dome located on Airport Road.**

**Mr. Frazier stated RIAC is working with individuals interested in disassembling the dome and reusing it for public purposes.**

- **Mr. Frazier reported the deadline for the Quonset Air Museum to be vacated has passed. Mr. Frazier noted good faith efforts have been made to vacate the building. Mr. Frazier stated an extension has been granted.**

- **Mr. Frazier reported the Air Show is scheduled for June 11th and 12th at Quonset State Airport and is a wonderful promotion of aviation.**

- **Mr. Frazier reported an article was published in the Sunday Providence Journal highlighting businesses at Newport Airport and their positive economic impact. Mr. Frazier noted it was good to see the spotlight on the businesses.**

- **Mr. Frazier reported the Air National Guard is interested in utilizing the shorter runway at Quonset Airport as a practice area. Mr. Frazier stated RIAC is discussing the feasibility for this use at the airport and noted it should have de minimus impact to the general aviation community. Mr. Frazier stated the military is a tremendous supporter of that airport and looks forward to further partnering with them.**

- **Mr. Frazier stated the next meeting with Block Island to discuss**

**partnering on revenue flow at the airport will be scheduled in the next week or two.**

- **Mr. Frazier reminded the Board that Financial Disclosure forms are due to be filed with the State by the last Friday in April.**

- **Mr. Frazier provided an update on the Vision, Mission and Goals and provided an updated form to the Board Members. Mr. Frazier stated that based on additional input from Mr. Little the draft has been populated with measurable action items and a more elaborate discussion will be held at the May Board Meeting. Mr. Savage thanked Mr. Frazier for the draft report and stated it is a terrific starting point. Mr. Savage also thanked Mr. Little and Ms. Tow-Yick for their input into the development of the Vision, Mission and Goals Plan.**

#### **4. President and CEO Selection Committee Update.**

**Mr. Savage deferred this update until after the Executive Session.**

#### **5. Action Items:**

**(a) Consideration of and Action Upon Approval of a Consultant Task Order for Phase 4 of the Noise Mitigation Program at T. F. Green Airport.**

**Mr. Frazier gave an over of this item and noted this task order was reviewed by staff and has been approved by the Federal Aviation Administration. The recommendation is that the Board authorizes the Interim President and CEO, or his designee, to execute a Consultant Task Order with the Jones Payne Group in the amount of \$947,996, which is included in the Fiscal Year 2016 Capital Improvement Program budget, for Construction Administration and Residential Engineering Services associated with Phase 4 of the Sound Mitigation Program at T. F. Green Airport.**

**A motion was made by Mr. Traficante and seconded by Mr. Hahn to approve the following resolution:**

**WHEREAS, on February 13, 2013, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement with The Jones Payne Group (JPG) to provide Consultant Services related to the Sound Mitigation Program for T. F. Green Airport; and**

**WHEREAS, to date, nine Task Orders in the amount of \$5,692,686 have been issued under this Agreement; and**

**WHEREAS, RIAC staff has negotiated a Scope and Fee with JPG in the amount of \$947,996 to perform the Construction Administration and Resident Engineering Services for 76 homes and 119 multi-family units, and ventilation upgrades for 106 condominiums; and**

**WHEREAS, the Federal Aviation Administration (FAA) has reviewed and approved this Task Order; and**

**WHEREAS, this project is included in the Fiscal year 2016 Capital Improvement Program (CIP) Budget; and**

**WHEREAS, RIAC plans to fund this phase of the project, including the cost of this Task Order, with a Fiscal Year 2016 Federal Grant from the FAA. The FAA will fund this project at 90% while RIAC will match the remaining 10% from Passenger Facility Charges.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee, to execute a Consultant Task Order with the Jones Payne Group in the amount of \$947,996, which is included in the Fiscal Year 2016 Capital Improvement Program budget, for Construction Administration and Residential Engineering Services associated with Phase 4 of the Sound Mitigation Program at T. F. Green Airport.**

**The motion was passed unanimously.**

**(b) Consideration of and Action Upon Approval of a Consultant Task Order for Phase 4 – Acquisition and Relocation Service at T. F. Green Airport.**

**Mr. Frazier gave an overview of this item and noted it consists of the**

remaining 22 homes in this phase of the voluntary program. Mr. Frazier stated these services include acquisition, negotiation and demolition. It was noted the cost to purchase the properties is not included in this task order. Mr. Frazier reported Ms. Krista Kerr is an expert in this area and RIAC is proud to be associated with WD Shock Company and their handling of this program. The recommendation is that the Board authorizes the Interim President and CEO, or his designee to execute a Task Order with W D Schock Company, Inc. in the amount of \$1,133,860, which is included in the Fiscal Year 2016 Capital Improvement budget, for Runway Protection Zone Phase 4 - Acquisition and Relocation Services associated with the Runway 5 Extension Project.

A motion was made by Mr. Hahn and seconded by Mr. Little to approve the following resolution:

**WHEREAS, on January 1, 2016, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with W D Schock Company, Inc. (Schock) to provide Land Acquisition, Demolition and Relocation Services; and**

**WHEREAS, to date, one Task Order in the amount of \$406,730 has been issued under this Agreement; and**

**WHEREAS, RIAC staff negotiated a Scope and Fee with Schock in the amount of \$1,133,860 to perform Runway Protection Zone Phase 4**

**- Acquisition and Relocation Services for the Project; and**

**WHEREAS, this fee includes all services associated with the acquisition, demolition and relocation of these properties, excluding the cost to purchase the properties; and**

**WHEREAS, this Task Order was reviewed and approved by the Federal Aviation Administration (FAA); and**

**WHEREAS, this project is included in the Fiscal Year 2016 Capital Improvement Program (CIP) budget; and**

**WHEREAS, this Task Order will be funded from General Purpose Funds, Passenger Facility Charges or Bonds until Federal Fiscal Year 2017, at which time RIAC plans to submit a grant application to the FAA. The FAA will fund this project at 90% while RIAC will match the remaining 10% from Passenger Facility Charges and/or Bonds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee to execute a Task Order with W D Schock Company, Inc. in the amount of \$1,133,860, which is included in the Fiscal Year 2016 Capital Improvement budget, for Runway Protection Zone Phase 4 - Acquisition and Relocation Services associated with the Runway 5 Extension Project.**

**The motion was passed unanimously.**

**(c) Consideration of and Action Upon Approval of a Construction Change Order for Additional Work Required for the Relocation of Main Avenue at T. F. Green Airport.**

**Mr. Little stepped away from the table and recused himself from the vote.**

**Mr. Frazier gave an overview of this item and noted that a Change Order Committee reviewed and concurred with the appropriateness of the work. Mr. Frazier reported each item was separately negotiated and the Federal Aviation Administration has reviewed and approved these items. The recommendation is that the Board authorizes the Interim President and CEO, or his designee, to execute a Construction Change Order with John Rocchio Corporation in the amount of \$343,523, which is included in the Fiscal Year 2016 Capital Improvement Program budget, for additional work required for the relocation of Main Avenue.**

**A motion was made by Mr. Traficante and seconded by Ms. Tow-Yick to approve the following resolution:**

**WHEREAS, this Construction Change Order (CCO) is made up of several items required to accomplish relocation of Main Avenue**

**including the replacement of one pedestrian signal at Child Lane, the additional cost to install National Grid electrical conduit at a trench depth greater than five feet, additional concrete encased conduit at Warwick Industrial Drive as required by the Federal Aviation Administration (FAA) and additional message boards and ancillary traffic control equipment; and**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) staff has negotiated with the Contractor (John Rocchio Corporation) a CCO in the amount of \$343,523 for these items; and**

**WHEREAS, this CCO was reviewed by the FAA and was determined to be eligible for funding under the Airport Improvement Program (AIP); and**

**WHEREAS, RIAC is planning to fund this CCO with Passenger Facility Charges, Bonds and/or General Purpose Funds; and**

**WHEREAS, the costs associated with this CCO are included in the Fiscal Year 2016 Capital Improvement program budget.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee, to execute a Construction Change Order with John Rocchio Corporation in the amount of \$343,523, which is included in the Fiscal**

**Year 2016 Capital Improvement Program budget, for additional work required for the relocation of Main Avenue.**

**The motion was passed by five affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:**

**YEAS: Jonathan Savage**

**Russell Hahn**

**Michael Traficante**

**Paul Carroll**

**Heather Tow-Yick**

**NAYS: None**

**RECUSAL: Christopher Little**

**(d) Consideration of and Action Upon Approval of a Consultant Task Order for the Runway 5-23 Extension Project at T. F. Green Airport.**

**Mr. Frazier gave an overview of this item and noted that an independent fee estimate was completed, as required by the Federal Aviation Administration. The recommendation is that the Board authorizes the Interim President and CEO, or his designee, to execute a Task Order with C&S Engineers, Inc. in the amount of \$2,002,835, which is included in the Fiscal Year 2016 Capital Improvement Plan budget, to provide Construction Phase Services for the Runway 5-23**

## **Extension Project.**

**A motion was made by Mr. Traficante and seconded by Mr. Hahn to approve the following resolution:**

**WHEREAS, On March 3, 2014, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with C&S Engineers, Inc. (C&S) to provide Design and Construction Phase Services for the Runway 5 Extension Project; and**

**WHEREAS, to date, one Task Order totaling \$2,794,602 has been issued under this PSA; and**

**WHEREAS, RIAC staff negotiated a Scope and Fee with C&S in the amount of \$2,002,835 to provide Construction Phase Services for this project at T. F. Green Airport; and**

**WHEREAS, the Federal Aviation Administration (FAA) reviewed the Scope and Fee and approved the Task Order; and**

**WHEREAS, the project is approved in the Fiscal Year 2016 Capital Improvement Program budget; and**

**WHEREAS, RIAC is planning to fund the Task order with Passenger Facility Charges, Bonds, and/or General Purpose Funds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee, to execute a Task Order with C&S Engineers, Inc. in the amount of \$2,002,835, which is included in the Fiscal Year 2016 Capital Improvement Plan budget, to provide Construction Phase Services for the Runway 5-23 Extension Project.**

**The motion was passed unanimously.**

**(e) Consideration of and Action Upon Approval to Amend Licensing Agreement.**

**Mr. Schattle gave an overview of this item and noted the selection was made on qualifications, approach and other ancillary services. Mr. Schattle noted four firms were interviewed. Mr. Schattle stated a financial model assuming a seven-year period was run on the final three firms and based on estimated revenue, additional customer service enhancements and additional revenue streams the recommendation is that the Board authorizes the President and CEO, or his designee, to amend the current License Agreement with Boingo Wireless to update the services provided, financial terms and extend the term of the agreement consistent with the information presented.**

**A motion was made by Mr. Hahn and seconded by Mr. Traficante to**

**approve the following resolution:**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) issued a Request for Information (RFI) for the implementation of a Distributed Antenna System (DAS), Wi-Fi and 800 MHz System for T. F. Green Airport; and**

**WHEREAS, a DAS provides a neutral host option for cell phone carriers (i.e., AT&T, Sprint, T-Mobile and Verizon) to provide enhanced coverage in the terminal at T. F. Green; and**

**WHEREAS, this infrastructure could be used to provide Wi-Fi coverage and enhance 800 MHz service; and**

**WHEREAS, RIAC's Selection Committee, comprised of Brian Schattle, Senior Vice President of Finance and Commercial Programs; David Cloutier, Assistant Vice President of Business Development and Commercial Programs; David Wilga, Chief Technology Officer (retired) and Jeffrey Goulart, Assistant Vice President of Financial Administration, reviewed seven proposals; and**

**WHEREAS, based on a review of the proposals received, the Selection Committee unanimously decided to invite four firms to in-person interviews; and**

**WHEREAS, based on these interviews and follow-up discussions with**

**the firms, it was determined to request specific information from the four interviewed; and**

**WHEREAS, RIAC received responses from three of the four firms; and**

**WHEREAS, all three firms' proposals would enhance customer service with the potential for additional coverage; however the proposal from Boingo Wireless (Boingo) provides the greatest financial upside and additional revenues/services from the Wi-Fi component; and**

**WHEREAS, based on the proposed services and financial terms, RIAC staff recommends amending the existing Agreement with Boingo to update the services provided, financial terms, and extend the term of the Agreement consistent with the information presented.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the President and CEO, or his designee, to amend the current License Agreement with Boingo Wireless to update the services provided, financial terms and extend the term of the agreement consistent with the information presented.**

**The motion was passed unanimously.**

**(f) Consideration of and Action Upon Approval to Enter Into a Management Agreement for the Management and Operation of the Public Parking Facilities at T. F. Green Airport.**

**Mr. Frazier gave an overview of this item. Mr. Frazier stated a variety of proposals were received and were reviewed thoroughly. It was noted two firms were interviewed and the selection was based on qualifications. Mr. Frazier stated the terms of the agreement have been changed to two years with three one-year extensions to ensure the best interest of RIAC. Mr. Carroll asked about the difference in pricing submitted by the two firms. Mr. Frazier noted that various cost elements were embedded in different portions of the proposals so a fee-to-fee comparison was more nuanced after factoring in marketing expenses, the fees were closer than listed. The recommendation is that the Board authorizes the Interim President and CEO, or his designee, to enter into a five-year Parking Management Agreement, in substantially the form presented, with SP Plus Corporation for the management and operation of the public parking facilities at T.F. Green Airport, with two additional three year terms at the mutual discretion of the Rhode Island Airport Corporation and SP Plus Corporation.**

**A motion was made by Mr. Traficante and seconded by Mr. Little to approve the following resolution as amended:**

**WHEREAS, On December 22, 2015, the Rhode Island Airport**

**Corporation (RIAC) issued a Request for Proposal (RFP) for the management and operation of the public parking facilities at T.F. Green Airport; and**

**WHEREAS, on January 5, 2016, RIAC held a mandatory pre-proposal conference and site visit; and**

**WHEREAS, on February 2, 2016, RIAC received a total of five proposals; and**

**WHEREAS, the Selection Committee comprised of Bruce Wilde, VP Operations and Maintenance; Tim Pimental, AVP Air Service Development; David Cloutier, AVP Business Development and Commercial Programs and Jeffrey Goulart, AVP Financial Administration, reviewed and rated the proposals and unanimously agreed to interview SP Plus and LAZ Parking (LAZ) for further discussion based on the qualitative selection criteria included in the RFP (Experience of the Firm, Management Team/Plans, Customer Service and Marketing Plans, Financial Capacity, Parking Operations Plan/Manual, and Management Recommendations); and**

**WHEREAS, on February 23, 2016, the Selection Committee and other key members of the RIAC staff met with each of the two selected firms; and**

**WHEREAS, at the conclusion of the interviews, the Selection**

**Committee met and proceeded to independently rank the firms; and**

**WHEREAS, the firm SP Plus Corporation (SP Plus) obtained the highest ranking and RIAC staff entered into competitive negotiations with SP Plus and was able to negotiate an additional \$40,000 annual reduction in the proposed management fee; and**

**WHEREAS, as part of the RFP, each firm was asked to provide a Management Incentive Fee structure; and**

**WHEREAS, SP Plus proposed an Incentive Fee methodology based on quantitative and qualitative (at the sole discretion of RIAC) measures that would be capped each year at \$80,000 and is consistent with past practices.**

**WHEREAS, the Fiscal Year 2017 Operating & Maintenance Budget will include management and incentive fees in the amount of \$160,000 which is \$141,590 (47%) less than the Fiscal year 2016 Operating & Maintenance Budget; and**

**WHEREAS, the Selection Committee recommends award of the management and operation of the public parking facilities at T.F. Green Airport to SP Plus.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee, to enter into a five-year Parking Management Agreement, in substantially the form presented, with SP Plus Corporation for the management and operation of the public parking facilities at T.F. Green Airport, with two additional three year terms at the mutual discretion of the Rhode Island Airport Corporation and SP Plus Corporation.**

**The motion was passed unanimously.**

**(g) Consideration of and Action Upon Approval to Enter Into a Hotel Access Permit Agreement and an Option to Purchase Real Estate Agreement.**

**Mr. Little stepped away from the table and recused himself from the vote.**

**Mr. Frazier gave an overview of this item and noted this agreement is a customer service enhancement and exciting important opportunity for the airport. It was noted that this covered walkway access will be for hotel guests only. Mr. Frazier stated the agreement includes demolition of the Atwood Grill whether the site is purchased or not. It was noted the cost of the demolition will be paid by forgiveness of the access agreement fee until the approved demolition cost has been met. The recommendation is that the Board authorizes the**

**Interim President and CEO, or his designee, to execute the Option to Purchase Real Estate Agreement and the Hotel Access Permit Agreement with The Procaccianti Group LLC and/or related companies, in substantially the form presented.**

**A motion was made by Mr. Traficante and seconded by Ms. Tow-Yick to approve the following resolution:**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) staff negotiated a Hotel Access Permit Agreement with The Procaccianti Group (TPG) for the hotel next to Garage A (Comfort Inn); and**

**WHEREAS, RIAC staff also negotiated an Option to Purchase Real Estate Agreement (Option Agreement) for TPG to purchase 1910 Post Road (former Atwood Grille location); and**

**WHEREAS, 1910 Post Road is included in the Notice of Availability that contains property that is available for lease or sale and is posted on RIAC's website; and**

**WHEREAS, the terms of these agreements will benefit RIAC, hotel customers, T. F. Green passengers, TPG and the local community; and**

**WHEREAS, the following is a summary of the business terms that are incorporated into the agreements:**

- **TPG has agreed to a build a walkway access from the hotel (Comfort Inn) to Garage A and pay an initial annual access fee of \$35,000 that will escalate over a five-year term. This amount is based on the highest annual flat fee option for hotel access to the airport. TPG has agreed to limit this access to authorized hotel customers. Parking customers and others will not be allowed access through the connection and will continue to use a shuttle bus to the airport's commercial curb.**
- **TPG has agreed to a one-year option to purchase 1910 Post Road for \$1,635,000. This is the price RIAC paid for the property in 2008 and above other recent offers and the most recent appraised value of the property.**
- **TPG has agreed to demolish the building that is located on 1910 Post Road. TPG will receive a credit equal to the approved cost of this work to be applied to the access fee associated with Hotel Access Permit Agreement; and**

**WHEREAS, draft versions of the agreements are attached to this resolution; and**

**WHEREAS, RIAC staff recommends approval of these Agreements, in substantially the form presented.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the Interim President and CEO, or his designee, to execute the Option to Purchase Real Estate Agreement and the Hotel Access Permit Agreement with The Procaccianti Group LLC and/or related companies, in substantially the form presented.**

**The motion was passed by five affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:**

**YEAS: Jonathan Savage**

**Russell Hahn**

**Michael Traficante**

**Paul Carroll**

**Heather Tow-Yick**

**NAYS: None**

**RECUSAL: Christopher Little**

#### **6. Executive Session:**

**At approximately 4:27 p.m. a motion was made by Ms. Tow-Yick and seconded by Mr. Hahn to go into Executive Session for the purpose of discussing the following items:**

**The Board will seek to go into Executive Session for the following stated purposes:**

**(a) Motion to Approve the Minutes of the Executive Session held on March 16, 2016 § 42-46-5(a), (1), (2),(5) and (7); and**

**(b) Investment of Public Funds Where Premature Disclosure Would be Detrimental to the Public Interest (Air Service Development)– R.I.G.L. § 42-46-5(a)(7); and**

**(c) Discussions Related to One Potential Non-Public Litigation Matter (Construction Dispute) and Three Public Litigation Matters (Airport Valet vs. RIAC; Vanbru Limited Partnership v. RIDOT; and Harriet Kniffer, Trustee of the Harriet Chappell Moore Foundation, et al. v. RIAC and RIDOT (Complaint for Injunctive Relief)) – R.I.G.L § 42-46-5(a)(2); and**

**(d) Discussion Related to Personnel (Job Performance) - R.I.G.L. § 42-46-5(a)(1); and**

**(e) Discussion Regarding Bid Proposals Where Premature Disclosure Would Adversely Affect the Public Interest (Public Funds) - R.I.G.L. § 42-46-5(a)(7); and**

**(f) Motion to Return to Open Session.**

**By the following roll call vote the motion was passed unanimously.**

**YEAS: Jon Savage**

**Russell Hahn**

**Paul Carroll**

**Christopher Little**

**Heather Tow-Yick**

**NAYS: None**

**ABSTAIN: None**

**Mr. Traficante left the meeting at 5:30 p.m.**

**At approximately 6:08 p.m., a motion was made by Mr. Savage and seconded by Mr. Little to return to Open Session.**

**The motion passed unanimously.**

## **7. Post Executive Session Actions and Announcements:**

**(a) Motion to Seal the Minutes of the Executive Session Held on March 16, 2016.**

**A motion was made by Mr. Hahn and seconded by Mr. Little to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4.**

**By the following roll call vote the motion was passed unanimously.**

**YEAS: Jon Savage**

**Russell Hahn**

**Paul Carroll**

**Christopher Little**

**Heather Tow-Yick**

**NAYS: None**

**ABSTAIN: None**

**(b) Report on Actions Taken in Executive Session.**

**During the Executive Session a motion was made by Mr. Traficante and seconded by Ms. Tow-Yick to approve the sealed minutes of the Executive Session held on March 16, 2016.**

**The motion was passed unanimously.**

**8. President and CEO Selection Committee Update.**

**Mr. Savage stated the Committee met on April 11, 2016 and very productive and informative interviews were held with the four shortlisted search firms. It was noted each firm was given one hour**

**to present and answer questions. Mr. Savage stated the consensus of the Committee is to select Spenser Stuart based on the package offered, the groups prior performance history, their ability to meet RIAC's search objectives and their vast experience and expertise in the aviation field and additional fields.**

**A motion was made by Mr. Savage and seconded by Mr. Little to approve the selection of Spencer Stuart to perform employee search and recruiting services and authorize staff to execute a Professional Services Agreement containing the financial terms in substantially the form presented in Spencer Stuart's proposal.**

**The motion was passed unanimously.**

#### **9. Future Meetings:**

**The next Board Meeting will be held on Wednesday, May 18, 2016 at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island.**

#### **10. Adjournment:**

**Ms. Tow-Yick moved to adjourn at approximately 6:12 p.m. Mr. Little seconded the motion.**

**The motion was passed unanimously.**

**Respectfully submitted,**

**Jon Savage, Chair**

**Rhode Island Airport Corporation**

**PUBLIC ATTENDANCE SHEET  
RHODE ISLAND AIRPORT CORPORATION  
MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, MARCH 16, 2016**

**NAME      AFFILIATION**

**Brian Schattle      RIAC**

**Patricia Goldstein      RIAC**

**Alan Andrade      RIAC**

**Liberty Luciano      RIAC**

**Sherri Ann Penta RIAC**

**Doug Dansereau RIAC**

**Paul McDonough RIAC**

**Nicole Williams RIAC**

**Dan Porter RIAC**

**Timothy Pimental RIAC**

**Jeffrey Goulart RIAC**

**Randy Costa RIAC**

**Annette Jacques RIAC**

**Leo Messier RIAC**

**Joel Antolini Seabury Group**

**Carl Tortolano AECOM**

**Robert Goff New England Parking**

**Paul Parker    Projo**

**Pam Brown    SPPlus**

**Bob Reiser    SPPlus**

**Michael Collins    SPPlus**

**Bruce Warren    Standard Parking**



**The minutes of the Executive Session of the Board Meeting March 16, 2016 have been sealed in accordance with R.I.G.L. § 42-46-4.**